



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Agenda

### Administration & Finance Committee

*Aldersperson Kurt E. Kopplin, Chair*

*Aldersperson Vincent Vitale, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Richard F. Narlock, Rosalie L. Reinke*

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Monday, February 8, 2010

6:00 PM

West Allis City Hall Room 128

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#### REGULAR MEETING

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CLOSED SESSION**

*PLEASE TAKE NOTICE that the Administration & Finance Committee of the City of West Allis will meet, at approximately 6:00 p.m., or as soon thereafter as time permits, on Monday, February 8, 2010, in Room 128, City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, to vote on a motion to convene in closed session at said time and place to confer with the City Attorney on the claim of Linda Machut, and to take such further action as may be necessary and appropriate with respect to such matter.*

*A closed session for the above purpose is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(g), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to confer with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.*

*Upon conclusion of the closed session, the Administration & Finance Committee will convene in open session at said time and place to consider its public agenda, including motions to recommend approval or rejection of above-listed deliberations or any of the public agenda items that have not been acted upon.*

**D. APPROVAL OF MINUTES**

*Special meeting minutes of November 2, 2009; Recess meeting minutes of November 3, 2009, November 17, 2009, December 1, 2009, December 15, 2009, January 5, 2010, January 19, 2010, February 2, 2010; Recess Closed Session meeting minutes of November 3, 2009 and December 15, 2009.*

**E. NEW AND PREVIOUS MATTERS****1. 2010-0027**

Communication from the Library Director and Library Board President requesting a transfer of operating budget funds to complete library carpeting project.

**F. OTHER MATTERS TO COME BEFORE THE COMMITTEE FOR DISCUSSION/ACTION****1. Discussion/Action on Items by Alderpersons.****2. Discussion/Action on Items by City Administrative Officer.**

## a.) Financial Reports.

- 1.) Results of IRS Review and Audit of Financial Compliance.
- 2.) \* 2010 Debt Issuance Parameters and Schedule.
- 3.) TIF Financing Status and Arbitrage Calculations.
- 4.) \* Preliminary Report on 2009 Budget Year-End Numbers.
- 5.) Update on Investment Results.

## b.) Annual Insurance Reports.

- 1.) \* Liability.
- 2.) \* Workers' Compensation.

## c.) Health Insurance Fund Reports.

- 1.) \* 2010 Health Insurance Rates.
- 2.) \* Preliminary Results of 2009 Health Insurance Fund.

- 3.) Administrative Matters Related to State Mandates.
- 4.) National Health Care Legislative Update.
- d.) Other.
  - 1.) \* 2010 Budgeted Revenue from Non-Profits/Tax-Exempts (Draft Letter).
  - 2.) \* Proposed CWA Hotline (Mayor Devine).
  - 3.) \* New/Alternate Methods of Distributing City Newsletter (Related Costs).
  - 4.) \* 2009 Statistical Report from West Allis Mediation Center.
  - 5.) Proposal Regarding Publication of Delinquent Personal Property Taxes.
  - 6.) Report on Number of Employees Living Outside the City.
  - 7.) Update on Levels of Activation for Emergency Operation Center.
  - 8.) CVMIC Risk Management Training for City Officials on Tuesday, March 16 (5:30-6:45 pm).
  - 9.) Computers (notebook/laptops) for Alderpersons.
  - 10.) Upcoming Negotiations with Police Union this Year.
  - 11.) Possible New Revenue Item of Selling Advertising.
  - 12.) Request for any 2011 Budgeting Ideas.

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\* **Attachment**

**3. Other.****G. ADJOURNMENT**

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.