



Memorandum



ENGINEERING DEPARTMENT

Michael G. Lewis

Director of Public Works / City Engineer

414/302-8360

414/302-8366 (Fax)

City Hall

7525 West Greenfield Avenue

West Allis, Wisconsin 53214

www.westalliswi.gov

mlewis@westalliswi.gov

TO: Administration and Finance Committee
Board of Public Works

FROM: Michael Lewis, Director of Public Works/City Engineer

DATE: June 5, 2012

RE: **Communication from the Director of Public Works/City Engineer regarding the status and cost estimates for the municipal court renovations at the police court center and approval to proceed with bids.**

Quorum Architects has submitted final preliminary estimates for the municipal court remodeling project. If you remember, a recent change in state law requires a number of changes for the municipal court. The law requires that the Municipal Court be separate and distinct from the Police Department and that the court personnel be in separate areas from the police department personnel. The Council approved funding for architectural services and asked that the project be brought back to the Committee and Board before proceeding with bids.

The estimates are broken down in a base bid and alternates 1 and 2 as shown on the attached Exhibit A. The full project is estimated at about \$120,000, down the original estimate of about \$155,000. We are recommending proceeding with bids for the complete project.

Cc: Mayor Dan Devine
Paul Ziehler, CAO

EXHIBIT A

BASE BID (\$69,700)

New clerk of courts office 105:

- New carpet and rubber base
- New paint over existing CMU
- New surface mounted electrical/data
- New suspended acoustic ceiling grid & lighting
- New hollow metal transaction window
- New plastic laminate counter

Cut in new hollow metal door frame and wood door from courtroom to new office 105.

Remove existing double doors, frame and fabric wall panels. Infill door opening with new gypsum board partition and patch wall fabric, wood trim at courtroom side.

Cut in new hollow metal door frame and wood door from courtroom to existing clerk of courts 109.

Patch fabric wall panels at south wall of courtroom around new door opening.

ALTERNATE BID 1 (\$30,900)

Remove and replace carpet in courtroom, judge's stand and clerk of court office 109.

Remove existing electrical/data J-boxes in floor and patch floor.

Relocate panic button in judge's chambers

Retrofit existing fluorescent lighting in courtroom with new ballasts and T-8 lamps.

Provide new millwork bailiff and witness stands.

Install new handrail at stairs to judge's bench.

ALTERNATE BID 2 (\$19,400)

Lower pass counter height at judge's bench.

Modify existing partial height wall between public and jurist area to provide new opening with reused millwork gate at east end.

Replace fabric wall panels at south wall of courtroom.

Provide new office furniture and chairs at office 105 and 109. Provide new chairs for prosecution and defense tables.

Provide millwork bookends for judge's bench.

Repaint and recarpet probation/parole room 102 and storage room 103.

Provide cabinet heater or rework existing ducted system to get more heat into the court lobby 101.