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August 29, 2017

Mayor Dan Devine and Common Council Members  
City of West Allis, City Hall  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Honorable Mayor Devine and Common Council Members:

The West Allis West Milwaukee Chamber of Commerce has committed the first Thursday in October for our upcoming event: Porktoberfest. ***Porktoberfest will be held on Thursday, October 5, 2017***, and take place from the hours of 5pm until 9pm. The event will be held on West Lapham Street—just adjacent to our Farmers Market.

This year we are asking for your permission to close West Lapham Street, between the streets of South 65<sup>th</sup> and South 66<sup>th</sup>, from the hours of **1:00pm until 10:00pm**. By closing these streets, we plan to host 20 vendors and a crowd size of 500-750. Visitors will be greeted to a festive-type atmosphere with tasty pork dishes, local beer, wine, and family fun with a live band performing throughout the duration of our event.

The West Allis West Milwaukee Chamber of Commerce requests the assistance from the City of West Allis for parking restrictions and the use of signs and supplies to ensure event safety. A letter and map, outlining these requests will be submitted to Department of Public Works at a later date. Additional police presence is requested in the area, this day, to monitor safety conditions. We invite the display of a Police vehicle and an Officer in or around the Farmers Market area.

The West Allis West Milwaukee Chamber of Commerce extends its thanks to Mayor Devine and the Common Council for their continued support and consideration in this matter. If you have any questions, please call the Chamber office at 414-302-9901.

Sincerely,

Joey Balistreri  
Executive Director