

26.



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2010-0493 Communication Introduced

Communication for Director of Public Works/City Engineer regarding trial appointment of Douglas Bartels as Superintendent of the Building and Sign Division of the Department of Public Works.

Introduced: 8/3/2010

Controlling Body: Public Works Committee

COMMITTEE RECOMMENDATION

Place on File

ACTION DATE:
AUG 03 2010

MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
	✓	Barczak	✓			
		Czaplewski	✓			
		Kopplin				
		Lajsic				
		Narlock				
		Reinke				
✓		Roadt	✓			
		Sengstock	✓			
		Vitale				
		Weigel	✓			
		TOTAL	5			

SIGNATURE OF COMMITTEE MEMBER

Anthony Barczak

Chair

Vice-Chair

Member

COMMON COUNCIL ACTION

Place on File

ACTION DATE:
AUG 03 2010

MOYER	SECONDER		AYE	NO	PRESENT	EXCUSED
✓		Barczak	✓			
		Czaplewski	✓			
		Kopplin	✓			
		Lajsic	✓			
	✓	Narlock	✓			
		Reinke	✓			
		Roadt	✓			
		Sengstock	✓			
		Vitale				✓
		Weigel	✓			
		TOTAL	9			1



ENGINEERING DEPARTMENT

Michael G. Lewis
Director of Public Works / City Engineer

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Memorandum

TO: Gary Barczak, Chair, Board of Public Works
Michael Czaplewski, First District
Martin Weigel, Second District
Daniel Roadt, Fourth District
James Sengstock, Fifth District

FROM: Michael Lewis, Director of Public Works/City Engineer

DATE: August 1, 2010

RE: Communication from the Director of Public Works/City Engineer regarding trial appointment of Douglas Bartels as Superintendent of the Building and Sign Division of the Department of Public Works.

As you are aware, whenever a vacancy comes up, we evaluate the need for the position along with what other options we may have. With Tom Harmatys taking over as Assistant Director of Public Works, we have been looking at a number of possibilities with his old job as Superintendent of Building & Sign including combining positions.

After talking with members of my staff, along with other appropriate City departments, I have appointed Douglas Bartels to a six month trial as Superintendent of Build & Sign and Inventory Services (title of position may change along with responsibilities during the six month trial period). Doug was supervisor of the Inventory Service Division and will continue to supervise this Division along with Building and Sign. This appointment was effective Monday, July 19th.

Tom and I believe Doug brings to this trial position an excellent computer background, supervisory skills and is very well organized. With Tom there to help, we anticipate that Doug will have a fast learning curve and we will be able to confidently make a permanent appointment after six months.

Please direct questions or concerns related to Building and Sign to Doug in the future. His phone number is (414) 302-8874 at the Building and Sign Office, (414) 302-8821 at the Inventory Services Office or dbartels@ci.west-allis.wi.us. Of course, if you have any questions/concerns, please contact Tom or myself.

Cc: Common Council
Mayor Dan Devine
Paul Ziehler, CAO

A handwritten signature in dark ink, appearing to be "Michael G. Lewis", is located at the bottom right of the page.