



CLAIMANT CONTACT INFORMATION

Name: Juanita Ortiz
Address: 6415w beloit rd
West Allis, WI 53219

Phone: 4142089647
Email: fabortiz78@gmail.com

INSTRUCTIONS

Complete this form, print and sign it, and serve a hard copy upon the West Allis City Clerk. If you have questions about how to fill out this form, please contact a private attorney who can assist you.

NOTICE OF CLAIM

Date of incident: 09/17/2025 Time of day: 12:15
Location: 6415 w beloit road/ back alley

Describe the circumstances of your claim here. You may attach additional sheets or exhibits. Some helpful information may be the police report, pictures of the incident or damage, a diagram of the location, a list of injuries, a list of property damage, names and contact information for witnesses to the incident, and any other information relevant to the circumstances.

On 9/17/25 Garbage truck driver hit fence and caused damage to property. Spoke with DPW supervisor Sara Diebitz, who refused to give her name at the time of taking report. Contacted WAPD and officer Christopher Sohre came to take report. On 9/24/25 for the 3rd time the garbage truck once again hit the same fence in the same location. Again office was called and report was made. This is the now the 3rd time this has occurred with the DPW drivers. Ref# LUH-24-1403 for incident on 6/26/24. Police report # 24025786 for incident on 6/26/24.

Check one:

- ☒ I am seeking damages at this time (complete Claim Amount section below)
☐ I am submitting this notice without a claim for damages. This claim is not complete and will not be processed until I submit a claim for damages on a later date.

Signed: [Signature]

Date: 10/06/2025

CLAIM AMOUNT

To complete this claim, attach an itemized statement of damages sought. If any damages are for repair to property, include at least 2 estimates for repairs.

The total amount sought is: \$ ~~500.00~~ \$ 500.00

SAVE

PRINT

- Landscaping
- Sprinkler Repair
- Fertilization
- Hedge Trimming
- Mulching
- Weekly Maintenance
- Pine Straw
- Sod Installation
- Rocks Installation
- Junk Removal
- Snow Removal

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- Tub Removal
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CONTRACT FORM

Client Information

Name _____

Address 6415 W. Beloit Rd.

City West Allis

Project location (if different from above) _____

Phone: Res 414 931-9265 Bus 414 208 9047 Fax _____

Description of services to be provided

Remove broken fence panels. Install
new panels and stain to match.
Debris removal and disposal.

Fee: \$1500

Deposit: _____

Sub-total: _____

Due on Commencement: _____

member of: _____

MIDWEST
LANDSCAPING

Accepted on behalf of Client
We Understand the Above
Project will be Completed
Subject to the terms and
Conditions.

Name (Print) _____

Date _____

Signature _____

Accepted on behalf of Contractor

Name (Print) _____

Date _____

Signature _____



B&M landscaping llc

Sami Sherifi
2941 W. Central Avenue
Franklin, WI
414-795-5396

ESTIMATE

EST00813

DATE

10/01/2025

TOTAL

USD \$1,150.00

TO

Juanita Ortiz

☎ 414-931-9265

DESCRIPTION	RATE	QTY	AMOUNT
Fence repair	\$1,150.00	1	\$1,150.00
- removal of old fence panel			
- removal of old fence post			
(dump fees applied			
- new fence post hole dug (24-30" deep			
- new fence panel installed			
- new fence panel stained to match existing fence			

TOTAL

USD \$1,150.00

DATE SIGNED

10/01/2025

All work includes a 2 year warranty

No refunds on labor/ materials