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# City of West Allis

## Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
2008-0062	Communication	In Committee
Communication from the Community Development Manager requesting approval for the destruction of public records in the Department of Development's Office.		
Introduced: 2/5/2008		Controlling Body: Advisory Committee

### APPROVAL

#### COMMITTEE RECOMMENDATION

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
FEB - 5 2008	<input checked="" type="checkbox"/>		Barczak	<input checked="" type="checkbox"/>			
			Czaplewski				
		<input checked="" type="checkbox"/>	Dobrowski	<input checked="" type="checkbox"/>			
			Kopplin				
			Lajsic				
			Narlock				
			Reinke	<input checked="" type="checkbox"/>			
			Sengstock				
			Vitale	<input checked="" type="checkbox"/>			
			Weigel	<input checked="" type="checkbox"/>			
TOTAL				5	-		

#### SIGNATURE OF COMMITTEE MEMBER

*Reinke* Chair Vice-Chair Member

#### COMMON COUNCIL ACTION

approval

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
FEB - 5 2008		<input checked="" type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
			Czaplewski	<input checked="" type="checkbox"/>			
			Dobrowski	<input checked="" type="checkbox"/>			
			Kopplin	<input checked="" type="checkbox"/>			
			Lajsic	<input checked="" type="checkbox"/>			
			Narlock	<input checked="" type="checkbox"/>			
	<input checked="" type="checkbox"/>		Reinke	<input checked="" type="checkbox"/>			
		<input checked="" type="checkbox"/>	Sengstock	<input checked="" type="checkbox"/>			
			Vitale	<input checked="" type="checkbox"/>			
			Weigel	<input checked="" type="checkbox"/>			
TOTAL				10	-		



February 5, 2008

The Honorable Jeannette Bell and  
Members of the Common Council  
West Allis City Hall  
West Allis, Wisconsin

RE: Destruction of Public Records

Dear Mayor Bell and Common Council Members:

Pursuant to Section 19.21 of the Wisconsin Statutes and Section 1.09 of the West Allis Revised Municipal Code, this is notice to you that the Department of Development intends to destroy certain obsolete public records as identified on the attached listing. None of the records involved are required to be preserved by ordinance or resolution of the Common Council.

We are required to provide a 60-day written notice of our intent to the Common Council. We no longer need to notify the State Historical Society.

Should you have any questions about the records involved, please so advise.

Thank you for your prompt consideration of this request.

Sincerely,

Patrick Schloss  
Community Development Manager

PS:bjb

Attachment

h\p\c-c-d-r-r

**RECORDS TO BE DESTROYED**

**Community Development Block Grant (CDBG) Files                      1997 - 2001**

- Applications
- Correspondence
- HUD Monitoring
- Projects