



Rebecca Grill
City Administrator
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April 29, 2016

The Honorable Mayor Dan Devine
and Members of the Common Council
7525 W. Greenfield Ave.
West Allis WI 53214

Dear Mayor Devine and Common Council Members:

In the 2016 budget, funds were allocated for conducting a classification and compensation study for all positions in the City (except Fire and Police Department positions). We have had the opportunity to research various options for completing the study. We have had discussions with Carlson Dettmann Consulting, LLC regarding partnership in a Professional Services Agreement to complete the study. We would like to review and discuss possible options with the Administration and Finance Committee on May 3, 2016.

Carlson Dettmann Consulting, LLC has vast experience in providing this service to municipalities. A few examples include: Oshkosh, Wauwatosa, Fond du Lac, Watertown, Waupaca County, Dodge County, and Calumet County.

I would like to thank Audrey Key, Human Resources Director, for her assistance with this endeavor.

Thank you for your consideration of this request. Please contact me if you have any questions or concerns.

Sincerely,

Rebecca N. Grill

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City Administrator

RNG:jfw

cc: HR

ADM\ORDRES\MCC.CompStudy