



# City of West Allis

## Meeting Agenda

### Common Council

*Mayor Dan Devine, Chair*

*Alderson Thomas G. Lajsic, Council President*

*Aldersons: Gary T. Barczak, Michael J. Czaplowski, Kevin Haass, Michael P. May, Rosalie L. Reinke,  
Daniel J. Roadt, Tracy Stefanski, Vincent Vitale, and Martin J. Weigel*

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Tuesday, September 17, 2019

7:00 PM

City Hall Common Council Chambers

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#### REGULAR MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE

#### D. PUBLIC HEARINGS

1. [R-2019-0653](#) Resolution to approve amending the FY2019 Community Development Block Grant Annual Action Plan

#### E. CITIZEN PARTICIPATION

The Common Council may receive information from members of the public during this 30-minute period. Each speaker must announce to the council his or her name and address, sign in at the podium, and limit comments to one statement of no more than 5 minutes. The council cannot take action on topics raised by speakers and will not discuss topics with speakers.

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

New and Previous Matters referred to Committees may be considered and acted upon by Committees during the Common Council recess. Unless otherwise announced during the meeting, the standing Committees of the Common Council will meet during recess in the following rooms and in the following order:

Room G12 (Art Gallery)  
Advisory, Public Works, Safety & Development

Room 128  
License & Health, Administration & Finance

The general public may contact the Committee Chair relative to an agenda item of interest that could be discussed or acted on during the recess meetings simultaneously occurring in different conference rooms. Additionally, if a member has interest in multiple agenda items which are scheduled for discussion or action during the recess meetings simultaneously occurring, s/he should contact the chair of the committee to inform of such interest.

**G. MAYOR'S REPORT**

This item is a report from the Mayor to the public regarding recent events attended, awards and commendations, and upcoming events. No discussion or action shall take place by members of the Council unless otherwise listed below.

**H. ALDERPERSON'S REPORT**

This item is a report from individual Alderpersons to the public regarding recent events attended, awards and commendations, and upcoming events. No discussion or action shall take place by members of the Council unless otherwise listed below.

**I. APPROVAL OF MINUTES**

2. [2019-0655](#) Minutes (Draft) of the Common Council meeting of September 3, 2019

**J. ITEMS NOT REFERRED TO COMMITTEE**

3. [R-2019-0650](#) Resolution of Commendation for Rick Kellar
4. [2019-0638](#) Report of the Municipal Judge for the month of August 2019, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$105,168.53
5. [2019-0625](#) Summons and Complaint in the matter of William Froemming vs. City of West Allis, et al., regarding a 42 USC Section 1983 claim, Case No. 19-C-0996

**K. STANDING COMMITTEE REPORTS****ADMINISTRATION & FINANCE COMMITTEE**

*(Regular Meeting of the Administration & Finance Meeting held on September 9, 2019)*

6. [2019-0601](#) Finance Director/Comptroller submitting the City of West Allis 2018 Comprehensive Annual Financial Report (CAFR)

*Unanimously Recommended to be Placed on File.*

**M. NEW AND PREVIOUS MATTERS****L. COMMON COUNCIL RECESS****ADMINISTRATION & FINANCE AND PUBLIC WORKS COMMITTEES****New Matters for Introduction**

7. [R-2019-0645](#) Resolution to authorize the Director of Public Works to sign the Proposal for Professional Services, including a Standard Terms and Conditions Agreement, submitted by Baxter & Woodman Consulting Engineers for services to assist the City of West Allis

in performing a Optimized Corrosion Control Treatment Study for the amount of \$18,000 ordered by the Wisconsin Department of Natural Resources

8. [R-2019-0657](#) Resolution authorizing the purchase of hardware, equipment, and service which supports the mobile use of the AssetWorks work order software for a sum not to exceed \$12,000, amending the use of funds approved in the Capital Improvement Request pursuant to Resolution R-2018-0494 adopted on July 17, 2018

## **ADMINISTRATION & FINANCE COMMITTEE**

### **New Matters for Introduction**

9. [R-2019-0647](#) Resolution amending the authorization given to the City Administrator to enter into a professional service agreement with HR Pro Consulting, LLC to provide consulting services for an Interim HR Director to modify the total sum authorized not to exceed \$125,000
10. [R-2019-0648](#) Resolution relative to accepting the single source proposal of WCTC - Corporate Training Center for Lean Six Sigma Green Belt Training Program for a total sum of \$23,800
11. [R-2019-0655](#) Resolution to create City of West Allis Policies and Procedures Manual Policy No. 1114, Volunteer Policy
12. [2019-0635](#) Finance Director/Comptroller submitting report for August 2019 indicating City of West Allis checks issued in the amount of \$3,955,307.43

### **Public Hearing Items (Administration & Finance Committee)**

13. [R-2019-0653](#) Resolution to approve amending the FY2019 Community Development Block Grant Annual Action Plan

## **PUBLIC WORKS COMMITTEE**

### **New Matters for Introduction**

14. [O-2019-0039](#) Ordinance to amend sections 11.11(4)(a), 11.11(5)(a)2., 11.11(9), and 11.18(3) and create section 11.20 of the West Allis Municipal Code relating to the installation and maintenance of small wireless facilities
15. [R-2019-0656](#) Resolution accepting work of Payne & Dolan, Inc. for street construction on West Lincoln Ave. from Union Pacific Railroad to South 61 Street and authorizing and directing settlement of said contract in accordance with contract terms of 2017 Project No. 8 for final payment in the amount of \$7,250.10 of the \$1,281,061.59 total project cost
16. [2019-0652](#) Communication from the City Engineer regarding the 2020 special assessment rates

**SAFETY & DEVELOPMENT COMMITTEE****New Matters for Introduction**

17. [O-2019-0037](#) Ordinance to create section 10.23 of the West Allis Municipal Code relating to the operation, parking, and rental of electric scooters
18. [O-2019-0038](#) Ordinance to amend Section 6.027(2)(c) of the West Allis Municipal Code relating to the definition of a “Designated Offender”
19. [2019-0649](#) Application for a Special Use Permit for The LifeWay Church, a proposed religious institution, to be located at 7515 W. National Ave.
20. [2019-0650](#) Application for a Special Use Permit for a proposed hotel to be located at 1010, 1040 & 1126 S. 70 St.

**LICENSE & HEALTH COMMITTEE****New Matters for Introduction**

21. [2019-0627](#) 2019-2020 Combination Class B License application of MLSD, Inc., d/b/a Happy Tap, Marc J. Lovora, Agent, for the premises located at 6801 W. Beloit Rd. (new-existing location)
22. [2019-0651](#) Petition to exceed the alcohol license quota submitted by Kyle Ida and Sarah Warran, for a 2019-2020 Class B Tavern Liquor License for Layman Brewing, LLC, 7133 W. Becher St.
23. [2019-0656](#) License applications  
  
*2019-2021 Operator's License*  
*Carter, Tarrin L*  
*Korn, Samantha K*  
*Lal Kalsi, Jasvir K*  
*Priegel, Ryan W*  
*Rink, Sarah E*  
*Schroeder, Gabrielle M*  
*Sciano, VickiJo*  
*Steinmetz, Bradley J*  
*Strauser, Angel L*
24. [2019-0645](#) 2019-2020 Combination Class B Special Event Permit application no. 16 of DTR Enterprises LLC, Dean T. Ratas, Agent, d/b/a Studz Pub, 6833 W. National Ave., for a Retirement Party, Saturday, September 21, 2019 from 2:00 p.m. - 10:00 p.m. (Tent, food, and outdoor music on S. 69 St.). Second application for 2019-2020 license year. Block Party Petition approved by the Engineering Department.
25. [2019-0646](#) 2019-2020 Special Instrumental Music Permit application no. 3 of DTR Enterprises, LLC, Dean Ratas, Agent, d/b/a Studz Pub, 6833 W. National Ave., for a Retirement

- Party on Saturday, September 21, 2019 from 2:00 a.m. to 10:00 p.m. (disc jockey)
26. [2019-0639](#) Police Department Report regarding tavern violations/calls for service for the month of August 2019
27. [2019-0642](#) Police Department Reports regarding August 2019 Wisconsin Clean Air Act Smoking Ban, Tobacco compliance checks, and Tavern compliance checks resulting with no violations being reported
28. [2019-0640](#) Police Department Report involving El Sagitario BNC, 907 S. 84 St. of El Sagitario BNC LLC, Pascual Ramos, Agent, Incident Date: August 24, 2019
29. [2019-0641](#) Police Department Report relative to the August 16, 2019 Tavern compliance checks involving ten (10) West Allis businesses, resulting in one (1) violation, Paulie's Pub & Eatery, LLC, Kristine M. Budiac, Agent, d/b/a Paulie's Pub & Eatery, LLC, premises located at 8031 W. Greenfield Ave. (Licensed Operator (bartender/sales clerk) #8260: Gregory S. Dowden)
30. [2019-0529](#) Summons and Complaint in the matter of the complaint against ARH Enterprises LLC, Hugo Juarez, Agent, for the premises located at 1900 S. 60 St., d/b/a Las Palmas (2019-2020 Combination Class B Liquor License 1541)
31. [2019-0621](#) Findings and Recommendation in the Matter of the Complaint against ARH Enterprises LLC, Hugo Juarez, Agent, d/b/a Las Palmas, for the premises located at 1900 S. 60 St. (2019-2020 Combination Class B Liquor License 1541)
32. [2019-0527](#) Summons and Complaint in the matter of the complaint against The 5 Spot LLC, Christina Lopez, Agent, for the premises located at 7535 W. Beloit Rd., d/b/a One More (2019-2020 Combination Class B Liquor License 2358)
33. [2019-0633](#) Findings and Recommendation in the Matter of the Complaint against The 5 Spot LLC, Christina Lopez, Agent, d/b/a One More, for the premises located at 7535 W. Beloit Rd. (2019-2020 Combination Class B Liquor License 2358)
34. [2019-0528](#) Summons and Complaint in the matter of the complaint against DHV Enterprises LLC., Melissa A. Schrubbe, Agent, for the premises located at 1641 S. 68 St., d/b/a Dog House (2019-2020 Combination Class B Liquor License 2589)
35. [2019-0654](#) Findings and Recommendation in the Matter of the Complaint against DHV Enterprises LLC., Melissa A. Schrubbe, Agent, d/b/a Dog House, for the premises located at 1641 S. 68 St. (2019-2020 Combination Class B Liquor License 2589)

## ADVISORY COMMITTEE

### New Matters for Introduction

36. [2019-0657](#) Discussion of proposed State legislative bill relating to additional local sales and use tax for Milwaukee County

**N. ADJOURNMENT**

All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NOTICE OF POSSIBLE QUOROM**

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.