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City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
2003-0342	Request	In Committee
Downtown West Allis Business Improvement District (BID) requesting "No Parking" signs, street closures, barricades, additional Police presence, picnic tables and stage flats for their 13th Annual Classic Car Show on Sunday, October 5, 2003, from 8:30 a.m. to 3:00 p.m.		
Introduced: 5/20/2003		Controlling Body: Public Works Committee

COMMITTEE RECOMMENDATION Approve

MOVER: Sengstock AYES 5 NOES 0

SECONDER: Viola EXCUSED _____

COMMITTEE ACTION DATE 5-20-03

SIGNATURES OF COMMITTEE MEMBERS

[Signature] _____
Chair Vice-Chair

COMMON COUNCIL ACTION approve

FINAL ACTION DATE May 20, 2003

MOVER: Narlock

SECONDER: Sengstock

	AYE	NO
1. Barczak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Czaplewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Kopplin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Lajsic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. [Redacted]	<input type="checkbox"/>	<input type="checkbox"/>
6. Narlock	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Reinke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Sengstock	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Trudell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Vitale	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Weigel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TOTAL	<u>10</u>	<u>0</u>

DOWNTOWN WEST ALLIS BUSINESS IMPROVEMENT DISTRICT

7231 West Greenfield Avenue • Suite 201 • West Allis, Wisconsin 53214 • (414) 774-2676 • Fax (414) 774-7728
www.downtownwestallis.com

Mayor Jeannette Bell and Common Council Members
City of West Allis, City Hall
7525 W. Greenfield Ave.
West Allis, WI 53214

5-7-03

Dear Honorable Mayor Bell and Common Council Members:

The Promotions Committee of the Downtown West Allis Business Improvement District has selected Sunday, October, 5th, 2003, for our 13th Annual Classic Car Show. Registration is held at 8:30 AM with the show beginning at 10:00 AM. Winning cars will be announced at 2:30 PM.

The BID requests the assistance from the City for parking restrictions and the use of the following to ensure event safety:

- “No Parking” signs placed on Greenfield Avenue (north & south sides) from 70th to 76th Streets. Parking on Greenfield will be reserved for show entrants. Please deliver signs on Friday, October 4th. Signs will be turned to face the street Sunday. Additional “No Parking” signs are needed for adjacent side streets: south 75th by City Hall, and north/south on 71st, 72nd, and 73rd Streets. We also ask that Public Works pick up signs on Monday, October 7th.
- Street closures and barricades on 71st, 72nd, and 73rd Streets, north and south, to create half-block areas for a live radio broadcast, pumpkin patch, special car displays, food areas, and additional car show parking.
- Additional police presence is requested in the area this day to discourage tire squealing and to monitor safety conditions. We invite the display of a Police vehicle and an Officer near 72nd and Greenfield Ave (north side).
- As with past Car shows, we ask for your assistance in providing eight stage flats for our music area on 72nd (south) and the use of three picnic tables for our food area.

The BID holds a one-million dollar event insurance policy with the City listed as an additional insured (see attached).

The BID thanks Mayor Bell and the Common Council for their continued support. Further thanks to Public Works and the Police Department for their services. If you have any questions, call the BID office at 774-2676.

Sincerely,



Sarah Smith
Promotions Coordinator

RECEIVED

MAY 12 2003

CITY OF WEST ALLIS
CITY TREASURER

*CC: City Attorney
PW DIRECTOR
POLICE CHIEF*

A Main Street Community

Building a positive image that encourages customer growth and welcomes community involvement.

ACORD. CERTIFICATE OF LIABILITY INSURANCE		OP ID SC DOWN-3	DATE (MM/DD/YY) 05/07/03
PRODUCER Johnson Insurance - Milwaukee 333 E. Wisconsin Avenue Milwaukee WI 53202 Phone: 414-287-6400 Fax: 262-619-2805		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
		INSURERS AFFORDING COVERAGE	
INSURED Downtown West Allis Business Improvement District Gregory S. Gorak 7231 W. Greenfield Avenue West Allis WI 53214		INSURER A The Travelers Insurance Co. INSURER E INSURER C INSURER D INSURER E	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSRT LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	I6800029W808TIA01	01/17/01	01/17/04	EACH OCCURRENCE \$ 1000000
	FIRE DAMAGE (any one fire) \$ 300000 MED. EXP. (any one person) \$ 5000 PERSONAL & ADY. INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP. OF AGS \$ 2000000				
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				UNLIM. SINGLE LIMIT (Ea accident) \$ OCC. INJURY (Per person) \$ OCC. INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY ASG \$
	EXCESS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ RET. DATE \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	1ACRUB518H021703	01/17/03	01/17/04	<input checked="" type="checkbox"/> WC STATE TORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100000 E.L. DISEASE - EA EMPLOYEE \$ 100000 E.L. DISEASE - POLICY LIMIT \$ 500000
	OTHER				

DESCRIPTION OF OPERATIONS, LOCATIONS, VEHICLES, EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS
Additional Insured is the City of West Allis Wisconsin for 13th Annual Classic Car Show on Sunday, October 5, 2003

CERTIFICATE HOLDER CITY007 City of West Allis Wisconsin City Hall 7525 West Greenfield Avenue West Allis WI 53214	<input checked="" type="checkbox"/> ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Gerald Minkoff
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CITY OF WEST ALLIS

WISCONSIN



City Clerk/Treasurer

May 29, 2003

Ms. Sarah Smith
West Allis Business Improvement District
7231 W. Greenfield Ave., Suite 201
West Allis, WI 53214

Dear Ms. Smith:

On May 20, 2003, the Common Council approved the following request:

- Downtown West Allis Business Improvement District (BID) requesting "No Parking" signs, street closures, barricades, additional Police presence, picnic tables and stage flats for their 13th Annual Classic Car Show on Sunday, October 5, 2003, from 8:30 a.m. to 3:00 p.m.

Thank you for your attention in this regard.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul M. Ziehler'.

Paul M. Ziehler
Acting City Clerk/Treasurer

/ms

cc: Public Works Director
Police Chief
City Attorney
Health Commissioner
City Engineer