



City of West Allis

Meeting Agenda

Common Council

Mayor Dan Devine, Chair

Alderson Thomas G. Lajsic, Council President

Aldersons: Suzzette Grisham, Kevin Haass, Danna Kuehn, Thomas G. Lajsic, Rosalie L. Reinke, Daniel J. Roadt, Tracy Stefanski, Angelito Tenorio, Vincent Vitale, and Martin J. Weigel

Tuesday, September 1, 2020

7:00 PM

City Hall, Common Council Chambers
7525 W. Greenfield Avenue

REGULAR MEETING

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

Led by Ald. Reinke

D. PUBLIC HEARINGS

- [R-2020-0499](#) Resolution relative to determination of an Application for a Special Use Permit for B&E Kitchen, a proposed shared kitchen and event space, to be located at 5901 W. Beloit Rd.
Recommendation: Plan Commission recommends approval.
- [R-2020-0500](#) Resolution relative to determination of an Application for a Special Use Permit for West Allis Masonic Lodge, a proposed place of assembly, to be located at 11037 W. Oklahoma Ave.
Recommendation: Plan Commission recommends approval.
- [R-2020-0501](#) Resolution relative to determination of an Application for a Special Use Permit for Festival Foods, a proposed large retail development grocery store, to be located at 11111 W. Greenfield Ave.
Recommendation: Plan Commission recommends approval.

E. CITIZEN PARTICIPATION

The Common Council may receive information from members of the public during this 30-minute period. Each speaker must announce to the council his or her name and address, sign in at the podium, and limit comments to one statement of no more than 5 minutes. The council cannot take action on topics raised by speakers and will not discuss topics with speakers.

F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

New and Previous Matters referred to Committees may be considered and acted upon by Committees during the Common Council recess. Unless otherwise announced during the meeting, the standing Committees of the Common Council will meet during recess in the following rooms and in the following order:

Room G12 (Art Gallery)
Advisory, Public Works, License & Health

Common Council Chambers
Administration & Finance, Safety & Development

The general public may contact the Committee Chair relative to an agenda item of interest that could be discussed or acted on during the recess meetings simultaneously occurring in different conference rooms. Additionally, if a member has interest in multiple agenda items which are scheduled for discussion or action during the recess meetings simultaneously occurring, s/he should contact the chair of the committee to inform of such interest.

G. MAYOR'S REPORT

This item is a report from the Mayor to the public regarding recent events attended, awards and commendations, and upcoming events. No discussion or action shall take place by members of the Council unless otherwise listed below.

H. ALDERPERSON'S REPORT

This item is a report from individual Alderpersons to the public regarding recent events attended, awards and commendations, and upcoming events. No discussion or action shall take place by members of the Council unless otherwise listed below.

I. APPROVAL OF MINUTES

4. [2020-0567](#) Minutes (Draft) of the Common Council meeting of August 4, 2020

J. ITEMS NOT REFERRED TO COMMITTEE

5. [2020-0570](#) Report of the Municipal Judge for the month of July 2020, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$60,573.19
6. [2020-0556](#) Summons and Complaint of Kaitlyn Huber regarding damages to property and injury to person at or near the 1700 block of S. 76 St. on or about October 13, 2017. Case No. 2020CV004479
7. [2020-0557](#) Department of Workforce Development Notice of Complaint Open Housing Law of Portia Wright ERD Case No. CR202001716
8. [2020-0559](#) Summons and Complaint of Renee Kretlow regarding injury to person at 1444 S. 70 St. on or about May 8, 2017. Case No. 2020CV003972

9. [2020-0597](#) Claim by Mike Watry regarding damage to property at 1533 S. 56 St. on July 3, 2020

K. STANDING COMMITTEE REPORTS

None.

L. COMMON COUNCIL RECESS

M. NEW AND PREVIOUS MATTERS

ADMINISTRATION & FINANCE and PUBLIC WORKS COMMITTEES

New Matters for Introduction

10. [2020-0563](#) Communication from the Director of Public Works to extend the temporary appointment of Brett Wollenzien in the position of Fleet Services Superintendent

ADMINISTRATION & FINANCE COMMITTEE

New Matters for Introduction

11. [O-2020-0040](#) Ordinance to amend the City of West Allis salary schedule relating to the creation of the position of Tradesperson-Carpenter
12. [R-2020-0476](#) Resolution authorizing the continuation of the Humana Medicare Advantage Plan for Medicare eligible retirees, from January 1, 2021 to December 31, 2021
13. [R-2020-0498](#) Resolution to consider the purchase of three kiosks and service agreement to support the operations of the West Allis City Hall Customer Service Center from DynaTouch Interactive Technologies in an amount not to exceed \$96,820
14. [R-2020-0506](#) Resolution to consider amending the Community Development Block Grant-CV Program, Rental and Mortgage Assistance Program, income limits
15. [2020-0572](#) Communication from the Health Commissioner regarding request to fill the Women, Infants and Children (WIC) Program-Breastfeeding Peer Counselor position
16. [2020-0573](#) Communication from the Health Commissioner regarding request to fill two vacant Women, Infants and Children (WIC) Program positions for Community Health Nutritionists
17. [2020-0575](#) Communication from the Health Commissioner regarding request to fill the Deputy Registrar position
18. [2020-0590](#) Communication from the Director of Public Works to approve an exception to the hiring freeze and grant permission to fill a vacant Crewmember position

19. [2020-0591](#) Communication from the Director of Public Works to create a Utility Accountant position in the Water Division, funded by 2 vacant Maintenance Repairer positions
20. [2020-0599](#) Communication from the Director of the Department of Building Inspection and Neighborhood Services to Fill Vacant Neighborhood Services Inspector Position
21. [2020-0601](#) Communication from the Municipal Judge regarding request to fill the Municipal Court Clerk II position
22. [2020-0602](#) Communication from the Library Director regarding request to fill the Librarian (full-time) position
23. [2020-0604](#) Communication from the Library Director regarding request to fill the Circulation Services Representative (part-time) position
24. [2020-0558](#) Finance Director/Comptroller submitting report for July 2020 indicating City of West Allis checks issued in the amount of \$2,513,338.16

Previous Matters for Consideration

25. [R-2020-0449](#) Resolution to consider a sole source professional service contract with Tracy Cross & Associates, Inc. in the amount of \$26,500 for a market study on the West Allis housing market

PUBLIC WORKS COMMITTEE

New Matters for Introduction

26. [R-2020-0435](#) Resolution authorizing the City Engineer to amend an existing contract with Spohn Ranch, Inc. to make improvements at the West Allis Skate Park for an amount not to exceed \$76,000
27. [R-2020-0497](#) Resolution amending the existing professional services contract with AECOM Technical Services, Inc. (ATS) to provide consulting services relative to Wisconsin Administrative Code NR 216 Stormwater Permit compliance requirements for 2020 for an additional sum not to exceed \$14,400
28. [R-2020-0502](#) Resolution accepting work of Poblocki Paving Corporation for the construction of an asphalt parking lot, permeable interlocking concrete pavement system, concrete curb and gutter, storm sewer, pavement marking, landscaping and utility adjustments in the West Allis Public Library Parking Lot located at 7421 W. National Ave. and in a West Allis Downtown Parking Lot Located Between S. 72 St. and S. 73 St., North of Greenfield Ave. in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms of 2019 Project No. 5 for final payment in the amount of \$4,000 of the \$1,014,813.76 total project cost

29. [R-2020-0503](#) Resolution accepting work of Northway Fence, Inc. for the installation of fence, gates, gravel, and a bridge at the West Allis Dog Park located south of the West Allis Police Station at 11301 W. Lincoln Ave., (former landfill site, access on W. Hayes Ave.) in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms of 2019 Project No. 13 for final payment in the amount of \$1,000 of the \$70,825 total project cost
30. [R-2020-0504](#) Resolution accepting work of Northern Pipe, Inc. for the closed circuit TV inspection of sanitary and storm sewer at various locations in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms of 2019 Project No. 8 for final payment in the amount of \$4,361.61 of the \$87,232.15 total project cost
31. [R-2020-0505](#) Resolution accepting work of D&H Demolition, LLC for the demolition of the former flower shop which includes, but it not limited to mobilization/demobilization, asbestos abatement and hazardous material removal, building demolition and backfilling, and topsoil/seeding at the former flower shop located at 9201 W. National Ave. in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms of 2019 Project No. 15 for final payment in the amount of \$6,990.56 of the \$24,315 total project cost
32. [2020-0580](#) Communication from the City Engineer regarding W. Beloit Rd. from W. Lincoln Ave. to S. 60 St. alternative intersection configurations at W. Grant St.

SAFETY & DEVELOPMENT COMMITTEE

New Matters for Introduction

33. [O-2020-0037](#) Ordinance to establish parking restrictions on the south side of W. Greenfield Ave., from S. 60 St. to 120 feet east of 60 St.
34. [O-2020-0041](#) Ordinance to require dogs to be leashed while on public property

VARIOUS OUTDATED COMMUNICATIONS FROM 2013-2015 TO BE PLACED ON FILE

35. [2014-0557](#) Communication from Alderperson Michael May regarding Architectural Review/Standards for Single-Family and Two-Family Homes
Recommendation: To be Placed on File.
36. [2015-0370](#) Communication from Bridget and Patrick Halvey regarding overnight parking permits and restrictions
Recommendation: To be Placed on File.
37. [2012-0642](#) Discussion/action relative to approving a technology Grant agreement by and between the Community Development Authority and Brookdale Senior Living Communities, Inc. in the amount of \$500,000

38. [2013-0509](#) Discussion/action relative to the Resolution designating the boundaries for the proposed 116th & Rogers Redevelopment Plan, declaring such area to be blighted, and authorizing the creation of a Redevelopment Plan for such area located in the City of West Allis, WI
39. [2013-0510](#) Discussion/action relative to the Resolution approving the 116th & Rogers Redevelopment Plan
40. [2013-0511](#) Discussion/action relative to the Resolution authorizing a Memorandum of Understanding with Wangard Partners, Inc. for the former Yellow Freight Terminal properties located at 11406 and 11528 W. Rogers St.
41. [2013-0513](#) Discussion/action relative to the Resolution approving the Cooperation Agreement by and between the City of West Allis and the Community Development Authority of the City of West Allis, for the City's administration of a \$127,000 Wisconsin Economic Development Corporation (WEDC) Site Assessment Grant (SAG) for 11406 W. Rogers St.
42. [2013-0514](#) Discussion/action relative to Resolution approving the Relocation Order for the 116th & Rogers Redevelopment Plan

Public Hearing Items (Safety & Development Committee)

43. [R-2020-0499](#) Resolution relative to determination of an Application for a Special Use Permit for B&E Kitchen, a proposed shared kitchen and event space, to be located at 5901 W. Beloit Rd.
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44. [R-2020-0500](#) Resolution relative to determination of an Application for a Special Use Permit for West Allis Masonic Lodge, a proposed place of assembly, to be located at 11037 W. Oklahoma Ave.
Recommendation: Plan Commission recommends approval.
45. [R-2020-0501](#) Resolution relative to determination of an Application for a Special Use Permit for Festival Foods, a proposed large retail development grocery store, to be located at 11111 W. Greenfield Ave.
Recommendation: Plan Commission recommends approval.

LICENSE & HEALTH COMMITTEE

New Matters for Introduction

46. [2020-0561](#) 2020-2021 Class A Beer License and Class A Liquor (cider only) License applications of Welcome White Pine, LLC, Harjeet Walia, Agent, d/b/a Welcome Mart BP, for premises located at 7920 W. National Ave. (new-nonexisting location)
47. [2020-0586](#) Applications for certain alcohol licenses, adult-oriented establishment operator permits, arcade licenses, amusement/phonograph distributor licenses, manufactured and mobile home community renewal licenses, secondhand article dealer licenses, secondhand

jewelry dealer licenses, salvage & recycling center licenses, truck and trailer rental licenses, used vehicle dealer licenses, and operator's licenses (bartenders)

A list of applicants to be available Monday, August 31, 2020, online at <<https://westalliswi.legistar.com/>> or by contacting the city clerk's office.

48. [2020-0418](#) Expedited Temporary Extensions

A list of applicants is available online at <<https://westalliswi.legistar.com/>> or by contacting the city clerk's office.

Previous Matters for Consideration

49. [O-2020-0028](#) Ordinance to ban conversion therapy involving children

ADVISORY COMMITTEE

New Matters for Introduction

50. [O-2020-0039](#) Ordinance to create the Board of Absentee Ballot Canvassers and establish rules for counting absentee ballots
51. [2020-0598](#) Reappointment by Mayor Devine to the West Allis Library Board of Kari Southern, her three-year term to expire July 1, 2023
52. [2020-0600](#) Reappointment by Mayor Devine of Nicole Brinkley as a member of the West Allis Block Grant Committee, her two-year term to expire September 1, 2022

N. ADJOURNMENT



All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.