



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
R-2003-0148	Resolution	In Committee
Resolution amending a professional services contract with HNTB Corporation for planning and other professional services in the amount of \$20,000		
Introduced: 5/6/2003		Controlling Body: Safety & Development Committee

COMMITTEE RECOMMENDATION

APPROVAL ADAPTATION

MOVER: Reinke AYES 5 NOES 0

SECONDER: Czaplewski EXCUSED _____

COMMITTEE ACTION DATE 5/6/03

SIGNATURES OF COMMITTEE MEMBERS

[Signature]
Chair

Vice-Chair

COMMON COUNCIL ACTION adopted

FINAL ACTION DATE MAY 06 2003

MOVER:
Lajsic

SECONDER:
Barczak

	AYE	NO
1. Barczak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Czaplewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Kopplin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Lajsic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Murphy	<input type="checkbox"/>	<input type="checkbox"/>
6. Narlock	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Reinke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Sengstock	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Trudell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Vitale	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TOTAL	<u>9</u>	<u>0</u>

Q: Star Dept.
Chae Pharmacy



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Resolution

File Number: R-2003-0148

Final Action:

5-6-03

Resolution amending a professional services contract with HNTB Corporation for planning and other professional services in the amount of \$20,000

WHEREAS, the Common Council of the City of West Allis, by Resolution No. 25581, adopted January 6, 1998, approved an Agreement for Professional Services by and between the City by its Department of Development and HNTB Corp. for land planning and landscape architectural services (the "Agreement"); and,

WHEREAS, it is necessary to further amend the Agreement to provide for additional services (the "Amendment").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis as follows:

1. That the Amendment to the Agreement, a copy of which is attached hereto and made a part hereof, be and is hereby approved.
2. That the Director of Development or his designee be and is hereby authorized and directed to execute and deliver the aforesaid Amendment on behalf of the City.
3. That the sum of Twenty Thousand and no/100 Dollars (\$20,000) be and is hereby appropriated from the Community Development Block Grant Funds to pay the liability that will accrue to the City under the Amendment.

cc: Department of Development
Chris Phinney, Grant Accounting Specialist

Dev-R-299\jmg\5-6-03

ADOPTED

5/6/03

Paul M. Ziehler, Acting City Clerk/Treasurer

APPROVED

May 17, 2003

Jeannette Bell, Mayor

CITY OF WEST ALLIS
DEPARTMENT OF DEVELOPMENT
PROCEED ORDER

TO: HNTB Corporation
DATE: May 12, 2003
PROJECT: Scope of Services – Professional Services
SITE: Professional Services

In accordance with the Agreement for Professional Services, dated January 6, 1998, (the "Agreement"), you are directed to proceed with work on the Project as outlined below:

Work: Additional Services: See attached Scope of Services
Estimate: \$20,000.00. See attached Compensation and Rate Schedule
Schedule: Work to commence immediately and to be completed in accordance with the attached Proposal.

This Work Order, including any attachments, is incorporated into the Agreement. All work defined in this Work Order and payment therefor shall be in accordance with the terms and conditions of the Agreement, unless otherwise modified herein. Any modification(s) of this Proceed Order is subject to the further written approval and acceptance by Consultant and City.

Issued:

DEPARTMENT OF DEVELOPMENT

By: John F. Stelco

Title: Director

Date: 5-20-03

ATTACHMENTS:

Scope of Services
Compensation and Rate Schedule

Approved as to form this

21 day of May, 2003

Scott Stet

City Attorney
h\c\h-g-wo\jmg

Received and Approved:

HNTB CORPORATION

By: B. S. S.

Title: Vice President

Date: 5/20/03

COMPTROLLER'S CERTIFICATE

Countersigned this 21st day of May, 2003 and I certify that the necessary funds have been provided to pay the liability that may be incurred by the City of West Allis under this Amendment.

Paul M. Ziehler
Paul M. Ziehler, City Administrative Officer (Comptroller)

SCOPE OF SERVICES

The Consultant (HNTB Corporation) will provide professional land use planning, preparation of special graphics (photoshop renderings), landscape architectural design, real estate easement preparation and conceptual engineering services to the Client. The Consultant shall also attend planing meetings as directed by the Client. Individual tasks requested will be performed on an hourly basis at the specified rates listed in the attached Rate Schedule. The consultant will estimate the level of effort / fee (If required by the Client) necessary to complete the requested task and supply the Client with this information before proceeding. The Consultant will not proceed to incur any costs until the Client has authorized the Consultant to do so.

COMPENSATION

The fee for said services shall be an hourly basis using the attached rate schedule. The fee under this amendment shall not exceed twenty thousand dollars (\$20,000) for a total fee of one hundred ninety five thousand dollars (\$195,000) under the retainer section of the Agreement and a total of two hundred eighty four thousand five hundred (\$284,500) under all sections of this agreement and subsequent amendments. Reimbursable expenses (travel, reprographic services) shall be billed at 110% of cost.

2003 - Rate Schedule

<u>Classification</u>	<u>Hourly Rate</u>
Principal Env. Engineer	\$145
Sr. Project Manager	\$135
Sr. Environmental Engineer	\$115
Environmental Project Engineer	\$110
Roadway Engineer	\$98
Project Engineer	\$95
Environmental Staff Engineer	\$90
Utility Engineer	\$75
Senior Environmental Tech.	\$70
Environmental Technician	\$65
Senior Land. Arch. / Planner	\$120
Sr. Civil Engineer	\$110
Project Manager	\$110
Project Planner / Land. Architect	\$85
Staff Civil Engineer	\$100
Staff Planner / Land. Architect	\$75
Technician	\$65
Clerical	\$50