



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

Resolution: R-2017-0234

**File Number: R-2017-0234**

**Final Action:**

**Sponsor(s): Public Works Committee**

**SEP 05 2017**

Resolution authorizing a Professional Service Contract with Baxter & Woodman, Inc. for Engineering Consulting Services to provide a comprehensive evaluation and report on the condition of the City’s reservoir and booster pump station located at 1725 S. 96th Street and the pump station at 1981 S. 84th Street for an amount not to exceed \$40,000.

WHEREAS, The West Allis Common Council adopted the 2017-2021 City of West Allis Strategic Plan on January 17, 2017 (R-2017-0003) which included the goal to “develop a sustainable Capital Improvement Plan which includes equipment and facilities replacement cycles, and maintenance and repair plans”; and,

WHEREAS, The Engineering Department has reported that it duly advertised a request for proposal for engineering consultant services to provide a comprehensive evaluation and report on the condition of the City’s reservoir and booster pump station located at 1725 S. 96th Street and the pump station at 1981 S. 84th Street, that the proposals received as shown on the attached bid report were reasonable; and,

WHEREAS, subsequent to the highest rated firm meeting our requirements, the evaluation team recommended that the contract award be made to the best qualified firm, Baxter & Woodman, Inc.; and,

WHEREAS, the Common Council deems it to be in the best interests of the City of West Allis that the proposal of Baxter & Woodman, Inc. be accepted.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of West Allis that the proposal dated August 25, 2017 submitted by Baxter & Woodman, Inc. for furnishing Engineering Consulting Services to provide a comprehensive evaluation and report on the condition of the City’s reservoir and booster pump station located at 1725 S. 96th Street and the pump station at 1981 S. 84th Street for an amount not to exceed \$40,000 in accordance with the corresponding City of West Allis Request For Proposals be and is hereby accepted. Funds for this study will be charged to Account Number, 501-2706-537.30-02, Water Utility, Maintenance of Reservoir/Standpipes, Consulting Services.

BE IT FURTHER RESOLVED that the Director of Public Works/City Engineer be and is hereby authorized to enter into a Professional Services Contract with Baxter & Woodman, Inc. for Engineering Consulting Services and that the Director of Public Works/City Engineer is directed and authorized to use the Capital Improvement Fund to pay for these services and related work.

BE IT FURTHER RESOLVED that the Director of Public Works/City Engineer, with the approval of the City Attorney, be and is hereby authorized to make such substantive changes, modifications, additions and deletions to and from the various provisions of the Professional Service Contract, as may be necessary and proper to correct inconsistencies, eliminate ambiguity and otherwise clarify and supplement said provisions to preserve and maintain the general intent thereof and to protect the interests of the City, including but not limited to, any

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and all changes necessary to preserve the intent of the Common Council of the City of West Allis.

ADOPTED SEP 05 2017

Monica Schultz  
Monica Schultz, City Clerk

APPROVED 9/8/17

Dan Devine  
Dan Devine, Mayor