

68



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
2003-0448	Request	In Committee
Communication from the Library Director requesting permission to destroy certain records.		
Introduced: 7/1/2003		Controlling Body: Advisory Committee

COMMITTEE RECOMMENDATION approval

MOVER: Lajsic AYES 4 NOES 0
SECONDER: Narlock EXCUSED Vitale
COMMITTEE ACTION DATE 7-1-03

SIGNATURES OF COMMITTEE MEMBERS

Reinke Chair Vice-Chair

COMMON COUNCIL ACTION approve

FINAL ACTION DATE 7-1-03

MOVER: Reinke

SECONDER: Lajsic

	AYE	NO
1. Barczak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Czaplewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Kopplin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Lajsic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Murphy	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Narlock	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Reinke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Sengstock	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Trudell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Vitale	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>weigel</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TOTAL	<u>9</u>	<u>1</u>



CITY OF WEST ALLIS

WISCONSIN



Public Library

7421 West National Avenue
West Allis, Wisconsin 53214-4699

June 13, 2003

Mayor Jeannette Bell and
Members of the Common Council
City Hall
West Allis, Wisconsin 53214

To the Members of the Common Council:

I am requesting permission to destroy the following records stored at the West Allis Public Library:

- Library card applications (approximately 5,000) from deleted patron records. The library cards issued from these applications have not been used in more than five (5) years, and these card holders have no outstanding library materials. The patron records have been deleted from the Milwaukee County Federated Library System database.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in cursive script that reads 'Anne M. Shepherd'.

Anne M. Shepherd
Library Director