

37.



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2009-0197 Request In Committee

Downtown West Allis, Inc. requesting permission to use the public parking lot south of Greenfield Avenue between 73 and 72 Streets, parking restrictions, and the use of signs and supplies from the Department of Public Works for their 2nd Annual Downtown West Allis BID Merchants Appreciation Picnic on Wednesday, May 20, 2009 from 11:00 a.m. - 1:00 p.m.

Introduced: 4/7/2009

Controlling Body: Public Works Committee

COMMITTEE RECOMMENDATION Approve

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>4-2-09</u>		<input checked="" type="checkbox"/>	Barczak				<input checked="" type="checkbox"/>
			Czaplewski	<input checked="" type="checkbox"/>			
			Kopplin				
			Lajsic				
			Narlock				
			Reinke				
	<input checked="" type="checkbox"/>		Roadt	<input checked="" type="checkbox"/>			
			Sengstock	<input checked="" type="checkbox"/>			
			Vitale				
			Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>4</u>	<u>-</u>		<u>1</u>

SIGNATURE OF COMMITTEE MEMBER

[Signature] _____
 Chair Vice-Chair Member

COMMON COUNCIL ACTION **APPROVAL**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>APR 07 2009</u>			Barczak				<input checked="" type="checkbox"/>
			Czaplewski	<input checked="" type="checkbox"/>			
			Kopplin	<input checked="" type="checkbox"/>			
			Lajsic	<input checked="" type="checkbox"/>			
		<input checked="" type="checkbox"/>	Narlock	<input checked="" type="checkbox"/>			
			Reinke	<input checked="" type="checkbox"/>			
			Roadt	<input checked="" type="checkbox"/>			
			Sengstock	<input checked="" type="checkbox"/>			
			Vitale	<input checked="" type="checkbox"/>			
	<input checked="" type="checkbox"/>		Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>9</u>	<u>-</u>		<u>1</u>

DOWNTOWN WEST ALLIS BUSINESS IMPROVEMENT DISTRICT

7231 West Greenfield Avenue • Suite 201 • West Allis, Wisconsin 53214 • (414) 774-2676 • Fax (414) 774-7728
www.downtownwestallis.com

March 30, 2009

Mayor Dan Devine and Common Council Members
City of West Allis, City Hall
7525 W. Greenfield Ave.
West Allis, WI 53214

RECEIVED
MAR 31 2009
CITY OF WEST ALLIS
MAYOR

Dear Honorable Mayor Devine and Common Council Members:

Downtown West Allis, Inc. (DWA, Inc.) is requesting permission to use the public parking lot on the south side of Greenfield Avenue between 73rd & 72nd Streets behind Avant-Garde as a location to hold the **2nd Annual Downtown West Allis BID Merchants Appreciation Picnic on Wednesday, May 20, 2009 from 11:00am until 1:00pm.**

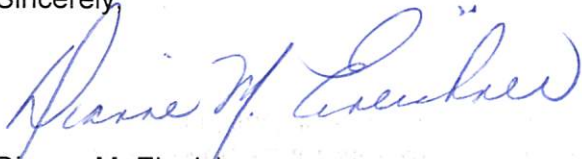
Our plans are to prepare the food at Avant-Garde and serve and enjoy it in the parking lot. In the past the DWA, Inc. has requested the assistance from the City of West Allis for parking restrictions and the use of signs and supplies to ensure event safety. We are grateful for your support and request the use of:

- **"No Parking" signs placed in the public parking lot south of Greenfield Avenue behind Avant-Garde.** We ask that parking in this lot be restricted from 6am until 2pm on Wednesday, May 20th.
- **Barricades on either side of the public parking lot** to create a picnic-type area for merchants to enjoy their food and socialize. If possible we request 2 barricades on each side of the public parking lot.
- **Alleyways will remain open.**
- Please deliver signs, barricades and picnic tables to the public parking lot by 6am on Wednesday, May 20th. They can be picked up any time after 2pm on Wednesday, May 20th.

The DWA, Inc. holds a one-million dollar event insurance policy with the City of West Allis listed as an additional insured (see attached).

The DWA, Inc. extends its thanks to Mayor Devine and the Common Council for their continued support. Please also send further thanks to Public Works and the Police Department for their services. If you have any questions, please call me at 414-774-2676.

Sincerely,



Dianne M. Eineichner
Executive Director

Enc.

A Main Street Community Managed by Downtown West Allis, Inc. A 501(c) (3) Non-Profit Corporation

Building a positive image that encourages customer growth and welcomes community involvement.

cc: Mike Reimer
Chief Jungbluth FD
Brian Block

ACORD CERTIFICATE OF LIABILITY INSURANCE

GP ID: SARA
DOWNT-1

DATE (MM/DD/YYYY)
01/26/09

PRODUCER Icon Insurance Service Corp 555 S Industrial Dr #8 Island WI 53029 Phone: 262-367-7550 Fax: 262-367-7659	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
INSURED Downtown West Allis BID Brian Preiss 7231 W. Greenfield Ave. West Allis WI 53214	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:80%;">INSURERS AFFORDING COVERAGE</th> <th style="width:20%;">NAIC #</th> </tr> <tr> <td>INSURER A: Zurich Insurance Co.</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: Zurich Insurance Co.		INSURER B:		INSURER C:		INSURER D:		INSURER E:	
INSURERS AFFORDING COVERAGE	NAIC #												
INSURER A: Zurich Insurance Co.													
INSURER B:													
INSURER C:													
INSURER D:													
INSURER E:													

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY	PPS 42919275	01/17/09	01/17/10	EACH OCCURRENCE \$1,000,000
		<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE \$ AGGREGATE \$ DEDUCTIBLE \$ RETENTION \$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	PPS 42919275	01/17/09	01/17/10	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Events to be held:
 Picnic May 20, 2009
 West Allis ala Carte June 7, 2009
 Classic Car Show October 4, 2009
 Meet & Treat October 31, 2009

CERTIFICATE HOLDER

City of West Allis
 City Hall
 7525 W Greenfield Ave
 West Allis WI 53214

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
 Sandra E Spanaus



CITY CLERK/TREASURER'S OFFICE

414/302-8200 or 414/302-8207 (Fax)

www.ci.west-allis.wi.us

Paul M. Ziehler

City Admin. Officer, Clerk/Treasurer

Monica Schultz

Assistant City Clerk

Rosemary West

Treasurer's Office Supervisor

April 13, 2009

Ms. Dianne M. Eineichner
Downtown West Allis BID
7231 W. Greenfield Ave., Suite 201
West Allis, WI 53214

Dear Ms. Eineichner:

On April 7, 2009 the Common Council approved your request to use the public parking lot on the south side of Greenfield Avenue between 73 and 72 Streets, parking restrictions, and the use of signs and supplies from the Department of Public Works to hold the 2nd Annual Downtown West Allis BID Merchants Appreciation Picnic on Wednesday, May 20, 2009 from 11:00 a.m. – 1:00 p.m.

Sincerely,

Monica Schultz
Assistant City Clerk

/amn

c: Mike Pertmer
Fire Department
Police Department
Brian Block