



# City of West Allis

## Meeting Agenda

### Administration & Finance Committee

*Alderman Kevin Haass, Chair*  
*Alderman Martin J. Weigel, Vice-Chair*  
*Aldermen: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

---

Tuesday, July 16, 2019

7:00 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

---

#### RECESS MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

12. [R-2019-0479](#) Resolution to implement an Outdoor Fitness Court at Veterans Park located at 70th and National Avenue.  
*Sponsors:* Administration & Finance Committee and Public Works Committee  
*Attachments:* [FISCAL NOTE.Outdoor Fitness Court.071619](#)
13. [2019-0445](#) West Allis Fire Fighters IAFF, Local No. 1004 communication regarding request to open contract negotiations.  
*Attachments:* [WA Fire Fighters Local 1004 Communication](#)
14. [R-2019-0467](#) Resolution to approve the amended City of West Allis Emergency Operations Plan.  
*Sponsors:* Administration & Finance Committee  
*Attachments:* [CWA Emergency Operations Plan 2019](#)
15. [R-2019-0530](#) Resolution authorizing the Chief of Police to enter into an agreement with the Cleveland Heart Lab to provide proprietary medical testing, test results and follow up consultation regarding heart disease for a sum not to exceed \$28,875.  
*Sponsors:* Administration & Finance Committee
16. [2019-0532](#) Reclassification of HR Director Position/Reorganization/Filling Position as Assistant City Administrator/Talent and Strategy Director  
*Attachments:* [memo regarding ACA](#)  
[orgchart final](#)  
[ACA JDQ final](#)  
[ACA CDC Memo](#)

17. [O-2019-0030](#) Ordinance to amend the City of West Allis Salary Schedule due to the 2019 Adopted Budget action; and the following classification and compensation changes - amending the salary grade for the position of Plumber; removing the positions of Building and Electrical Inspector; amending the title of Commercial and Residential Inspectors; and creating the position of Assistant City Administrator/Director of Talent and Strategy.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Salary Schedule July 2019](#)
18. [R-2019-0529](#) Resolution to approve the implementation of a two-percent (2%) pay increase for non-represented City Employees pursuant to the 2019 Adopted Budget and approving the transfer of \$50,000 from the salary account of the Fire Department and \$50,000 from the salary account of the Public Works Department to ensure funding for the Exceptional Performance Program.
- Sponsors:* Administration & Finance Committee
19. [O-2019-0024](#) An Ordinance to amend Salary Ordinance No. O-2019-0014 and re-establishing the previous pay range for College Co-ops/Interns in the Miscellaneous Pay Scale.
- Sponsors:* Administration & Finance Committee
21. [R-2019-0402](#) Resolution approving an Action Plan for Fiscal Year 2019 relative to the Community Development Block Grant (CDBG) Program.
- Sponsors:* Administration & Finance Committee
22. [R-2019-0469](#) Resolution authorizing the Director of Development to enter into a sole source professional environmental services contract with Ramboll Environ to initiate the Environmental Site Assessment process for the property located at 3601 S. 116 St. in the amount not to exceed an initial \$20,000.00.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Proposal Phase II - Ramboll](#)
23. [R-2019-0472](#) Resolution to approve a Commercial Facade Improvement Contract by and between the City of West Allis and Lutz Land Management, LLC, property owner for the property located at 6800 W. Becher St., in an amount not to exceed \$40,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Commercial Facade Contract - Lutz \(6800 W Becher\)](#)
24. [R-2019-0521](#) Resolution relative to extending the contract with N&S Towing, Inc. for providing vehicle towing and storage services for the City of West Allis.
- Sponsors:* Administration & Finance Committee
- Attachments:* [VEHICLE TOWING AGREEMENT -2019 Extension](#)
25. [2019-0462](#) Finance Director/Comptroller submitting report for June 2019 indicating City of West Allis checks issued in the amount of \$3,984,893.76.
- Attachments:* [June 2019 Monthly Claims Report to CC](#)

**Previous Matters for Consideration**

20. [R-2019-0359](#) Resolution to approve a Use Agreement between the City of West Allis (“City”) and the West Allis-West Milwaukee Recreation and Community Services Department of the School District of West Allis-West Milwaukee, et al. (“Department”) for use of McKinley Park.
- Sponsors:* Administration & Finance Committee
- Attachments:* [McKinley Park Use Agreement](#)
26. [O-2019-0021](#) An Ordinance to establish the salary of the Mayor of the City of West Allis for the four year term commencing on the third Tuesday in April, 2020.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Mayor Salary Ord - Amended Copy](#)
27. [O-2019-0022](#) An Ordinance to establish the salary range of the Municipal Judge of the City of West Allis for the period of May 1, 2019 through April 30, 2023.
- Sponsors:* Administration & Finance Committee
28. [O-2019-0023](#) An Ordinance to establish the salary of the Alderpersons of the City of West Allis for the four year term of April 21, 2020 through April 15, 2024.
- Sponsors:* Administration & Finance Committee
29. [2019-0444](#) Communication from City Assessor providing 2019 Assessor’s Office Report.

**City Attorney Claim Report**

30. [2018-0694](#) Summons and Complaint in the matter of Tamara Supan vs City of West Allis et al. Case No. 30107.
- Attachments:* [Claim Supan 30107](#)  
[Claims Report-July 16, 2019](#)
31. [2019-0301](#) Gloria Rodriguez Notice of Claim relative to property damages allegedly sustained at 2054 S 98 St. on April 11, 2019.
- Attachments:* [Claim-Rodriguez Redacted](#)  
[Claims Report-July 16, 2019](#)
32. [2019-0329](#) Claim by Tautila Russell and Frederick Jackson regarding damage vehicle at Wildwood and Montana on 104th Street on May 1, 2019.
- Attachments:* [Tautila Russell and Frederick Jackson](#)  
[Claims Report-July 16, 2019](#)
33. [2019-0347](#) Claim by Jacob Pogorzelski regarding damages to property at 3165 S. Toldt Parkway on April 21, 2019.

Attachments: [2019-0347 Claim - Jacob Pogorzelski 5-17-2019](#)  
[Claims Report-July 16, 2019](#)

## D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

### NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.