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MEMORANDUM

TO: Board of Public Works

FROM: Michael Lewis, Director of Public Works/City Engineer
Dave Wepking, Assistant Director of Public Works

DATE: November 30, 2016

RE: Communication from Director of Public Works/City Engineer and Assistant Director of Public Works Promoting Mike Brofka to Water Superintendent

With the retirement of Dan Schwebke in August 2016, the position of Water Superintendent was vacated. The major responsibilities for the position of Water Superintendent include directing and coordinating office and field operations for 23 employees, overseeing customer service and water billing, controlling the quality and distribution of water to every City property, preparing and implementing the capital improvement program, and assisting in the preparation of the budget for the Water Division/Utility.

We recently completed an internal recruitment for this position and are very excited to announce the promotion of Mike Brofka as DPW's new Water Superintendent effective Monday, December 12, 2016. Mike began working for the City in July of 2010 as an Engineering Technician I. He was promoted to Engineering Technician II in July of 2011 and to his current position of Engineering Technician III in July of 2012.

We look forward to working with Mike and know he will do an excellent job for the Department and the City.

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