



City of West Allis

Meeting Minutes

Library Board

Wednesday, September 22, 2021

7:00 PM

West Allis Public Library
7421 W. National Ave.

Amended Agenda

A. Call to Order

Mr. Turner called the meeting to order at 7:00 p.m.

B. Roll Call

Present 6 - Gloria Dohearty, Barbara Hart, Ray Turner, Michelle Wadewitz, Angelito Tenorio, and Adam Hengel

Excused 3 - Kari Southern, Jody Rymaszewski, and Elizabeth Suelzer

Others present: Kail Decker, City Attorney, and Rebecca Grill, City Administrator

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. Library Board Meeting Minutes August 25, 2021

Attachments: [Library Board Meeting Minutes August 25, 2021](#)

Ms. Hart moved to approve the August 25, 2021 meeting minutes as written.
Second by Ms. Dohearty. Motion carried.

D. Statements by Citizens

None.

E. Correspondence

Barbara Herbst August 2021 Communication

Attachments: [Barbara Herbst August 2021 Communication](#)

Children's Department Summer Reading Report 2021

Attachments: [Children's Department Summer Reading Report 2021](#)

Greater Milwaukee Foundation September 2021 Communication

Attachments: Greater Milwaukee Foundation September 2021 Communication

F. Claims and Finance Report

2. September 2021 Claims and Finance Report

Attachments: September 2021 Claims and Finance Report

Ms. Hart moved to approve the September 2021 Claims and Finance Report.
Second by Alderperson Tenorio. Motion carried.

G. Unfinished Business

3. COVID-19 Update

The study rooms inside the Library have reopened. The Constitution Room has been cleaned in preparation for use by groups approved by the Library Board.

4. 2022 Library Operating Budget

Attachments: [2022 Budget Calendar Final](#)
[2022 proposed budget](#)

The 2022 Library Operating budget will be discussed after Rebecca Grill's budget presentation.

H. New Business

5. MCFLS Update

MCFLS library directors have provided input to MCFLS on where to spend increased state aid money. A portion of it will be used to decrease costs to member libraries.

6. Budget Presentation by Rebecca Grill, City Administrator

Attachments: [Budget Challenges Library Board](#)

Ms. Grill discussed the City of West Allis 2022 operating budget.

Mr. Turner stated it was the intention of the Library Board to convene in closed session pursuant to the provisions of Section 19.85(1)(g) of the state statutes for the purpose of conferring with legal counsel for the Board who is rendering oral or written advice concerning strategy to be adopted by the board with respect to litigation in which it is or is likely to become involved. This Board may reconvene in open session after completion of the closed session to consider the balance of the agenda.

A motion was made by Ms. Wadewitz to go into closed session at 7:46 p.m. Second by Mr. Turner. Motion carried. At 8:26 p.m. a motion was made by Ms. Hart to convene in open session. Second by Alderperson Tenorio. Motion carried.

7. Terchak Trust Fund Request-Skylights

Attachments: [Terchak Fund Request-Skylights](#)

The Library Board tabled this item until the October Library Board meeting.

8. Circulation of Library Materials Policy-revised

Attachments: [Circulation of Library Materials Policy Revision September 2021](#)

Ms. Hart moved to approved the revised Circulation policy. Second by Alderperson Tenorio. Motion carried. New fiction books will now circulate for three weeks.

9. Trustee Essentials-Chapter 6-Evaluating the Director

Attachments: [Trustee Essentials-Chapter 6-Evaluating the Director](#)

I. Library Director's Report

- The Children's Department Summer Reading Report is included in the Board packet. The outdoor programming was very successful.
- The Adult and Teen summer reading programs had more finishers than previous years.
- The newest episode of the Library podcast Beyond the Desk features Lauren Fox, a popular local author. Sarah Lange and Elizabeth Reger, both Adult Librarians, have done an excellent job creating the podcasts.

J. Adjournment

There being no further business, Ms. Hart moved to adjourn. Second by Ms. Wadewitz. The meeting was adjourned at 8:56 p.m.

Respectfully submitted,

Barbara Hart, Acting Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

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AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.