



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Alderson Vincent Vitale, Chair

Alderson Kevin Haass, Vice-Chair

Aldersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, September 16, 2014

7:46 PM

City Hall Room 118

RECESS MEETING

A. CALL TO ORDER

Chair Vitale called the meeting to order at 7:46 p.m.

B. ROLL CALL

Present 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Others Attending

Mark Wyss, Finance Director/Comptroller/City Treasurer; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

6. [R-2014-0202](#) Resolution relative to accepting the proposal of Impact Technologies, LLC for furnishing and delivering managed print services for printers located at City Hall, Police Department and Department of Public Works for a total net sum of \$397,888.20.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

7. [R-2014-0210](#) Resolution approving an Action Plan for Fiscal Year 2015 relative to the Community Development Block Grant (CDBG) Program.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

8. [R-2014-0208](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 1466, Employee Transfer/Donation of Vacation and Random Holiday to Another Employee in Special Emergency Situations, under Human Resources.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

9. [R-2014-0209](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 1469, Voluntary Time Off, under Human Resources.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

10. [2014-0574](#) Roundy's Supermarkets, Inc. communication regarding notification of Roundy's Supermarkets, Inc./Mega Marts, LLC will be permanently closing the Pick 'n Save West Allis retail store located at 11111 W. Greenfield Avenue on November 5, 2014.

A motion was made by Ald. May, seconded by Ald. Probst, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

11. [2014-0579](#) Communication from Human Resources Director requesting approval to implement health insurance premium share for active and retired employee plan participants.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

12. [2014-0580](#) Communication from Human Resources Director regarding request to fill an upcoming vacant position of Electrical Mechanic I in the Department of Public Works, Building/Inventory and Electrical Services Division-Electrical Section.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

13. [2014-0578](#) Citizen Group's Strategic Plan for the City of West Allis.

Ald. Lajsic asked that this matter be held until the City strategic planning process is completed. The Committee concurred.

22. [2014-0599](#) Communication from the Assistant City Engineer requesting authorization to hold a Public Hearing for the proposed Residential Private Property Inflow/Infiltration Reduction Fund.

This matter was Recommended for Approval.

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. ADJOURNMENT

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that the meeting be adjourned at 8:02 p.m. The motion carried unanimously.