



**ATTACHMENT A**

**Economic Development Program/Loan Program - Project Beneficiary Profile**

West Allis is able to offer this service/program through a grant from the federal government. One requirement of this grant is that the City keeps track of all the individuals this program assists by family size and income level. To help with this requirement, we ask for your assistance. Please complete the information required below so that we may track the individuals we are assisting through this program. Please be aware the information is completely confidential and will not be released but is for record keeping and required federal reporting purposes only.

Thank you for your cooperation.

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_

**RACE: (You MUST mark one)**

- |  |   |
|--|---|
| <input type="checkbox"/> White                                     | <input type="checkbox"/> Black/African American                   |
| <input type="checkbox"/> Asian                                     | <input type="checkbox"/> American Indian/Alaskan Native           |
| <input type="checkbox"/> Native Hawaiian/Other Pacific Islander    | <input type="checkbox"/> American Indian/Alaskan Native and White |
| <input type="checkbox"/> Asian & White                             | <input type="checkbox"/> Black/African American and White         |
| <input type="checkbox"/> American Indian/Alaskan and Black/African |   |
| <input type="checkbox"/> Other Multi-Racial                        |   |

**ETHNICITY: (You MUST mark one)**     Hispanic     Non-Hispanic

**Family Size and Income Levels (2018):** (Please circle one)

Below you will find a chart listing the various income levels. Find your family\* size along the top of each column. Then circle the lowest income \*\* amount which exceeds your family income.

Income Level	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Extremely Low	16,250	18,600	20,900	25,100	29,420	33,740	38,060	42,380
Low	27,100	30,950	34,800	38,650	41,750	44,850	47,950	51,050
Moderate	43,300	49,500	55,700	61,850	66,800	71,750	76,700	81,650
Non-Low/Moderate	43,301+	49,501+	55,701+	61,851+	66,801+	71,751+	76,701+	81,651+

Female Head of Household – (please circle) Yes                      or                      NO

\* "Family" means all persons residing in the same household.

\*\* "Income" means that of all members of the family over 18 years of age. However, unearned income (such as income from trust funds or investments) must be included regardless of the age of the beneficiary. Income includes wages, pensions, social security benefits, rents, and interest from any asset.

I understand that the information provided in this certification is subject to verification by the City of West Allis and/or HUD.

Signature \_\_\_\_\_

# Economic Development Project/Loan Program

## Employee Income Data Form

Employer:

After the new and current employees have completed the "Employee Income Certification Form," please provide the following information for all employees (new, current, retained, terminated) that were hired as a result of the Economic Development Project/Loan Program project.

1. **Name and Address of Employer:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

2. **Name and Address of Employee:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

3. **Employee Identification Number (or S.S.#):** \_\_\_\_\_

4. **Job Title:** \_\_\_\_\_

5a. **Date Hired:** \_\_\_\_\_

5b. **Date Terminated, if applicable:** \_\_\_\_\_

5c. **Date Retained:** \_\_\_\_\_

5d. **Date Replacement Hired:** \_\_\_\_\_

6. **Average Hours Per Week Worked:** \_\_\_\_\_  
\_\_\_\_ Full time or \_\_\_\_ Part time

7. **When hired, was the employee LMI (Low and Moderate Income)?**

Yes \_\_\_\_\_ No \_\_\_\_\_

Are there employer sponsored healthcare benefits? \_\_\_\_\_

Were you unemployed prior employment? \_\_\_\_\_

8. **Category of work** (Please Circle One)

Office & Manager	Craft Workers (skilled)
Technicians	Operators (Semi skilled)
Sales	Laborers
Office & Clerical	Service Worker