



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*  
*Aldersperson Danna Kuehn, Vice-Chair*  
*Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel*

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Tuesday, July 14, 2020

8:07 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### RECESS MEETING

#### A. CALL TO ORDER

*The meeting was called to order by Chairperson Haass at 8:07 p.m.*

#### B. ROLL CALL

**Present** 4 - Haass, Kuehn, Lajsic, and Weigel

**Excused** 1 - Tenorio

#### C. NEW AND PREVIOUS MATTERS

12. [2020-0456](#) Request from the Director of Public Works to extend the temporary appointment of Don Molleson in the position of Electrical Superintendent

**Attachments:** [molleson interim appointment](#)

**A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

13. [R-2020-0206](#) Resolution authorizing restructured payments on the remaining balance of a Loan in the original amount of approximately \$3,485,000 to Whitnall-Summit Company, LLC for the property located at 6600 W. Washington St. and other relevant properties

**Sponsors:** Aldersperson Lajsic

**Attachments:** [R-2020-0206 Whitnall-Summit Company LLC signed](#)

**A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

14. [R-2020-0213](#) Resolution authorizing settlement on the remaining balance of a loan in the original amount of \$50,000 to Farmer's Wife LLC for the property located at 6533 W Mitchell St.

**Sponsors:** Aldersperson Haass

**Attachments:** [Agreement - signed](#)  
[R-2020-0213 \\$50,000 to Farmer's.signed](#)

A motion was made by Lajsic, seconded by Kuehn, that this matter was Recommended For Adoption. The motion carried by the following vote:

15. [R-2020-0382](#) Resolution approving a two-year extension and amendment to the Intergovernmental Emergency Medical Services Agreement for Emergency Medical Services (EMS) between Milwaukee County and the City of West Allis for 2021-2025

**Sponsors:** Administration & Finance Committee

**Attachments:** [20-197 2021 AMENDMENT NO 2 \(2\)](#)  
[R-2020-0382 EMS Services Milw Cty 2021-2025 signed](#)

Approved at the June 25, 2020 Common Council Meeting.

- 15a. [R-2020-0401](#) Resolution amending the fees for ambulance services provided by the West Allis Fire Department, effective August 1, 2020.

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2020-0401 Ambulance Fees eff 8-1-2020 signed](#)

A motion was made by Kuehn, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

16. [R-2020-0386](#) Resolution to Approve Policy #1408 2020-2021 Reduction in Workforce Plan

**Sponsors:** Administration & Finance Committee

**Attachments:** [early retirement costing](#)  
[1408 Reduction in Workforce Plan 2020-2021](#)  
[1408 Supporting info 1](#)  
[R-2020-0386 Reduction in Workforce Plan Policy #1408](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

17. [R-2020-0387](#) Resolution to consider funding \$91,649 in grants from the established CDBG-CV Small Business RESTART Round 2 Program

**Sponsors:** Administration & Finance Committee

**Attachments:** [RESTART RND 2 APPLICATION LIST](#)  
[R-2020-0387 CDBG-CV SMALL BUSINESS RESTART ROUND 2](#)

**A motion was made by Lajsic, seconded by Kuehn, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

18. [R-2020-0388](#) Resolution authorizing the Director of Development to enter into a landscape design/architectural services contract with Parkitecture + Planning, LLC, for "Burnham Pointe Park" (existing gravel lot located at 60\*\* W. Burnham), Tax Key No. 475-0020-001, in an amount not to exceed \$17,780

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2020-0388 Burnham Pointe Park signed](#)

**A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

19. [R-2020-0393](#) Resolution to consider funding \$5,500 in barricades and signage for the Active Streets initiative

**Sponsors:** Alderperson Haass

**Attachments:** [R-2020-0393 Active Streets initiative \\$5.500 signed](#)

**A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

20. [R-2020-0398](#) Resolution approving (1) 2019 Open Purchase Order Carryovers, (2) 2019 Departmental/Citywide Carryovers, (3) 2019 Fund Transfers, and (4) 2019 Fund Balance Designations

**Sponsors:** Administration & Finance Committee

**Attachments:** [CC Communication-2019 Carryovers-Open POs-Transfers 7-14-2020 FINAL](#)  
[R-2020-0398 2019 Carryover, fund transfers, etc signed](#)

Kris Moen present to discuss.

**A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

21. [2020-0469](#) Communication from the Director of Public Works regarding request to fill four vacancies within the Department. One Lead Carpenter (to be reclassify/retitle to Tradesperson) and within the Sanitation and Streets Division (2) Maintenance Repairer positions, and (1) Crewmember position

**Attachments:** [af approval to fill positions \(2\)](#)

**A motion was made by Kuehn, seconded by Lajsic, that this matter was Recommended For Approval and to be Placed on File. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

22. [2020-0471](#) Communication from the Police Chief regarding request to fill part-time Dispatchers within the West Allis Police Department Communications Center

**Attachments:** [Police Chief Request to fill part time dispatcher 2020-0465](#)

**A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Approval and to be Placed on File. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

23. [2020-0454](#) Finance Director/Comptroller submitting report for June 2020 indicating City of West Allis checks issued in the amount of \$3,159,630.75

**Attachments:** [June 2020 Monthly Claims Report to CC](#)

**A motion was made by Lajsic, seconded by Kuehn, that this matter was Placed on File. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

24. [2020-0451](#) Proposed settlements of the Steven Stern and Tad Powalisz Worker's Compensation claims

**This matter was Heard in Closed Session and Consensus Given.**

*For agenda item 24, Chairperson Haass stated it was the intention of the Committee may convene in closed session pursuant to the provisions of Wis. Stat. Section 19.85(1)(f) and (g) Wis. Stats. for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations and conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.*

*The Committee may reconvene in open session after completion of the closed session to*

*consider the balance of the agenda.*

**A motion was made by Lajsic, seconded by Kuehn, to convene into closed session at 8:26 p.m. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

**A motion was made by Lajsic, seconded by Kuehn, the meeting reconvened in open session at 8:34 p.m. The motion carried unanimously.**

25. [2019-0661](#) Greenfield Terrace LLC. summons regarding alleged excessive assessment of property for 2018 at 10525 W. Greenfield Ave., parcel number 449-9989-002, case code No. 30405

**Attachments:** [Claim - Greenfield Terrace LLC](#)  
[Claims Report-July 14, 2020](#)

**This matter was Recommended to be Placed on File on a Block Vote.**

26. [2020-0066](#) Claim by Jason Guel regarding return of property on or about October 28, 2019

**Attachments:** [Claim - Guel](#)  
[Claims Report-July 14, 2020](#)

**This matter was Recommended to be Placed on File on a Block Vote.**

27. [2020-0090](#) Claim by Timothy Klapp regarding vehicle damages at S. 92 St. and W. Becher Pl. on January 19, 2020

**Attachments:** [Claim Klapp](#)  
[Claims Report-July 14, 2020](#)

**This matter was Recommended to be Placed on File on a Block Vote.**

28. [2020-0276](#) Claim by Dan DiTorrice regarding vehicle damages at 2920 S. 124 St. on June 18, 2019

**Attachments:** [DiTorrice\\_Crash\\_Claim](#)  
[Claims Report-July 14, 2020](#)

**This matter was Recommended for Denial on a Block Vote.**

29. [2020-0389](#) Claim by Kristine Marie Hartmann regarding damage to vehicle at W. Arthur Ave. and S. 96 St. on April 20, 2020

**Attachments:** [2020-0389 Claim - Kristine Marie Hartmann](#)  
[Claims Report-July 14, 2020](#)

**This matter was Recommended for Denial on a Block Vote.**

**Passed The Block Vote**

**A motion was made by Lajsic, seconded by Weigel, to approve all the actions on item nos. 25-29 on a Block Vote. The motion carried by the following vote:**

**Aye:** 4 - Haass, Kuehn, Lajsic, and Weigel

**No:** 0

**D. ADJOURNMENT**

**A motion was made to adjourn the meeting at 8:35 p.m. The motion carried.**



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.