

COMMUNITY DEVELOPMENT AUTHORITY  
CITY OF WEST ALLIS  
RESOLUTION NO: 1468  
DATE ADOPTED: November 21, 2023

Resolution to approve a professional services contract with McCright & Associates, LLC for out-sourcing Housing Quality Inspections (HQS) as part of the Section 8 Housing Choice Voucher Program.

WHEREAS, the Community Development Authority of the City of West Allis (CDA), serves as the housing authority of the City of West Allis managing 633 Section 8 and Veterans Affairs Supportive Housing Vouchers; and,

WHEREAS, the CDA continue to see interest in providing high quality inspections both in HUD Housing Quality Standards and NSPIRE standards for affordable dwelling units throughout the City; and,

WHEREAS, the Staff explored strategies to increase utilization of Vouchers and gain efficiency within the operations of the Voucher programs; and,

Whereas, Staff recommends that the Authority enter a sole source contract with McCright & Associates, (the "Consultant"), not to exceed \$35,000, to independently conduct Housing Quality & NSPIRE inspections including: initial inspections, initial re-inspections, annual inspections, annual re-inspections, emergency inspections, emergency re-inspections, and Rent Reasonableness surveys on all annual & initial inspections (the "Agreement") between the Inspections Agency and the Authority;

NOW, THEREFORE, BE IT RESOLVED by the Community Development Authority of the City of West Allis as follows:

1. That the sum of \$35,000 be and is hereby appropriated from the Section 8 Housing Choice Voucher Program Administrative Fees to meet the CDA's obligations under the aforesaid Agreement.
2. That the Executive Director, or his designee, be and is hereby authorized and directed to execute and deliver the aforesaid sole source Contract on behalf of the CDA, in which the scope of services of such Contract is hereby attached.
3. That the City Attorney be and is hereby authorized to make such non-substantive changes, modifications, additions and deletions to and from the various provisions of the contract, including any and all attachments, exhibits, addendums and amendments, as may be necessary and proper to correct inconsistencies, eliminate ambiguity and otherwise clarify and supplement said provisions to preserve and maintain the general intent thereof, and to prepare and deliver such other and further documents as may be reasonably necessary to complete the transactions contemplated therein.

Approved: \_\_\_\_\_

Patrick Schloss, Executive Director  
Community Development Authority