



City of West Allis

Meeting Minutes

Administration & Finance Committee

Alderson Kevin Haass, Chair

Alderson Martin J. Weigel, Vice-Chair

Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, February 4, 2020

8:31 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING (draft minutes)

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 8:31 p.m.

B. ROLL CALL

Present 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present: Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Richard Pfaff, Asst. City Administrator/Talent and Strategy Director; Kail Decker, City Attorney; Patrick Mitchell, Chief of Police; Other Staff; Guests and Media

C. NEW AND PREVIOUS MATTERS

26. [R-2020-0066](#) Resolution to approve bid of Illingworth-Kilgust Mechanical, Inc. in the amount of \$244,444 to furnish and install the air-cooled chiller at the West Allis Police Department as well as authorizing a budget transfer to fund this initiative

Sponsors: Public Works Committee

Attachments: [R-2020-0066 signed](#)

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

27. [R-2020-0067](#) Resolution authorizing the City of West Allis to enter into a two year contract with Health Joy effective March 1, 2020 to provide the Health Joy application for active employees

Sponsors: Administration & Finance Committee

Attachments: [HealthJoy for Employees \(9 Page\) \(2\)](#)
[DocuSign Requested HealthJoy Client Program](#)
[R-2020-0067 signed](#)

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:

Aye: 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

28. [R-2020-0068](#) Resolution amending City of West Allis Policies & Procedures Manual Policy no. 1102 “Risk Management and Insurance Requirements” to amend the umbrella liability coverage requirement from five million dollars (\$5,000,000) to two million dollars (\$2,000,000)

Sponsors: Administration & Finance Committee

Attachments: [1102 Risk Management](#)
[R-2020-0068 signed](#)

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:

Aye: 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

29. [R-2020-0071](#) Resolution to approve intergovernmental agreement with City of Milwaukee to provide law enforcement services for the 2020 Democratic National Convention

Sponsors: Administration & Finance Committee

Attachments: [R-2020-0071 signed](#)
[DNC partially signed](#)

City Attorney Kail Decker and Police Chief Patrick Mitchell present to discuss. City Attorney recommends striking Section 12.1 that limit indemnification. Chief Mitchell concerned about the Memorandum of Understanding compensation check point. Chief Mitchell would like the check point to be the West Allis Police Department.

This matter was Held.

30. [O-2019-0041](#) Charter Ordinance No. 24 increasing the total number of aldermanic districts and reducing the number of alderpersons per aldermanic district

Sponsors: Alderperson Barczak

This matter was Held.

For agenda items 31-36, Chairperson Haass stated it was the intention of the Committee to convene in closed session pursuant to the provisions of Wis. Stats. Section 19.85(1) (g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. This Committee may reconvene in open session after completion of the closed session to consider the balance of the agenda.

A motion was made by Ald. May, seconded by Ald. Weigel, to convene in closed session at 8:52 p.m. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Kail Decker present to discuss.

31. [2014-0013](#) Jeffrey Cottrell communication regarding property damages allegedly sustained at 856 S. 74 St. reported to the Department of Public Works on December 27, 2013.

Attachments: [Claims Report-February 4, 2020-With Old Claim](#)

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

32. [2019-0882](#) Claim by Janine Gross regarding vehicle damages at 6300 W. McGeoch Ave. on September 25, 2019

Attachments: [Claim - Gross](#)
[Claims Report-February 4, 2020-With Old Claim](#)

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

33. [2020-0005](#) Claim by Alexander J. Moris regarding towing reimbursement and vehicle damages at 894 North, W. National Ave. off ramp on December 12, 2019

Attachments: [Claim Moris](#)
[Claims Report-February 4, 2020-With Old Claim](#)
[Denial Ltr - Moris- CL-19-49](#)

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Denial. The motion carried by the following vote:

Aye: 5 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, and Ald. May

No: 1 - Ald. Roadt

34. [2020-0024](#) Claim by Sarah Micheel regarding injury to pet at the West Allis Dog Park on December 20, 2019

Attachments: [2020-0024 Claim - Sarah Micheel 1-21-2020_Redacted](#)
[Claims Report-February 4, 2020-With Old Claim](#)
[Denial Ltr - Micheel- CL-20-01](#)

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Denial. The motion carried by the following vote:

Aye: 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

35. [2019-0775](#) Claim by Ken Lepak regarding property loss at 2020 S. 95 St. on August 16, 2019

Attachments: [Claim - Lepak](#)
[Claims Report-February 4, 2020-With Old Claim](#)

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Denial. The motion carried by the following vote:

Aye: 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

36. [2019-0936](#) Claim by Mary Merrill regarding loss of rent at 1570 S. 80 St. on September 1, 2019

Attachments: [Claim - Mary Merrill](#)
[Claims Report-February 4, 2020-With Old Claim](#)

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Denial. The motion carried by the following vote:

Aye: 6 - Haass, Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

A motion was made by Ald. May, seconded by Ald. Weigel, to reconvene into open session at 9:05 p.m. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Weigel, to adjourn the meeting at 9:05 p.m. The motion carried unanimously.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.