



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, July 11, 2017

8:00 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 8:00 p.m.

B. ROLL CALL

Present 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

Excused 1 - Ald. Czaplewski

Others Attending

Scott Post, City Attorney; Sally Nusslock, Health Commissioner; Ed Lisinski, BINS Director; Jim Jandovitz, IT Director; Mason Pooler, Fire Chief; Jason Williams, Interim City Assessor; Steve Schaer, Planning Manager; Rebecca Grill, City Administrator; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

7. [R-2017-0187](#) Resolution relative to accepting the contract proposal of CableCom LLC for the installation of fiber optic cabling at Reservoir Park for a total sum of \$26,288.16.

Sponsors: Administration & Finance Committee

Mr. Jandovitz, IT Director, noted that installation will occur outside planned activities at the park.

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

8. [O-2017-0026](#) An Ordinance to amend Salary Ordinance No. O-2017-0011 and establishing the pay of certain Miscellaneous Employees of the City of West Allis (Police Background Investigators and College Co-ops/Interns).

Sponsors: Administration & Finance Committee

Police Chief Mitchell spoke on the reasoning behind request for pay increase for Police Background Investigators.

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

9. [R-2017-0181](#) Resolution approving the 2016-2017 State Fair Park Crowd and Traffic Control Services Agreement.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

10. [R-2017-0183](#) Resolution to amend the City's Policies & Procedures Manual No. 1318 relating to On-Call Policy.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

11. [R-2017-0185](#) Resolution requesting approval to join WiscNet, a non-profit association, in order to obtain Internet Services for the City of West Allis for a total sum of \$8,700.00.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

12. [R-2017-0192](#) Resolution approving Subgrantee Agreements and Interdepartmental Agreements by and between the City of West Allis and various Community Development Block Grant recipients and City Departments for support of administrative, public service, housing rehabilitation, economic development, and public facilities activities and projects funded by 2017 Community Development Block Grant funds.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

13. [R-2017-0193](#) Resolution approving a West Allis Neighborhood Association Small Grant Program Focus Grant to Rainbow Gardens Neighborhood Association in the amount of \$1,114.

Sponsors: Ald. Barczak and Ald. May

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

14. [R-2017-0194](#) Resolution to approve a Commercial Facade Improvement Project Grant Contract by and between the City of West Allis and MCH Properties, LLC, property owners for the property located at 6125-6129 W. Greenfield Ave. in an amount not to exceed \$2,090.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

15. [R-2017-0195](#) Resolution authorizing a “Hybrid Approach” for the City Assessor Office and engagement with Tyler Technologies, Inc. to perform annual assessment services and a commercial revaluation starting August 1, 2017 and ending July 31, 2019, for a total sum not to exceed \$430,000.

Sponsors: Administration & Finance Committee

During discussion on this topic, City Administrator Grill informed the Committee that as a result of Assessor Office changes, four positions are being eliminated effective July 31, 2017.

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

16. [2017-0422](#) Communication from the City Administrator recommending the appointment of Mr. Jason Williams to the position of City Assessor.

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

17. [R-2017-0182](#) Resolution relative to the approval of the Employment Contract for the position of City Assessor with Jason Williams.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

18. [2016-0647](#) Summons and Complaint in the matter of Federal National Mortgage Association (“Fannie Mae”) vs Deann M. Curtis, et al, regarding foreclosure of mortgage, Case No. 2016CV007679.

This matter was Recommended to be Placed on File on a Block Vote

19. [2017-0262](#) Sandra L. Glander Notice of Claim regarding vehicle damages allegedly sustained on March 13, 2017 at 2459 S. 99 St.

This matter was Recommended to be Placed on File on a Block Vote

20. [2017-0352](#) Kay M. Roy claim regarding vehicle damages allegedly sustained on January 16, 2017 at S. 111 St and W. Becher St.

This matter was Recommended to be Placed on File on a Block Vote

21. [2017-0364](#) Benjamin Rulli Notice of Claim regarding vehicle damages allegedly sustained at 2113 S. 70 Street on June 5, 2017.

This matter was Recommended for Denial on a Block Vote

22. [2017-0366](#) Emily Hangartner Notice of Claim regarding vehicle damages allegedly sustained at 1933 S. 60 Street on May 13, 2017.

This matter was Recommended for Denial on a Block Vote

23. [2017-0367](#) Ramon Robinson II Notice of Claim regarding vehicle damages allegedly sustained at 1933 S. 60 Street on May 13, 2017.

This matter was Recommended for Denial on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Roadt, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made to adjourn the meeting at 8:32 p.m. The motion carried.