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City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
2007-0119	Communication	In Committee
	Communication from Director of Public Works requesting permission to destroy records.	
	Introduced: 3/6/2007	Controlling Body: Advisory Committee

APPROVAL

COMMITTEE RECOMMENDATION

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAR - 6 2007		✓	Barczak	✓			
			Czaplewski				
		✓	Dobrowski	✓			
			Kopplin				
			Lajsic				
			Narlock				
			Reinke	✓			
			Sengstock				
			Vitale	✓			
		Weigel	✓				
		TOTAL		5	-		

SIGNATURE OF COMMITTEE MEMBER

Joanna Reinke

Chair

Vice-Chair

Member

COMMON COUNCIL ACTION

APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAR 06 2007			Barczak	✓			
			Czaplewski	✓			
			Dobrowski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
		✓		Reinke	✓		
				Sengstock	✓		
			✓	Vitale	✓		
			Weigel	✓			
		TOTAL		10	-		



DEPARTMENT OF PUBLIC WORKS

Michael Pertmer
Director

414/302-8888
414/302-8889 (Fax)

Municipal Yards
6300 West McGeoch Avenue
West Allis, Wisconsin 53219

www.ci.west-allis.wi.us

February 27, 2007

Mayor Bell and Common Council Members
7525 W. Greenfield Ave.
West Allis, WI 53214

Re: Destruction of Records

Honorable Mayor and Council Members:

In accordance with Section 19.21 (4) of the Wisconsin Statutes and Section 1.09 of the West Allis Revised Municipal Code, this is to notify you that the Department of Public Works intends to destroy records as identified on the attached list. None of these records are required to be preserved by City Ordinance or Resolution.

Furthermore, again in accordance with statutory provisions, the Department will provide a similar sixty (60) day written notice to the State Historical Society.

Should you have any questions regarding this request, please feel free to contact me.

Respectfully submitted,

Michael F. Pertmer
Director of Public Works

cc: Michael Rushmer

attach.

**DEPARTMENT OF PUBLIC WORKS RECORDS TO BE DESTROYED
(Not Microfilmed)**

- Snow Removal from Private Property 1990 – 2000
- Weed Commissioners notes 1958- 1998
- Weed Cutting 1990 – 2000
- Weed Cutting Laws/Ordinances 1970 – 1995
- Special Cuttings 1994 – 2000
- Cutting Rates 1993 – 2000
- Weed Cutting & Assessment Returns 1969 – 1982
- Snow Plowing & Spreading Operations 1995 – 1999
- Winter Watch Program (Elderly snow shoveling) 1985 – 1999
- Department of Public Works Salaries & Classifications (Misc. info) 1940 - 1974



CITY CLERK/TREASURER OFFICE

Paul M. Ziehler
*City Administrative Officer
Clerk/Treasurer*

Rosemary West
*Treasurer's Office Supervisor
Senior Accountant*

Monica Schultz
Assistant City Clerk

414/302-8200
414/302-8207 (Fax)

City Hall
7525 West Greenfield Avenue
West Allis, Wisconsin 53214
www.ci.west-allis.wi.us

March 8, 2007

Michael Pertmer
Director of Public Works

Dear Mr. Pertmer:

On March 6, 2007, the Common Council approved the following communication:

- Public Works request for permission to destroy records in accordance with Section 1.09 of the Revised Municipal Code.

Thank you for your attention in this regard.

Sincerely,

Monica Schultz
Assistant City Clerk

/amn