



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Danna Kuehn, Vice-Chair

Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel

Tuesday, May 5, 2020

7:08 PM

City of West Allis YouTube Channel

<https://www.youtube.com/user/westalliscitychannel>

RECESS MEETING

NOTICE OF VIRTUAL MEETING

The City of West Allis held the Administration & Finance Recess meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 7:08 p.m.

B. ROLL CALL

Present 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

Also Present: Rebecca Grill, City Administrator/Clerk, Kail Decker, City Attorney; Patrick Schloss, Community Development Manager.

C. NEW AND PREVIOUS MATTERS

5. [R-2020-0245](#) Resolution to approve second intergovernmental agreement with City of Milwaukee to provide fire and emergency services for the 2020 Democratic National Convention (updated for August convention)

Sponsors: Aldersperson Haass

Attachments: [Fire IGA- City of West Alliscadb01264945.1.DOC](#)

A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

6. [R-2020-0255](#) Resolution relative to accepting the proposal for 25 additional Adobe Acrobat Pro software licenses from CDW-G for a one-time fee of \$9,732

Sponsors: Administration & Finance Committee

A motion was made by Weigel, seconded by Kuehn, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

7. [R-2020-0258](#) Resolution relative to accepting the proposal for upgrading 117 O365 licenses from the G1 level to the G3 level from CDW-G for a two year term and an annual net sum of \$8,000

Attachments: [CDWG G3 quote](#)

Amendment to the annual net sum to \$8,000.

A motion was made by Kuehn, seconded by Lajsic, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

8. [R-2020-0262](#) Resolution to consider the creation of a Small Business RESTART Program funded with Community Development Block Grant-COVID funds

Sponsors: Administration & Finance Committee

Attachments: [COVID- Small Business RESTART Grant](#)

Revision to Small business grant program amount of \$5,000.

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

Mr. Patrick Schloss present to discuss.

9. [R-2020-0267](#) Resolution to approve actions to assist in mitigating the budget impacts and loss of revenue due to COVID -19

Sponsors: Administration & Finance Committee

Attachments: [Proposed mitigation actions](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

10. [2020-0257](#) Communication from the City Administrator regarding City Hall Operations and alterations to address safety and security concerns and the streamlining of operations

Attachments: [CH5](#)

Committee consensus to proceed with City Hall Operations and alternations and get a cost estimate.

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

D. ADJOURNMENT

A motion was made by Weigel, seconded by Kuehn,, to adjourn the meeting at 7:56 p.m. The motion carried unanimously. The motion carried unanimously.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.