

41.



# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
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2011-0170 Request Introduced

Downtown West Allis Business Improvement District (BID) requesting street closures of West Greenfield Ave., from 5:00 a.m. to 6:00 p.m., use of the City Hall parking lot for registration, parking restrictions, the use of signs and supplies from the Department of Public Works, and additional Police presence for their 21st Annual Classic Car Show on Sunday, October 2, 2011.

Introduced: 4/5/2011

Controlling Body: Public Works Committee

### COMMITTEE RECOMMENDATION

*Approve*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>4/5/2011</u>		<input checked="" type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
		<input checked="" type="checkbox"/>	Czaplewski	<input checked="" type="checkbox"/>			
			Kopplin				
			Lajsic				
			Narlock				
			Reinke				
	<input checked="" type="checkbox"/>		Roadt	<input checked="" type="checkbox"/>			
	<input checked="" type="checkbox"/>		Sengstock	<input checked="" type="checkbox"/>			
	<input checked="" type="checkbox"/>		Vitale				
	<input checked="" type="checkbox"/>		Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>5</u>	<u>-</u>		<u>-</u>

### SIGNATURE OF COMMITTEE MEMBER

*[Signature]*  
Chair

Vice-Chair

Member

### COMMON COUNCIL ACTION

**APPROVAL**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>APR 05 2011</u>	<input checked="" type="checkbox"/>		Barczak	<input checked="" type="checkbox"/>			
			Czaplewski	<input checked="" type="checkbox"/>			
			Kopplin	<input checked="" type="checkbox"/>			
			Lajsic	<input checked="" type="checkbox"/>			
			Narlock	<input checked="" type="checkbox"/>			
			Reinke	<input checked="" type="checkbox"/>			
			Roadt	<input checked="" type="checkbox"/>			
			Sengstock	<input checked="" type="checkbox"/>			
		<input checked="" type="checkbox"/>	Vitale	<input checked="" type="checkbox"/>			
		<input checked="" type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>10</u>	<u>-</u>		<u>-</u>



# DOWNTOWN WEST ALLIS, INC.

## Business Improvement District

7231 W. Greenfield Ave • Suite 201 • West Allis, Wisconsin 53214

(414) 774-2676 • FAX (414) 774-7728

www.downtownwestallis.com

March 31, 2011

Mayor Dan Devine and Common Council Members  
City of West Allis, City Hall  
7525 W. Greenfield Ave.  
West Allis, WI 53214

RECEIVED

MAR 31 2011

CITY OF WEST ALLIS  
MAYOR

Dear Honorable Mayor Devine and Common Council Members:

The Promotions Committee of the **Downtown West Allis Business Improvement District** has again committed the first Sunday in October for our Classic Car Show. **Our 21<sup>th</sup> Annual Classic Car Show will be held on Sunday, October 2, 2011.** Registration will be held from 6:30 AM to 9:30 AM with the show beginning at 10:00 AM. Winning cars will be announced at 2:30 PM. As always with this event, we anticipate a record number of visitors to Downtown West Allis.

This year we are again asking for your permission to close down Greenfield Avenue, to traffic, from the hours of **5:00am until 6:00pm** and use the City Hall parking lot for our registration site. Last year, with Greenfield Avenue closed, we were able to accommodate over 400 Classic Car participants, additional vendors and more visitors to this event. Visitors were greeted to a festive-type atmosphere with classic cars, food, games and family fun.

As in previous years, the BID requests the assistance from the City of West Allis for parking restrictions and the use of signs and supplies to ensure event safety. A letter and map, outlining these requests will be submitted to Department of Public Works at a later date. Additional police will be present on this day, to monitor safety conditions. We invite the display of a Police presence in the area, Greenfield Avenue.

The BID holds a one-million dollar event insurance policy with the City of West Allis. We are insured (see attached).

The BID extends its thanks to Mayor Devine and the Common Council for their consideration in this matter. If you have any questions, please call the BID at (414) 774-2676.

Sincerely,



Alex Geiger

21<sup>th</sup> Annual Downtown West Allis Classic Car Show Committee Chair

cc: Michael Lewis, Brian Block, Tom Harmatys, Captain Jungbluth, Terry Brandenburg, Alderperson Marty Weigel and Alderperson Kurt Kopplin

encl.

cc: Fire  
Police  
Mayor Devine

ask Brian for  
copy of DOT response  
for street  
closure

**A Main Street Community**

**A 501(c) Non-Profit Corporation**

*Building a Positive image that encourages customer growth and welcomes community involvement*



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: SS

DATE (MM/DD/YYYY)

11/23/10

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Icon Insurance Service Corp 555 S Industrial Dr #8 Hartland, WI 53029 Sandra E Spanaus		262-367-7550 262-367-7659	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>E-MAIL ADDRESS:</b> <b>PRODUCER CUSTOMER ID #:</b> DOWNT-1	<b>FAX (A/C, No):</b>
<b>INSURED</b> Downtown West Allis BID Dianne Eineichner 7231 W. Greenfield Ave. West Allis, WI 53214		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		<b>INSURER A:</b> Zurich Insurance Co.		
		<b>INSURER B:</b>		
		<b>INSURER C:</b>		
		<b>INSURER D:</b>		
		<b>INSURER E:</b>		
		<b>INSURER F:</b>		

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b>	X	PPS 42919275	01/17/11	01/17/12	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person)	\$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
							\$
	<b>AUTOMOBILE LIABILITY</b>					COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
							\$
	<b>UMBRELLA LIAB</b>					EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR				AGGREGATE	\$
	<input type="checkbox"/> DEDUCTIBLE	<input type="checkbox"/> CLAIMS-MADE					\$
	<input type="checkbox"/> RETENTION \$						\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	N/A	PPS 42919275	01/17/11	01/17/12	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTH-ER
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. EACH ACCIDENT	\$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE	\$ 100,000
						E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following events: Bid Merchants Appreciation Picnic, West Allis Ala Carte June 5 2011; Classic Car Show; 10/2/11, Art Crawl, 9/2011 Halloween Meet & Treat 10/29/11 Christmas on the Avenue 12/03/11 City of West Allis is listed as an Additional Insured per the attached form

**CERTIFICATE HOLDER**

CITYOFW

City of West Allis  
 City Hall  
 7525 W Greenfield Avenue  
 West Allis, WI 53214

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
 Sandra E Spanaus



**CITY CLERK/TREASURER'S OFFICE**

414/302-8200 or 414/302-8207 (Fax)

[www.ci.west-allis.wi.us](http://www.ci.west-allis.wi.us)

**Paul M. Ziehler**

*City Admin. Officer, Clerk/Treasurer*

**Monica Schultz**

*Assistant City Clerk*

**Rosemary West**

*Treasurer's Office Supervisor*

April 13, 2011

Alex Geiger  
Downtown West Allis BID  
7231 W. Greenfield Ave., Suite 201  
West Allis, WI 53214

Dear Mr. Geiger:

On April 5, 2011 the Common Council approved your request of street closures of West Greenfield Ave., from 5:00 a.m. to 6:00 p.m., use of the City Hall parking lot for registration, parking restrictions, the use of signs and supplies from the Department of Public Works, and additional Police presence for their 21st Annual Classic Car Show on Sunday, October 2, 2011.

Sincerely,

Monica Schultz  
Assistant City Clerk

/amn

cc: Michael Lewis  
Fire Department  
Police Department

**APPLICATION BY MUNICIPALITY FOR PERMISSION  
TO DETOUR STATE TRUNK HIGHWAY TRAFFIC**  
DT1479 6/2007 (Replaces ET604) s.84.07(4) Wis. Stats.

Wisconsin Department of Transportation

RECEIVED

TO: REGIONAL TRAFFIC SECTION

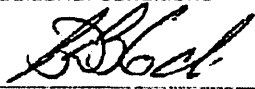
MAY 18 2011

Municipality City of West Allis		County Milwaukee	
Area Code - Telephone Number (414) 302-8367		E-Mail Address bblock@westalliswi.gov	
Name of Street(s) to be Closed <input checked="" type="checkbox"/> STH 59 <input type="checkbox"/> USH		Streets Closed Between (Street Name) FROM South 76 <sup>th</sup> Street TO: South 70 <sup>th</sup> Street	
PROPOSED TEMPORARY ROUTE West National Avenue from South 76 <sup>th</sup> Street to South 70 <sup>th</sup> Street			
<input checked="" type="checkbox"/> MAP ATTACHED	Date and Duration of Detour Date: 10/2/2011		Time: 5:00 a.m. to 6:00 p.m.
Reason Downtown Business Community Event "21 <sup>st</sup> Annual Classic Car Show"			
Name and Address to Whom Permit will be Returned Brian Block 7525 West Greenfield Avenue West Allis, Wisconsin 53214			

The above municipality requests permission to close the marked route as described during which time the municipality will provide temporary route as designated

The municipality agrees to accept the following terms and conditions:

1. The municipality shall provide a detour having structural, geometric and traffic control characteristics, which are acceptable to the Region. A detour map which provides street names shall be submitted.
2. The municipality shall furnish, erect and remove signs and markers at the sole expense of the municipality, unless provided for in (3), or unless directed by officers for short routes and short timeframe (less than 3 days).
3. A Detour and Traffic Control Plan shall be submitted to the Region for approval. An example is Standard Detail Drawing 15C2-4C.
4. The municipality shall agree to minimize, as much as practicable, the duration of closure, including providing for assembly and dispersal of parades in areas removed from the state highway route.
5. The municipality shall accept full responsibility for any damage to local roads and streets resulting from closure and detour
6. The requester shall arrange for adequate traffic control from either WisDOT or the appropriate county, and provide documentation of enforcement coordination.
7. The requester shall notify all media, emergency services and schools, five (5) days prior to the detour.
8. Additional conditions Attachments:  Yes  No



(Authorized Official Signature)

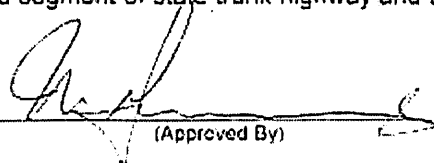
  
TRAFFIC UTILITY TECHNICIAN  
(Title)

5/10/11  
(Date)

Permission is granted to temporarily close the designated segment of state trunk highway and to provide a detour, subject to the stated conditions.

40-69-11

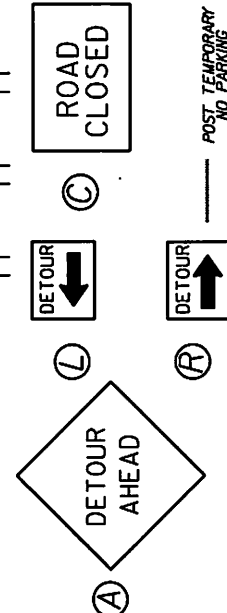
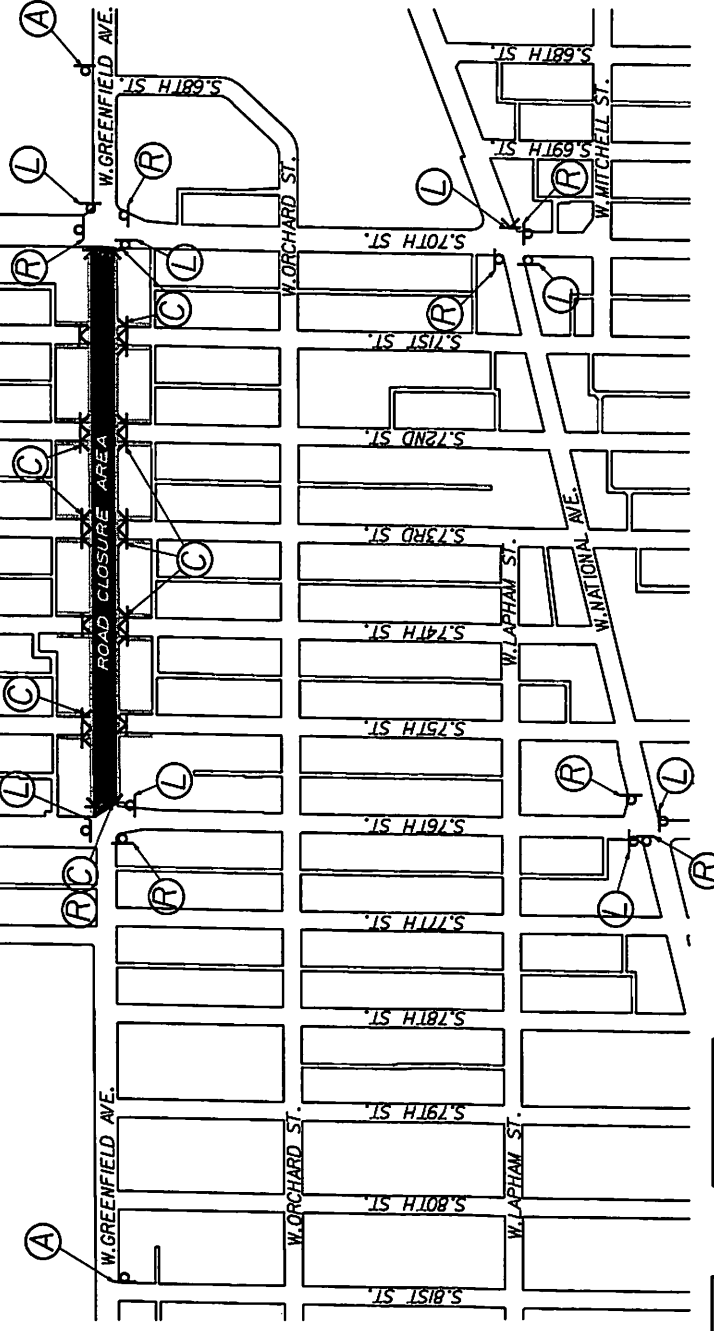
(Permit Number)

  
(Approved By)

5-17-11

(Date)

**2011 WEST ALLIS CLASSIC CAR EVENT**  
 October 2, 2011 from 5AM to 6PM



**NOTES:**  
 Drop off (4) 14ft. barricades and 25 traffic cones in City Hall Parking Lot

**TRAFFIC CONTROL FOR  
 W. GREENFIELD AVE.  
 ( HWY. 59 ) CLOSURE**

REGISTRATIVE FILE ID: 2011-0170  
 STATUTE/CODE REFERENCE: ...



**CITY OF WEST ALLIS  
 ENGINEERING DEPARTMENT**

DRAWN BY: B.D.B.  
 DATE DRAWN: 05-10-11

TRANSMITTAL FORM

City of West Allis  
Engineering Department

7525 West Greenfield Avenue

West Allis, WI 53214

Phone (414) 302-8360

FAX (414) 302-8366

http://www.ci.west-allis.wi.us



Date: May 10, 2011

To: DOT System Development SE Region  
141 NW Barstow Street  
Waukesha, WI 53187-0798

Re: Temporary Closure of W. Greenfield Ave. (STH 59)  
From: S. 76th St. To: S. 70th St.  
for Downtown BusinessCommunity Event

Attn: Michael Gawrysiak

Job #: West Allis 21st Annual Classic Car Show

We are sending you:  x  herewith   under separate cover

COPIES	NO.	DESCRIPTION
1	Form-DT1479	Application to Detour State Trunk Highway
1	Plan-Classic Car Event	Barricade plan (per No. 3 in agreement section of above appl.)

<u> </u> per your request	<u> </u> reviewed w/no comments	<u> </u> reviewed w/comments as noted
<u> x </u> for your approval	<u> </u> amend and resubmit	<u> </u> return <u> </u> corrected prints
<u> </u> for your use	<u> </u> rejected	<u> </u> submit <u> </u> copies for distribution

REMARKS

The 2011 Classic Car Event is similar to the 2010 Classic Car Event with the closure of State Connecting Highway 59 (W. Greenfield Ave.). Special consideration to consider for exception to TGM 13-10-2 (C)(6) are that W. Greenfield Ave acts more as a local road and anticipated disruptions to traffic are more local. The use of W National Ave for a detour route provides a route that is very minimal disruption for other than local traffic including any possible oversized loads. Additionally, the event is held on a Sunday.

Downtown West Allis BID, Certificate of Liability insurance on file with City of West Allis.

Please call me at 414/302-8367 with any questions regarding this application or if I can be of any assistance

Sincerely,

By: 

Brian Block

Email Copy to: Paul Ziebler, City Administrative Officer  
Michael G. Lewis, City Engineer

**APPLICATION BY MUNICIPALITY FOR PERMISSION TO DETOUR STATE TRUNK HIGHWAY TRAFFIC**

Wisconsin Department of Transportation

DT1479 6/2007 (Replaces ET604) s.84.07(4) Wis. Stats.

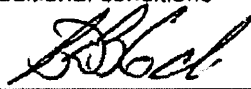
TO: REGIONAL TRAFFIC SECTION

Municipality City of West Allis		County Milwaukee	
Area Code - Telephone Number (414) 302-8367		E-Mail Address bblock@westalliswi.gov	
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6. The requester shall arrange for adequate traffic control from either WisDOT or the appropriate county, and provide documentation of enforcement coordination.
7. The requester shall notify all media, emergency services and schools, five (5) days prior to the detour.
8. Additional conditions: Attachments:  Yes  No

  
\_\_\_\_\_  
(Authorized Official Signature)

TRAFFIC & UTILITY TECHNICIAN 5/10/11  
\_\_\_\_\_  
(Title) (Date)

Permission is granted to temporarily close the designated segment of state trunk highway and to provide a detour, subject to the stated conditions.

\_\_\_\_\_  
(Permit Number)

\_\_\_\_\_  
(Approved By)

\_\_\_\_\_  
(Date)