



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, January 19, 2016

7:20 PM

City Hall Room 220

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Vitale called the meeting to order at 7:20 p.m.

B. ROLL CALL

Present 4 - Ald. Vitale, Ald. Lajsic, Ald. May, and Ald. Probst

Excused 1 - Ald. Haass

Others Attending

Rebecca N. Grill, City Administrator; Mark Wyss, Finance Director/Comptroller/City Treasurer; Audrey Key, HR Director; Jane Barwick, Principal HR Analyst; Mike Lewis, Director of Public Works/City Engineer; Steve Schaer, Manager of Planning & Zoning; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 7. [R-2016-0012](#) Resolution relative to acquiring sole source Revised Municipal Code supplements and services from General Code for a total sum not to exceed \$10,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Vitale, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

- 8. [R-2016-0014](#) Resolution relative to renewal of the agreement with the Village of West Milwaukee for Public Health Services for 2016-2017.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Vitale, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

- 9. [R-2016-0015](#) Resolution establishing health and dental insurance funding levels for the plan year March 1, 2016 through February 28, 2017.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Vitale, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

- 10. [R-2016-0016](#) Resolution authorizing the City Administrator to enter into a contract with Milwaukee County UW-Extension and Waukesha County UW-Extension for a five-year strategic plan process facilitation and development services for the City of West Allis for an estimated cost not to exceed \$57,108.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Vitale, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

- 11. [2016-0051](#) Communication from City Administrator transmitting the List of Interim Successors to Elected and Appointed City Officials.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 4 - Ald. Vitale, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

- 12. [2016-0052](#) Communication from City Administrator regarding request to fill upcoming vacant position of Public Health Nurse at the West Allis Health Department.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 4 - Ald. Vitale, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

City Attorney Claim Report

- 13. [2010-0010](#) Notice of Claim for Damages submitted on behalf of Torsten Guba and Alamo Car Rental regarding vehicle damage and injuries allegedly sustained near the intersection of W. National Ave. and W. Cleveland Ave. on August 24, 2009.

This matter was Recommended to be Placed on File on a Block Vote

14. [2013-0006](#) Communication from Sharon McKenzie relative to a towing incident on or about December 1, 2012 located at 5607 W. National Ave.
- This matter was Recommended to be Placed on File on a Block Vote**
15. [2013-0040](#) Notice of Injury submitted on behalf of Robert W. Maurina and Amy Jo Maurina relative to injury allegedly sustained at 8901 W. Lincoln Ave. on November 28, 2012.
- This matter was Recommended to be Placed on File on a Block Vote**
16. [2015-0154](#) Summons and Complaint in the matter of Anchorbank, FSB vs. Beth A. Krumnow, et al. regarding foreclosure of mortgage, Case No. 15CV002620.
- This matter was Recommended to be Placed on File on a Block Vote**
17. [2015-0501](#) Time Warner Cable requesting a correction of the 2015 assessed value of exempt equipment and a refund of 2014 personal property taxes paid in error.
- This matter was Recommended to be Placed on File on a Block Vote**
18. [2015-0644](#) Gene Homan communication relative to property damages allegedly sustained at 1016 S. 57 St. on June 12, 2015.
- This matter was Recommended for Denial on a Block Vote**

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 4 - Ald. Vitale, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. ADJOURNMENT

A motion was made by Ald. Lajsic, seconded by Ald. May, that the meeting be adjourned at 7:44 p.m. The motion carried unanimously.