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City of West Allis

Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
R-2004-0045	Resolution	In Committee
Resolution authorizing the Director of Public Works to enter into an agreement with Architects/Planners to provide architectural services related to the design and construction activities associated with the remodeling of the Veteran's Park Pavilion as a Police Substation.		
Introduced: 2/18/2004		Controlling Body: Public Works Committee
ADMINISTRATION & FINANCE		

COMMITTEE RECOMMENDATION

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
FEB 18 2004		✓	Barczak	✓			
	✓		Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
			Sengstock	✓			
	✓		Trudell	✓			
		✓	Vitale	✓			
			Weigel	✓			
			TOTAL	55	1		

SIGNATURE OF COMMITTEE MEMBER (RECORDER)

Chair

Vice-Chair

Member

COMMON COUNCIL ACTION

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
2-18-04			Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
	✓		Lajsic	✓			
		✓	Narlock	✓			
			Reinke	✓			
			Sengstock	✓			
			Trudell	✓			
			Vitale	✓			
			Weigel	✓			
			TOTAL	10	1		

P. Weeks - Partner
Chief Poschwig
Finance

COMMITTEES OF THE WEST ALLIS COMMON COUNCIL 2003

ADMINISTRATION AND FINANCE

Chair: Alderperson Czaplewski
V.C.: Alderperson Kopplin
Alderspersons: Barczak
Lajsic
Reinke

ADVISORY

Chair: Alderperson Reinke
V.C.: Alderperson Vitale
Alderspersons: Kopplin
Lajsic
Narlock

LICENSE AND HEALTH

Chair: Alderperson Barczak
V.C.: Alderperson Sengstock
Alderspersons: Kopplin
Trudell
Vitale

SAFETY AND DEVELOPMENT

Chair: Alderperson Lajsic
V.C.: Alderperson Weigel
Alderspersons: Czaplewski
Narlock
Reinke

PUBLIC WORKS

Chair: Alderperson Narlock
V.C.: Alderperson Trudell
Alderspersons: Sengstock
Weigel
Vitale



City of West Allis

Resolution

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number: R-2004-0045

Final Action:

FEB 18 2004

Resolution authorizing the Director of Public Works to enter into an agreement with Architects/Planners to provide architectural services related to the design and construction activities associated with the remodeling of the Veteran's Park Pavilion as a Police Substation.

WHEREAS, in January, 2003, a Task Force was established by the Mayor to come forth with recommendations relative to a Police Satellite Facility on the east side of the City; and,

WHEREAS, the Task Force was comprised of various elected officials, city staff and residents; and,

WHEREAS, the Task Force met formally on three different occasions in the months of February and March 2003; and,

WHEREAS, the Task Force concluded that an east side Police Satellite Facility was needed; and,

WHEREAS, a sub-committee was established for the purpose of exploring specific locations in the area of the West Allis Towne Center which might be suitable for such a location, preferably on West National Avenue between South 66 Street and South 76 Street; and,

WHEREAS, in the absence of a suitable existing structure at the time, a vacant parcel of property on the east side of the existing Library was considered for the construction of a new building; and,

WHEREAS, in anticipation of anticipated reductions in state shared revenue for 2004 and other cost considerations, the decision to move forward with the construction of a new facility was put on hold; and,

WHEREAS, the West Allis/West Milwaukee School District Recreation Department ceased using the Veteran's Park Pavilion for recreation programs in 2003 and has no intention of using the facility for such purposes in the future; and,

WHEREAS, the vacant Veteran's Park Pavilion has more than adequate floor space to meet the needs of a Police Satellite Facility for the east side of West Allis; and,

WHEREAS, the Pavilion could be remodeled to meet the requirements of the Police Department at a cost considerably below the cost of constructing a new facility; and,

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works is hereby authorized to enter into an agreement with Architects/Planners for \$9,950 to provide architectural services related to the design and construction activities associated with the remodeling of the Veteran's Park Pavilion at South 70 Street and West National Avenue as a Police Substation as specified in the

attached proposal dated January 31, 2004.

BE IT FURTHER RESOLVED, that all costs associated with the design and remodeling of the building come from existing funds in the Police Evidence Fund and the Land and Building Fund.

police satellite facility.res

ADOPTED

February 18, 2004

Paul M. Ziehler

Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

APPROVED

February 23, 2004

Jeannette Bell

Jeannette Bell, Mayor

Resolution authorizing the Director of Public Works to enter into an agreement with Architects/Planners to provide architectural services related to the design and construction activities associated with the remodeling of the Veteran's Park Pavilion as a Police Substation.

WHEREAS, in January, 2003, a Task Force was established by the Mayor to come forth with recommendations relative to a Police Satellite Facility on the east side of the City; and,

WHEREAS, the Task Force was comprised of various elected officials, city staff and residents which met formally on three different occasions in the months of February and March 2003; and,

WHEREAS, the Task Force concluded that an east side Police Satellite Facility was needed with a preferred location between South 66 Street and South 76 Street; and,

WHEREAS, in the absence of a suitable existing structure at the time, a vacant parcel of property on the east side of the existing Library was considered for the construction of a new building; and,

WHEREAS, in anticipation of reductions in state shared revenue for 2004 and other cost considerations, the decision to move forward with the construction of a new facility was put on hold; and,

WHEREAS, the West Allis/West Milwaukee School District Recreation Department ceased using the Veteran's Park Pavilion for recreation programs in 2003 and has no intention of using the facility for such purposes in the future; and,

WHEREAS, the vacant Veteran's Park Pavilion has more than adequate floor space to meet the needs of a Police Satellite Facility for the east side of West Allis; and,

WHEREAS, the Pavilion could be remodeled to meet the requirements of the Police Department at a cost considerably below the cost of constructing a new facility;

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works is hereby authorized to enter into an agreement with Architects/Planners for \$9,950 to provide architectural services related to the design and construction activities associated with the remodeling of the Veteran's Park Pavilion at South 70 Street and West National Avenue as a Police Substation as specified in the attached proposal dated January 31, 2004.

BE IT FURTHER RESOLVED, that all costs associated with the design and remodeling of the building come from existing funds in the Police Evidence Fund and the Land and Building Fund.



ARCHITECTS / PLANNERS

1545 South 84th Street
West Allis, Wisconsin 53214
(414) 258-9995

P R O P O S A L

January 31, 2004

City of West Allis
7525 West Greenfield Avenue
West Allis, Wisconsin 53214

Attn: Mr. Michael Pertmer

RE: Proposed Conversion of Veterans Park Pavilion to Police Sub-Station
70th & National Avenue
West Allis, Wisconsin 53227

Dear Mr. Pertmer:

The purpose of this letter is to outline our proposal for the furnishing of architectural services in connection with the above referenced project.

Architectural services shall include preparation of final working drawings, field measurements, submission of drawings to the City of West Allis to obtain plan approval, and visits to the job site as required during construction to interpret and determine general compliance with the drawings. A specification manual will be produced for this project in conjunction with the City Engineering Department.

We will be involved in the bidding process, and assist in the administration of contracts.

Probable cost for this project:

Alterations 2578 s.f. x \$30.00 s.f.	=	\$77,340.00
New Toilets	=	\$20,000.00
New Exterior Vestibule	=	\$10,000.00
New Windows	=	\$15,000.00
Demolition & Patching	=	\$15,000.00
10% Contingency	=	\$13,734.00
A/E Fees:	=	<u>\$ 9,950.00</u>
Total probable cost for this project:	=	\$161,024.00

ARCHITECTS / PLANNERS

January 31, 2004

Re: Conversion of Veterans Park Pavilion to Police Sub-Station

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Our compensation for the basic services outlined above will be at nine thousand nine hundred fifty (\$9,950.00) dollars. Owner shall also pay, as a reimbursable expense, the cost of CAD plotting. Reproduction of plans, permits, and plan examination fees shall be by the City of West Allis.

Payments on this account are to be made as follows:

Working Drawings: Balance due at completion of Working Drawings.

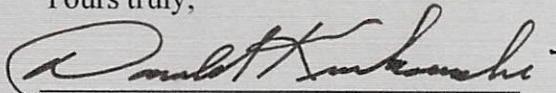
In the event that revisions of other than a minor nature are required to the drawings during their preparation or after their completion, or additional services are provided in connection with this project, compensation for such additional work will be at our standard hourly rates as follows: Principal - \$95.00, Architect - \$90.00, Project Designer - \$75.00, CAD Operator - \$50.00, and Clerical - \$40.00. All reimbursable expenses will be billed at a multiple of 1.15 times our direct cost.

If this project is stopped through no fault of Architects/Planners, compensation due will be based on our job records for hours spent to date.

Anticipated completion of this work would be in approximately four (4) weeks from notice to proceed.

If this agreement meets with your approval, please return one signed copy to us for our files. If you have any questions or comments, please give me a call.

Yours truly,

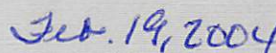


Donald Kurkowski, A.I.A.
Principal

Accepted:



By:



Date: