

**CITY OF WEST ALLIS
RESOLUTION R-2025-0063**

**RESOLUTION APPROVING THE APPOINTMENT OF TRACEY L. UTTKE TO
THE POSITION OF CITY CLERK**

WHEREAS, the City of West Allis is committed to maintaining excellence in public service, ensuring transparency in government operations, and providing high-quality customer service to residents; and

WHEREAS, Tracey L. Uttke, a highly skilled and experienced municipal professional, has demonstrated extensive expertise in customer service management, election administration, and municipal clerk responsibilities; and

WHEREAS, Ms. Uttke has served as Customer Service Center Supervisor and Deputy Clerk for the City of West Allis, playing a pivotal role in the administration of licenses, election operations, records management, and customer service improvements; and

WHEREAS, her leadership experience includes spearheading the establishment of the City’s Customer Service Center, troubleshooting and resolving complex service issues, and participating in the LEAD West Allis leadership program; and

WHEREAS, her professional background in municipal government, combined with her experience in process improvement and public engagement, makes her exceptionally qualified for the role of City Clerk; and

WHEREAS, a detailed work history highlighting Ms. Uttke’s qualifications and accomplishments is provided in her resume, which is attached to this file.

NOW THEREFORE, by the Common Council of the City of West Allis, that the appointment of Tracey L. Uttke to the position of City Clerk is hereby approved, and shall take effect on February 24, 2025.

SECTION 1: **ADOPTION** “R-2025-0063” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2025-0063(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Ray Turner	_____	_____	_____	_____
Ald. Kimberlee Grob	_____	_____	_____	_____
Ald. Chad Halvorsen	_____	_____	_____	_____
Ald. Marissa Nowling	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Patty Novak	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis