

TEMP-23-18

Temporary Extension and
Temporary Public
Entertainment Premises
Applications
Status: Active
Submitted On: 8/31/2023

Primary Location

7641 W BELOIT RD
West Allis, WI 53219

Owner

Westwood Realty W A LLC
7641 W Beloit Rd West Allis,
WI 53219

Applicant

 Maria Rupena Karczewski
 414-640-2501
 rupenamarket@gmail.com
 7641 West Beloit Road
West Allis, WI 53219

Permit Information

Temporary Extension of a Class B Premises Permit -

If you want to extend your premises for the service or sale of alcohol beyond, but contiguous to (sharing a common border; touching), your licensed premises .

The common council must approve the extension prior to use.

It will be reviewed by the Planning, Code Enforcement, Health, and Police Departments.

Temporary Public Entertainment Permit -

This permit is needed if you do not hold a Public Entertainment Premises Permit or if you do hold a Public Entertainment Premises License but are having entertainment that is not approved under that license.

(See your public entertainment premises license for the approved entertainment.)

Application Information

 Check here if applying in person.

Do you have a Class B Tavern License?*

Yes

Types of Permits

1. Seasonal Labor Day to Memorial Day – Alcohol Only.

Extension of premises to serve, serve, consume alcohol from the Friday of Memorial Day Weekend until Labor Day.

2. Seasonal Memorial Day to Labor Day – Alcohol and Entertainment. Extension of premises to serve, serve, consume alcohol and provide the approved entertainment from the Friday of Memorial Day Weekend until Labor Day.

3. One Day/Single Event.

Extension of premises to serve, serve, consume alcohol, and provide the approved entertainment (if applicable) for a single day event or a 3-4 consecutive day event.

4. Temporary Public Entertainment.

Permit to allow entertainment for a temporary event or temporarily have a type of entertainment that is not on your public entertainment license.

Enter your current Class B Tavern License #*

ALC-22-204

What type of permit(s) are you applying for? *

One Day/Single Event

Do you have "Entertainment" listed on your Class B Tavern License?*

No

List the type of temporary public entertainment you are requesting.*

Polka Band Club

Name of Event

Rupena's Parking Lot Fall Fest

Requesting Number of Days*

1

Applicant / License Agent Information

Applicant Last Name *

Rupena

Applicant First Name*

Maria

Applicant Middle Initial

E

Mailing Address*

7641 West Beloit Road

City*

West Allis

State*

WI

Zip Code*

53219

Phone Number* ?

4146402501

E-Mail Address* ?

rupenamarket@gmail.com

Business Information

DBA/Trade/Business Name *

Rupena's Inc

Business Address (License Location)*

7621 West Beloit Road

Business Zip Code*

53219

Business Phone Number*

4145437447

Outdoor Premises Regulations

1. Containers. No licensee may allow glass beverage containers in an outdoor premises.
2. Noise Limit. No outdoor premises may be the source of sound that measures over 100 decibels (A-weighted) within 100 feet from the outdoor premises. *The common council may set different noise limits.*
3. Bordering. The border of any outdoor premises shall be physically marked with fencing, vegetation, barriers, or other objects or markings accurately indicating the limits of the outdoor premises.
4. Lighting. Any lighting for an outdoor premises may not project directly to an area beyond the indoor and outdoor premises.
5. Operating Hours.
Sunday – Thursday 10 am to 8 pm;
Friday and Saturday 10 am to 10pm.
The common council may approve different operating hours.

One Day/Single Event - Temporary Premises Extension

If your event is more than one day, you will need to enter information for each date and time separately.

Date Information

Beginning Date of Event*

10/14/2023

Ending Date of Event*

10/14/2023

Operating Hours

Sunday – Thursday 10 am to 8 pm;
Friday and Saturday 10 am to 10pm,
unless exception approved by the Common Council.

Start Time*

10:30am

End Time*

7:00pm

Extension Location

Briefly describe the area where you are requesting the extension. *

Rupena's Parking lot

You must upload a diagram of the proposed extended premises for the event and indicate where alcohol will be served and consumed. Please be sure to indicate the area(s) which will be fenced off, defining the premises.

Diagram of Area (PDF or JPG)*



([https://vpc3uploadedfiles.blob.core.windows.net/vpc3-files/westalliswi/_Thu_Aug_31_2023_13-38-48.scan for parking lot fests?sv=2021-10-04&st=2023-08-31T21%3A12%3A03Z&se=2023-08-31T21%3A57%3A03Z&sr=b&sp=r&sig=FBLMdpjPsiS1iYKBEKUw7urOrRtNREIUQXalBHIKNoI%3D](https://vpc3uploadedfiles.blob.core.windows.net/vpc3-files/westalliswi/_Thu_Aug_31_2023_13-38-48.scan%20for%20parking%20lot%20fests?sv=2021-10-04&st=2023-08-31T21%3A12%3A03Z&se=2023-08-31T21%3A57%3A03Z&sr=b&sp=r&sig=FBLMdpjPsiS1iYKBEKUw7urOrRtNREIUQXalBHIKNoI%3D))

scan
for
parking
lot
fests

Outdoor Premises Regulations

1. Duration. Day or Event.
2. Containers. No licensee may allow glass beverage containers in an outdoor premises.
3. Noise Limit. No outdoor premises may be the source of sound that measures over 100 decibels (A-weighted) within 100 feet from the outdoor premises.

The common council may set different noise limits for a particular outdoor premises if the licensee agrees to those alternate noise limits.

4. Bordering. The border of any outdoor premises shall be physically marked with fencing, vegetation, barriers, or other objects or markings accurately indicating the limits of the outdoor premises.
5. Lighting. Any lighting for an outdoor premises may not project directly to an area beyond the indoor and outdoor premises.

6. Closing Hours.

Sunday – Thursday 10 am to 8 pm;
Friday and Saturday 10 am to 10pm.

The common council may set different closing hours for a particular outdoor premises if the licensee agrees to those alternate closing hours.

Other Licenses or Permits that may be needed for your event:

Is your event a block party, church festival, concert, parade, carnival, or other large gathering?*

No

Is your event going to be held on public property (street, sidewalk, etc.)*

No

Will your event will be held on private property, have more than 21 people, and will obstruct public property (street, sidewalk, etc.)*

No

Will you be putting up any tents that are 400 square feet or larger?*

No

Will hot food be kept warm and served outside?*

No

Terms and Conditions

I understand that I may not allow any glass beverage containers in the outdoor portion of the extension.*



I understand that no outdoor premises may be the source of sound that measures over 100 decibels (A-weighted) within 100 feet from the outdoor premises. The Common Council may set different noise limits for a particular outdoor premises if the licensee agrees to those alternate noise limits.*



I understand that the border of any outdoor premises shall be physically marked with fencing, vegetation, barriers, or other objects or markings accurately indicating the limits of the outdoor premises.*



I understand that any lighting for an outdoor premises may not project directly to an area beyond the indoor and outdoor premises.*



I understand that the operating hours are Sunday – Thursday 10 am to 8 pm; Friday and Saturday 10 am to 10pm unless the Common Council approves other hours of operation.*



I understand that I am responsible for cleaning up the area of the extension and providing containers and storage for garbage and recycling.*



I understand that a copy of the permit and any other applicable permits or licenses must be kept on the premises for the duration of the extension.*



I understand that unless a temporary public entertainment permit has been issued, the type of entertainment permitted in the outdoor area is limited to what the public entertainment premises license allows.*



Acceptance & Signature

I understand that I must submit a fee payment in order for my application to be processed. (You will receive an email with a link to pay, once you have submitted your application.)*



READ CAREFULLY BEFORE SIGNING:

Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Applicant's Digital Signature*

✔ Maria Elizabeth Rupena
Aug 31, 2023

Failure to submit the required fee will result in your application not being processed. You will receive an email with the a link to pay the fee after you submit this application.

Clerk Administration Information

🔒 Application Correct and Complete?
Yes

🔒 Are other licenses/permits being applied for at the same time?
No

If "One Day/Event" OR Seasonal with no exceptions the application can go on the Consent Agenda.

If there are exceptions requested to the seasonal permit, the application goes on the Recess - PSC section of the agenda.

🔒 Does the application need to go to committee or can it be on the consent agenda?

Consent Agenda

PSC/CC Action

🔒 Legistar File Number

🔒 Common Council Date

—

Common Council Tentative Decision

—

Common Council Final Decision (do not complete until after the council makes a decision as the license will be issued or denial letter sent right away after you enter the information)

—

Check here to send the letter notifying applicant when their application will be on the Common Council consent agenda.










Do not use, this is to hide previously used sections

Attachments

History

Date	Activity
8/31/2023, 1:07:52 PM	Maria Rupena Karczewski started a draft of Record TEMP-23-18
8/31/2023, 1:41:04 PM	Maria Rupena Karczewski submitted Record TEMP-23-18
8/31/2023, 1:41:40 PM	completed payment step Fee Payment on Record TEMP-23-18
8/31/2023, 1:41:40 PM	approval step Clerk's Office Application Review For Completion and Accuracy was assigned to Rebecca Grill on Record TEMP-23-18
8/31/2023, 1:41:41 PM	changed the deadline to Sep 01, 2023 on approval step Clerk's Office Application Review For Completion and Accuracy on Record TEMP-23-18
8/31/2023, 2:04:43 PM	Rebecca Grill assigned approval step Clerk's Office Application Review For Completion and Accuracy to Jenny Slivka on Record TEMP-23-18
8/31/2023, 2:45:00 PM	Jenny Slivka changed Application Correct and Complete? from "" to "Yes" on Record TEMP-23-18
8/31/2023, 2:45:00 PM	Jenny Slivka changed Are other licenses/permits being applied for at the same time? from "" to "No" on Record TEMP-23-18
8/31/2023, 2:45:00 PM	Jenny Slivka changed Does the application need to go to committee or can it be on the consent agenda? from "" to "Consent Agenda" on Record TEMP-23-18
8/31/2023, 2:45:13 PM	Jenny Slivka approved approval step Clerk's Office Application Review For Completion and Accuracy on Record TEMP-23-18
8/31/2023, 2:45:14 PM	approval step Clerk's Office Create Legistar # and put in the notes was assigned to Agenda (City Clerk Legistar File Request) on Record TEMP-23-18

Timeline

Label	Activated	Completed	Assignee	Due Date
 Clerk's Office Application Review For Completion and Accuracy	8/31/2023, 1:41:40 PM	8/31/2023, 2:45:13 PM	Jenny Slivka	8/31/2023
 Fee Payment	8/31/2023, 1:41:04 PM	8/31/2023, 1:41:40 PM	Maria Rupena Karczewski	-
 Generate Application Summary for One Day/Event Application	8/31/2023, 2:45:13 PM	8/31/2023, 2:45:13 PM	-	-
 Clerk's Office Create Legistar # and put in the notes	8/31/2023, 2:45:13 PM	-	Agenda (City Clerk Legistar File Request)	-
 Common Council Decision - Complete after Mtg	-	-	-	-
 Add to Consent Agenda	-	-	-	-
 Attach Application Summary to Legistar File	-	-	-	-
 Common Council Approval - Consent Agenda	-	-	-	-
 Applicant Notification of Date on Consent Agenda - No need to appear	-	-	-	-