



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, August 5, 2014

7:46 PM

City Hall Room 118

RECESS MEETING

DRAFT COPY

A. CALL TO ORDER

The meeting was called to order by Vice Chair Haass at 7:46 p.m.

B. ROLL CALL

Present: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
Excused: 1 - Ald. Vitale

Others Attending

Mark Wyss, Finance Director; Shawn Hart, Accountant; Fire Chief Steve Bane; Audrey Key, Human Resources Director.

C. NEW AND PREVIOUS MATTERS

10. **O-2014-0048** An Ordinance to amend Salary Ordinance No. 0-2013-0010 establishing the salaries of certain Administrative & Clerical Employees (Crime Analyst II).

Sponsor(s): Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. May, that this matter be Recommended for Passage. The motion carried by the following vote:

Votes: Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

11. **R-2014-0173** Resolution relative to accepting the sole source proposal of Granicus for providing legislative software maintenance for a total net sum of \$6,285.00.

Sponsor(s): Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter be Recommended For Adoption. The motion carried by the following vote:

Votes: Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

12. **R-2014-0174** Resolution relating to public access to information and records within the custody of the City of West Allis.

Sponsor(s): Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter be Recommended For Adoption. The motion carried by the following vote:

Votes: Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

13. **R-2014-0175** Resolution relative to accepting the sole source proposal of Journal Radio Networks for providing Commercial Broadcast services for a total net sum of \$6,000.
- Sponsor(s):** Administration & Finance Committee
- A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter be Recommended For Adoption. The motion carried by the following vote:**
- Votes:** Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
14. **R-2014-0176** Resolution to authorize \$4.2 million loan to First-Ring Industrial Redevelopment Enterprise (FIRE).
- Sponsor(s):** Administration & Finance Committee
- A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter be Recommended For Adoption. The motion carried by the following vote:**
- Votes:** Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
15. **2014-0477** West Allis Fire Fighters IAFF Local 1004 communication regarding opening of contract negotiations.
Held
16. **2014-0496** Comptroller/Director of Finance submitting the City of West Allis Comprehensive Annual Financial Report and Management Communication for the year ended December 31, 2013 for review and approval.
Held
17. **2014-0499** Communication from Human Resources Director regarding Executive Safety Committee's recommendation to implement an incentive for worker's compensation MRI claims.
- A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter be Recommended For Approval. The motion carried by the following vote:**
- Votes:** Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
18. **2014-0498** Communication from Human Resources Director regarding request to fill the vacant position of Truck Driver in the Department of Public Works, Sanitation and Street Division.
- A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter be Recommended For Approval. The motion carried by the following vote:**
- Votes:** Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
19. **2014-0502** Communication from Human Resources Director regarding request to fill the vacant position of Truck Driver in the Department of Public Works, Sanitation and Street Division.
- A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter be Recommended For Approval. The motion carried by the following vote:**
- Votes:** Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

20. 2014-0503 Communication from Human Resources Director regarding request to fill the vacant position of Arborist in the Department of Public Works, Forestry Division.
A motion was made by Ald. Probst, seconded by Ald. May, that this matter be Recommended For Approval. The motion carried by the following vote:
Votes: Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
21. 2014-0497 Communication from Human Resources Director transmitting Traffic Violation and Accident Reports for the period April 1, 2014 through June 30, 2014.
A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter be Recommended For Approval. The motion carried by the following vote:
Votes: Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0
22. 2014-0495 Comptroller/Director of Finance submitting the unaudited Financial Report Summary as of June 30, 2014.
A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter be Recommended For Approval. The motion carried by the following vote:
Votes: Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

City Attorney Claim Report

23. 2008-0440 Daniel and Sandra Hazelberg communication regarding property damage allegedly sustained on June 7, 2008.
This Matter was Recommended to be Placed on File on a Block Vote.
24. 2008-0457 Monzell Wilson communication regarding property damage allegedly sustained on June 6, 7, and 8, 2008 at 935 S. 56 St.
This Matter was Recommended to be Placed on File on a Block Vote.
25. 2014-0179 Summons and Complaint in the matter of Bank of America, N.A. vs Gay B. Johnson, et al, regarding foreclosure of mortgage, Case No. 14CV002320.
This Matter was Recommended to be Placed on File on a Block Vote.
26. 2014-0272 James Fiene communication regarding vehicle damages allegedly sustained at I-94 and Highway 164 on May 2, 2014.
This Matter was Recommended for Denial on a Block Vote.
27. 2014-0382 Jeffrey Mold request for reimbursement relative to his truck loss on or about November 15, 2013.
This Matter was Recommended for Denial on a Block Vote.
28. 2014-0436 Judy Lewis communication regarding property damage allegedly sustained at S. 72 St. on June 16, 2014.
This Matter was Recommended for Denial on a Block Vote.

Passed The Block Vote

A motion was made by Ald. Probst, seconded by Ald. Lajsic, including all the preceding items marked as having been adopted on a Block Vote. The motion carried by the following vote:

Votes: Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May and Ald. Probst
No: 0

D. ADJOURNMENT

**A motion was made by Ald. Probst, seconded by Ald. Lajsic, to adjourn the meeting at 8:01 p.m.
The motion carried unanimously.**