



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Vincent Vitale, Chair*

*Aldersperson Kevin Haass, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst*

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Tuesday, November 17, 2015

7:00 PM

City Hall Common Council Chambers

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#### RECESS MEETING (draft minutes)

#### A. CALL TO ORDER

*Chair Vitale called the meeting to order at 7:48 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

#### Others Attending

*Rebecca N. Grill, City Administrator; Mark Wyss, Finance Director/Comptroller/City Treasurer; Audrey Key, HR Director; Other Staff; Guests and Media.*

#### C. NEW AND PREVIOUS MATTERS

12. [R-2015-0217](#) Resolution relating to public access to information and records within the custody of the City of West Allis.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

13. [R-2015-0236](#) Resolution relative to selecting MSDSONline® for furnishing the software for the storage and accessibility of safety data sheets (SDS) or MSDS as required by Wisconsin's Safety and Professional Services codes for a three year period at the cost of \$15,300.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

14. [R-2015-0237](#) Resolution amending the terms & conditions for an Economic Development Loan to Reclaimers LLC, under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$150,000.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

15. [2015-0799](#) Communication from the Assistant City Engineer regarding the proposed change in title for Leo Kos.

**A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

16. [2015-0800](#) Communication from HR Director requesting consideration of two matters pertaining to the Employee Recognition Awards Program.

**A motion was made by Ald. Haass, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

17. [2015-0804](#) Fire Department request for the approval to sign Milwaukee Fire Department's Indemnity Agreement and Release.

**A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

18. [2015-0792](#) City Administrator report on IT Steering Committee meetings.

**A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

**D. ADJOURNMENT**

*A motion was made by Ald. May, seconded by Ald. Lajsic, that the meeting be adjourned at 7:57 p.m. The motion carried unanimously.*