



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Vincent Vitale, Chair*

*Aldersperson Kevin Haass, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst*

Tuesday, May 20, 2014

7:40 PM

City Hall Room 118

#### RECESS MEETING

#### DRAFT COPY

#### A. CALL TO ORDER

*Chair Vitale called the meeting to order at 7:40 p.m.*

#### B. ROLL CALL

Present: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
Excused: 0

#### Others Attending

*Paul M. Ziehler, City Administrative Officer; Other Staff; Guests and Media.*

#### C. APPROVAL OF MINUTES

**A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve the minutes from November through December 2013 and from January through May 6, 2014. The motion carried by the following vote:**

**Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0

#### D. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

- 10. **R-2014-0128** Resolution relative to accepting the sole source proposal of Bruce Municipal Equipment for furnishing and delivering one (1) demo 2013 Elgin Whirlwind Street Sweeper for a total net sum of \$219,675.00.

**Sponsor(s):** Administration & Finance Committee and Public Works Committee

**A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter be Recommended For Adoption. The motion carried by the following vote:**

**Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0

- 11. **O-2014-0032** An Ordinance to amend Salary Ordinance No. O-2013-0010 establishing the salaries of certain Administrative & Clerical Employees (WIC Clinic Assistant).

**Sponsor(s):** Administration & Finance Committee

**A motion was made by Ald. Haass, seconded by Ald. Lajsic, that this matter be Recommended for Passage. The motion carried by the following vote:**

**Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0

12. **O-2014-0033** An Ordinance to amend Salary Ordinance No. O-2013-0007 establishing the salary ranges of certain employees in the Executive Service, Managerial Service, the Deputy Service, and the Confidential, Professional and Supervisory Service (City Clerk, CAO/CA, and Department Head/Division Head Title Changes).
- Sponsor(s):** Administration & Finance Committee
- A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter be Recommended for Passage. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0
13. **R-2014-0122** Resolution relative to accepting the proposal of Journal Community Publishing Group for providing legal notice publication services for a total sum of \$14,000.00.
- Sponsor(s):** Administration & Finance Committee
- A motion was made by Ald. May, seconded by Ald. Haass, that this matter be Recommended For Adoption. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0
14. **R-2014-0127** Resolution Awarding the Sale of \$6,800,000 General Obligation Corporate Purpose Bonds, Series 2014A.
- Sponsor(s):** Administration & Finance Committee
- A motion was made by Ald. Haass, seconded by Ald. May, that this matter be Recommended For Adoption. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0
15. **2014-0292** Comptroller/Manager of Finance submitting the reports for the 3rd Quarter of 2013 indicating City of West Allis checks issued in the amounts of \$2,738,154.51 for July, \$2,983,816.23 for August and \$3,223,567.72 for September.
- A motion was made by Ald. May, seconded by Ald. Probst, that this matter be Recommended to be Placed on File. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0
16. **2014-0331** Communication from City Administrative Officer regarding Workers Compensation Program 2013 Cost Avoidance.
- A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter be Recommended to be Placed on File. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0
17. **2014-0332** Communication from City Administrative Officer regarding Purchasing Negotiated 2013 Cost Savings.
- A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter be Recommended to be Placed on File. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0

18. 2014-0325 Communication from City Administrative Officer regarding request to fill the upcoming vacancy of Code Inspector in the Department of Building Inspection and Neighborhood Services.
- A motion was made by Ald. May, seconded by Ald. Probst, that this matter be Recommended For Approval. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0

### Previous Matters for Consideration

19. O-2014-0023 An Ordinance to repeal and recreate subsection 2.10 of the Revised Municipal Code relating to the offices of City Clerk and City Treasurer
- Sponsor(s):** Administration & Finance Committee
- This Matter was Recommended for Passage on a Block Vote.**
20. O-2014-0029 An Ordinance to repeal Subchapter II of Chapter II of the City of West Allis Revised Municipal Code (Department of Administration & Finance) and recreate Subchapter II of Chapter II of the City of West Allis Revised Municipal Code (Administrative and Financial Support Departments/ Services).
- Sponsor(s):** Administration & Finance Committee
- This Matter was Recommended for Passage on a Block Vote.**
21. R-2014-0115 Resolution relative to approval of the Employment Contract for the position of City Clerk with Monica Schultz.
- Sponsor(s):** Administration & Finance Committee
- This Matter was Recommended For Adoption on a Block Vote.**
22. R-2014-0117 Resolution relative to approval of the Employment Contract for the position of Finance Director/Comptroller/City Treasurer with Mark Wyss.
- Sponsor(s):** Administration & Finance Committee
- This Matter was Recommended For Adoption on a Block Vote.**

### Passed The Block Vote

- A motion was made by Ald. Lajsic, seconded by Ald. Probst, including all the preceding items marked as having been adopted on a Block Vote. The motion carried by the following vote:**
- Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
No: 0

### City Attorney Claim Report

23. 2014-0168 Philip Busalacchi communication regarding compensation for loss of rent due to an allegedly frozen lateral at 1945-1947 S. 68 St.
- This Matter was Recommended for Denial on a Block Vote.**
24. 2014-0202 Thomas Fitzgerald communication regarding property damage allegedly sustained at 2259-2261 S. 59 St. on April 9, 2014.
- This Matter was Recommended to be Placed on File on a Block Vote.**

25.    **2014-0233**           Daniel Drew communication regarding vehicle damages allegedly sustained at S. 60 Street and W. Cleveland Avenue on February 18, 2014.  
                                  **This Matter was Recommended for Denial on a Block Vote.**

Passed The Block Vote

**A motion was made by Ald. May, seconded by Ald. Probst, including all the preceding items marked as having been adopted on a Block Vote. The motion carried by the following vote:**

**Votes:** Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst  
          No: 0

**E.    ADJOURNMENT**

**A motion was made by Ald. Lajsic, seconded by Ald. May, to adjourn the meeting at 8:50 p.m. The motion carried unanimously.**