



City of West Allis

Meeting Minutes

Library Board

Tuesday, December 6, 2022

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Ms. Suelzer called the meeting to order at 7:00 p.m.

B. Roll Call

Present: Gloria Dohearty, Barbara Hart, Jody Rymaszewski, Elizabeth Suelzer, and Ray Turner

Excused: Adam Hengel and Michelle Wadewitz

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. Library Board Meeting Minutes October 26, 2022

Attachments: [Library Board Meeting Minutes October 26, 2022](#)

Ms Hart moved to approve the October 26, 2022 Library Board meeting minutes as written. Second by Mr. Turner. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

Ms. Debbie Ruelle Communication

Attachments: [Ms. Debbie Ruelle Communication](#)

F. Claims and Finance Report

2. November/ December 2022 Claims and Finance Report

Attachments: [November-December 2022 Claims and Finance Report](#)

Ms. Hart moved to approve the November/December 2022 Claims and Finance Report. Second by Mr. Turner. Motion approved.

G. Unfinished Business

3. Terchak Fund Request-Repair/Replacement of Elevator

Attachments: [Terchak trust fund report January 2023](#)

Quotes for elevator repair or replacement will be presented to the Library Board at the January meeting.

H. New Business**4. MCFLS Update**

The MCFLS Marketing Manager is implementing a program to promote all Milwaukee county libraries.

The November 9th system migration to the cloud went well.

5. Recommendation from the Library Director to revoke the privileges of a library patron

Attachments: [Mr. Michael Pitts Communication](#)

Ms. Rymaszewski moved to revoke the library privileges of Mr. Michael Pitts. Second by Ms. Dohearty. Motion approved.

6. Trustee Essentials-Chapter 17-Membership in the Library System

Attachments: [Trustee Essentials-Chapter 17-Membership in the Library System](#)

I. Library Director's Report

-Andi Cloud's presentation on First Nation stories and canoe craft had high attendance. An article was published in the Milwaukee Journal Sentinel promoting the event.

-The Library will again participate in West Allis Winter Week. On January 17th, 2023 the Library will host an event. The theme will be Allis in Winterland.

-Kara Grajkowski has been hired as a part-time Circulation Services Representative. She started on November 21st and works as a teacher with the Milwaukee Public School system.

-The Friends of the West Allis Public Library have received a donation from the estate of Marion Ellert, a former employee of the City of West Allis.

-Mr. Ray Turner has been appointed Alderperson of the First District, finishing Alderperson Angelito Tenorio's term. He will remain on the Library Board, filling the Alderperson seat.

J. Adjournment

There being no further business, Ms. Hart moved to adjourn. Second by Mr. Turner. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.