



CITY ADMINISTRATIVE OFFICE

PAUL M. ZIEHLER
City Administrative Officer
Clerk/Treasurer

414/302-8294
414/302-8207 (Fax)

City Hall
7525 West Greenfield Avenue
West Allis, Wisconsin 53214

pziehler@westalliswi.gov
www.westalliswi.gov

May 28, 2014

The Honorable Mayor Dan Devine
and Members of the Common Council
7525 W. Greenfield Avenue
West Allis WI 53214

Dear Mayor Devine and Common Council Members:

This letter is to request permission to destroy certain records that are obsolete and therefore no longer needed. They are as follows:

1. Industrial Development Revenue Bond files from 1983-1989.

Thank you for your attention in this regard. If you have any questions or desire further information or clarification, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler,
City Administrative Officer, Clerk/Treasurer

PMZ:jfw