

2018-0481



Steven A. Braatz, Jr.
City Clerk
City Clerk's Office
414.302.8220
sbraatz@westalliswi.gov

June 8, 2018

Mr. Tracy Stefanski
1982 S. 75th St.
West Allis, WI 53219

Dear Mr. Stefanski:

Your appointment as a member of the West Allis Civil Service Commission has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk within ten days of receipt of the notice.

Enclosed is the City's Code of Ethics and the Ordinance Relating to Requiring Attendance of the Board, Commission and Committee Members. Please read the booklet, and return the completed Acknowledgement form to the City Clerk's Office.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk's Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in black ink, appearing to read "S. Braatz, Jr.", with a stylized flourish at the end.

Steven A. Braatz, Jr.
City Clerk

ljr
Enclosure

NOTICE OF APPOINTMENT

Office of the Clerk, City of West Allis

TO: Mr. Tracy Stefanski:

**You are hereby notified that at a meeting of the Common Council in
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the
5th day of June, 2018, you were duly appointed to the office of:**

West Allis Civil Service Commission

Dated this 8th day of June, 2018.

A handwritten signature in black ink, appearing to read "S. B. Stefanski", written over a horizontal line.

City Clerk

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June 18, 2018

Ms. Mary Cay Freiberg
1223 S. 118th St.
West Allis, WI 53214

Dear Ms. Freiberg:

On June 5, 2018, Mr. Tracy Stefanski was appointed as a member of the West Allis Civil Service Commission. His term expires May 1, 2023.

On June 15, 2018, Mr. Tracy Stefanski filed his Oath of Office with the City Clerk's Office and submitted his Code of Ethics Acknowledgement; and is eligible to serve as a member of the above said Committee.

Very truly yours,

Steven A. Braatz, Jr.
City Clerk

ljr

cc:
Mayor Dan Devine

STATE OF WISCONSIN
MILWAUKEE COUNTY

} ss.

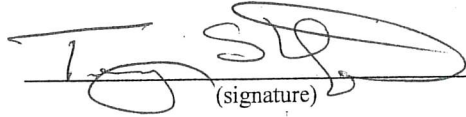
I, the undersigned, who have been appointed
(elected or appointed)

to the office of West Allis Civil Service Commission in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this
15th day of June, 2018

Jenny Siewka
Notary Public
My commission expires _____


(signature)

Tracy Stefanski
(print name)

(Section 19.01 Wisconsin Statutes)

OATH OF

Tracy Stefanski

as Member of the West Allis
CIVIL SERVICE COMMISSION

City of West Allis, Wisconsin
Milwaukee County, Wisconsin

Filed this 15th day of June, 2018

SB/ljr
CITY CLERK/TREASURER

