

DEPARTMENT OF POLICE

Patrick S. Mitchell
Chief of Police

Robert Fletcher
Deputy Chief of Police

Christopher Botsch
Deputy Chief of Police



December 21, 2017

Board of Police and Fire Commissioners
West Allis, Wisconsin

RE: Fleet Vehicle Purchase Request – 2018 Budget

Dear Commissioners:

While we have always purchased vehicles for the general patrol fleet out of our regular department budget, we have not had a reliable funding mechanism for detective and specialty vehicles. Since our budget did not allow us to purchase these vehicles at a rate of a few per year, we have had to resort to very large one time funding request and purchases to acquire several vehicles at once.

In an effort to be more strategic and consistent in our budgeting, we have worked with the City to utilize the Capital Improvement Budget to begin a cycle to replace detective and specialty vehicles. We had requested funds to purchase (2) vehicles; however, the City was only able to secure and allocate funds for one vehicle for \$37,500.00 through the Capital Improvement Budget. Through the Capital Improvement Budget, \$37,500.00 will be carried over into Account #100-2101-521-70-02 for the purposes of purchasing detective/specialty vehicles.

We respectfully request to use \$37,500.00 from the Capital Improvement fund and \$29,500.00 from the Federal Equitable Sharing Account # 214-0801-521-64-05 to purchase the (2) vehicles listed below.

Description of Item	Amount of expenditure
Purchase of (1) Ford Transit T250 van	\$32,000 (approx.)
Purchase of (1) Ford Interceptor AWD sedan	\$25,000 (approx.)
Vehicle Set up	\$10,000.00 (approx.)

Total \$67,000.00 (approx.)

Thank you for your consideration in this matter. Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Christopher Botsch
Deputy Chief of Police

Formal Approval	Date
President, Police and Fire Commission	