



Public Health
Prevent. Promote. Protect.

West Allis Health Department

MEMORANDUM

TO: Gene Baietto, Purchasing Manager

FROM: Sally Nusslock RN, Health Commissioner

DATE: July 31, 2013

SUBJECT: SOLE SOURCE CONTRACT FOR HEALTH RISK APPRAISALS

I am requesting a sole source contract with Froedtert Workforce Health to perform Health Risk Appraisals (HRAs) for City employees as part of the City's Wellness Program. Health Risk Appraisals are required for all employees on the City's health insurance plan if they want the reduced premium share.

Froedtert Workforce Health is experienced in this service provision area and has provided the HRAs to employees for the past three years. Employee evaluations overall have been favorable regarding this vendor. The account representatives have been responsive to our requests and have provided the aggregate result reports in a timely manner.

The fee for 2013 is \$57.50 per Health Risk Assessment. This is a \$2.50 increase over the 2012 fee. In 2012, 482 employees participated in the HRA screening. Total cost for the HRAs was \$26,510.

Each of the vendors in this area use different assessment tools in their HRAs. The use of another vendor this year would not allow us to compare aggregate result data from previous years and would hinder our ability to efficiently assess and plan for the health needs of our employees.

The contract with Froedtert Workforce Health will be in the best interest of the City and City employees by assisting them to live healthier lifestyles which in turn will help to reduced health care costs.