

## Michael Koszalka

Director West Allis Public Library mkoszalka@westalliswi.gov 414.302.8534

October 21, 2024

Pedro Velazquez (Address unknown)

Dear Mr. Velazquez,

On Sunday, October 13<sup>th</sup> at approximately 12:23pm you intentionally kicked in the window of one of the north side doors leading to the West Allis Public Library. Police arrested you after surveillance video footage confirmed your actions. Additionally, you confessed to a police officer that you lost your temper and committed the crime. Damage to the door is estimated to be over \$1,000.

As a result, you are hereby immediately banned from being present on library property. If you violate this order, the West Allis Police Department will be contacted, and you will be charged accordingly. The West Allis Police Department has conveyed your banned status to you.

At a meeting scheduled for October 23, 2024, the Library Board of Trustees will vote to confirm this action.

Sincerely,

Michael Koszalka, Director West Allis Public Library

cc: West Allis Library Board of Trustees
West Allis Police Department