



City of West Allis

Meeting Minutes

Administration & Finance Committee

Alderson Kevin Haass, Chair

Alderson Martin J. Weigel, Vice-Chair

Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, March 19, 2019

9:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 9 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Peggy Steeno, Finance Director; Police Chief Patrick Mitchell; City Attorney Kail Decker; Assistant City Attorney Nick Cerwin; Sally Nusslock, Health Commissioner/City Sealer; Dave Wepking, Director of Public Works; Tony Warkoczewski, IT Director; Jason Williams, City Assessor; Cindy Rausch, Bldg & Sign/Inventory Division; Dan Adamczyk, BINS Dept.; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

10. [2019-0187](#) Communication from City Administrator requesting approval to fill the Facilities Superintendent position in the Department of Public Works, Building/Inventory and Electrical Division.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

11. [O-2019-0006](#) Ordinance to amend the City of West Allis Salary Schedule adding the position of Utility Locator and amending the Building & Sign Maintenance/Inventory Superintendent to Facilities Superintendent.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 12. [O-2019-0010](#) Ordinance to Amend Subsection 2.19(8)(b) of the West Allis Revised Municipal Code Relating to Deposit Amounts for Violation of West Allis Revised Municipal Code Sections 13.28(9) and 13.28(10).

Sponsors: Haass

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 13. [R-2019-0204](#) Resolution relative to accepting the sole source proposal of Assessment Technologies of Wisconsin, LLC for providing a Market Drive software upgrade for a total net sum of \$10,702.99.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 14. [R-2019-0210](#) Resolution approving the Rescission of Property Taxes.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 15. [2019-0185](#) Communication from City Administrator requesting approval to fill two vacant Truck Driver positions in the Department of Public Works, Sanitation and Street Division.

This matter was Recommended For Approval on a Block Vote

- 16. [2019-0186](#) Communication from City Administrator requesting approval to fill a vacant Electrical Mechanic position as a Utility Locate Technician in the Department of Public Works, Building/Inventory and Electrical Division.

This matter was Recommended For Approval on a Block Vote

- 17. [2019-0188](#) Communication from Health Commissioner/City Sealer requesting approval to fill an Environmentalist position pursuant to the 2019 Budget position update request.

This matter was Recommended For Approval on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Weigel, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

17a. [2019-0195](#)

Communication from the Chief of Police regarding Crossing Guard Contract Company Closure.

Police Chief Patrick Mitchell present to discuss. Current company out of business. Discussed plan to cover staffing gap and the budget ramifications.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

18. [2019-0180](#)

Finance Director/Comptroller submitting report for February 2019 indicating City of West Allis checks issued in the amount of \$3,614,278.86.

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report**19. [2018-0903](#)**

UPI, LLC Claim relative to vehicle damages allegedly sustained on September 28, 2018.

This matter was Recommended to be Placed on File on a Block Vote

20. [2018-0735](#)

Erica and David Shackton Notice of Claim regarding personal property damages allegedly sustained at 2000 S. 72 Street on July 3, 2018 and August 6, 2018.

This matter was Recommended to be Placed on File on a Block Vote

21. [2018-0842](#)

Rosa Gallardo Notice of Claim regarding vehicle damages allegedly sustained at 2009 S. 70 Street on September 2, 2018.

This matter was Recommended to be Placed on File on a Block Vote

22. [2019-0189](#)

Claim by Raymond Ciszewski regarding damage to property at 2487 S 99 Street.

This matter was Recommended for Denial on a Block Vote

23. [2018-0930](#)

Kenneth Eron Notice of Claim regarding vehicle damages allegedly sustained at 824 S. 120 Street on October 20, 2018.

This matter was Recommended for Denial on a Block Vote

Passed The Block Vote

A motion was made by Ald. Weigel, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

24. [2018-0649](#) Robert Kuhn Notice of Claim and Claim for Damages, relative to an incident allegedly sustained at the intersection of S. 67 Pl. and W. Beloit Rd. on or about October 10, 2017.

This matter was Recommended to be Paid and Placed on File on a Block Vote

25. [2018-0769](#) Claim submitted on behalf of William Staffaroni relative to personal injuries and damages allegedly sustained at S. 72 St. and W. Lincoln Ave., on August 3, 2017.

This matter was Recommended to be Paid and Placed on File on a Block Vote

26. [2018-0977](#) Peter Troia Notice of Claim regarding vehicle damages allegedly sustained at Root River Pkwy and W. Oklahoma Ave. on April 6, 2017.

This matter was Recommended for Denial on a Block Vote

27. [2019-0079](#) Claim by Alyssa Bailey-Surges regarding Notice of Injury and Claim for Damages at S. 82 Street and W. Becher Street on October 25, 2018.

This matter was Recommended for Denial on a Block Vote

Passed The Block Vote

A motion was made to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Weigel, to adjourn the meeting at 9:12 p.m. The motion carried unanimously.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.