



CITY ASSESSOR

414/302-8230
414/302-8238 (Fax)

City Hall
7525 West Greenfield Avenue
West Allis, Wisconsin 53214

www.westalliswi.gov

March 7, 2016

Sole Source Purchase – Market Drive Annual Upgrade

West Allis Common Council;

This letter is to recommend the sole source purchase of the Market Drive software annual update from Assessment Technologies of Wisconsin, LLC. This is the only vendor that sells and services the software we need for our Market Drive Assessment valuation system. We have dealt with Assessment Technologies since our original installation of Market Drive in 2000, and their product and service have been exemplary. You will find their pricing to be fair and reasonable. I request your approval of this vendor for the purchase and service of our annual upgrade for Market Drive. The invoice price of \$9,221.58 is for the 2016 upgrade.

Sincerely,

A handwritten signature in cursive script that reads "Charles F. Ruud".

Charles F. Ruud
City Assessor