



CITY ASSESSOR

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City Hall
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West Allis, Wisconsin 53214

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September 7, 2011

City of West Allis Common Council

RE: Electronic Assessment Data Notification

The Wisconsin Property Assessment Manual has been updated. One of the new requirements is to have all assessment records – public data in an electronic format. The City of West Allis currently maintains its records electronically, thus satisfying the statutory and manual requirements. We must also inform the Council that all electronic records are stored and maintained on a server in the City's IT Department. The Assessor's office also has a copy stored off site at the City Library. This notice will satisfy the requirements for the disclosure pertaining to electronic records to the municipal governing body.

Sincerely,

Charles F. Ruud
City Assessor