



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Agenda

### Administration & Finance Committee

*Aldersperson Kurt E. Kopplin, Chair*

*Aldersperson Vincent Vitale, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Richard F. Narlock, Rosalie L. Reinke*

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Tuesday, May 26, 2009

5:30 PM

West Allis City Hall Room 128

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#### SPECIAL MEETING

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A. CALL TO ORDER

B. ROLL CALL

C. CLOSED SESSION

*PLEASE TAKE NOTICE that the Administration & Finance Committee of the City of West Allis will meet, at approximately 5:30 p.m., or as soon thereafter as time permits, on Tuesday, May 26, 2009, in Room 128, City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, to vote on a motion to convene in closed session at said time and place to discuss collective bargaining matters with all unions, and to take such further action as may be necessary and appropriate with respect to such matter.*

*A closed session for the above purpose is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(e) and (g), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to deliberate or negotiate the purchase of public properties and the investment of public funds, or conduct other specified public business whenever competitive or bargaining reasons require a closed session; and to confer with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.*

*Upon conclusion of the closed session, the Administration & Finance Committee will convene in open session at said time and place to consider its public agenda, including motions to recommend approval or rejection of above-listed deliberations or any of the public agenda items that have not been acted upon.*

D. APPROVAL OF MINUTES

*Special Meeting minutes of December 2, 2008*

*Special Meeting Closed Session minutes of March 3, 2009*

*Recess Meeting Closed Session minutes of December 16, 2008 and February 17, 2009*

*Recess Meeting minutes of December 2, 2008, December 16, 2008, January 6, 2009, January 20, 2009, February 3, 2009, February 27, 2009, March 3, 2009, March 17, 2009, April 7, 2009, April 21, 2009, May 5, 2009, and May 19, 2009*

**E. NEW AND PREVIOUS MATTERS****Previous Matters for Consideration**

- 1. R-2009-0071** Resolution approving refinancing terms of the Economic Development Loan with Rokamco Distributing, Inc. located at 5420 W. Electric Ave.  
**Sponsors:** Vincent Vitale

**F. OTHER MATTERS TO COME BEFORE THE COMMITTEE FOR DISCUSSION/ACTION**

- 1. Discussion/Action on Items by Alderpersons.**
- 2. Discussion/Action on Items by City Administrative Officer.**
  - a. + Report on Finance Factors Affecting 2009 Budget.
  - b. + Revenue and Expenditure Challenges for 2010 Budget.
  - c. \* Presentation by Linda Mont of Key Benefits Consulting - Actuarial Valuation Report on Other Post Employment Benefits (OPEB) expense and related liabilities for the City of West Allis.
  - d. \* Discussion of Succession Planning.
  - e. Other Staff Reports.
    - 1.) \* 2008 Workers' Compensation Costs.
    - 2.) \* 2008 Liability Costs.
    - 3.) \* Health Insurance Provider Network Changeover.

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+ **To be distributed at meeting.**  
\* **Attachments**

- 4.) Update on Identity Theft/Red Flag Policy.
  
- 5.) Update on other HR, Finance, IT, Purchasing & Other Administrative Matters.

**3. Other.**

**G. ADJOURNMENT**

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.