



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, February 21, 2017

8:21 PM

City Hall Room 113

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 8:21 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Attending

Civil Service Commission Members Mary Cay Freiberg and Judy Shabman; Jason Williams, Interim City Assessor; Audrey Key, HR Director; Ed Lisinski, Director of BINS; Dave Wepking, Assistant Director of Public Works; Nick Cerwin, Assistant City Attorney; Lynn Jopek, HR Dept.; Rebecca Grill, City Administrator; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 8. [R-2017-0030](#) Resolution relative to accepting the sole source proposal of Assessment Technologies of WI, LLC for providing a Market Drive software upgrade for a total net sum of \$9,219.90.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 9. [2017-0100](#) Communication from the West Allis Civil Service Commission regarding the abolishment of the Civil Service System and Commission.

This matter was Held

- 10. [2017-0102](#) Communication from City Administrator transmitting copy of List of Interim Successors to Elected and Appointed City Officials.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 11. [2017-0084](#) Finance Director/Comptroller submitting report for January 2017 indicating City of West Allis checks issued in the amount of \$2,164,188.66.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 12. [2017-0101](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Electrical Mechanic I in the Department of Public Works, Building/Inventory and Electrical Division, Electrical Section.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

- 13. [2010-0446](#) Summons and Complaint for Injunctive Relief in the matter of The International Association of Fire Fighters Local 1004, AFL-CIO, Dion Volk, Chris Levenhagen, and Dan Kirchner vs. The City of West Allis relative to the smoking ban, Case No. 10CV010685.

This matter was Recommended to be Placed on File on a Block Vote.

- 14. [2011-0131](#) We Energies Notice of Claim for Damages of equipment and associated loss of electrical consumption allegedly sustained on February 3, 2011 at 5846 W. Madison St.

This matter was Recommended to be Placed on File on a Block Vote

- 15. [2016-0163](#) Secura Insurance Companies Notice of Claim on behalf of Deborah G. Suhm relative to vehicle damages allegedly sustained at the 600 block of South 93rd Street on 12/29/15.

This matter was Recommended to be Placed on File on a Block Vote

16. [2016-0648](#) Mirna Lozano communication regarding vehicle damages allegedly sustained at S. 64 St. on October 17, 2016.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Roadt, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

Public Hearing Items

3. [R-2017-0033](#) Resolution to approve and adopt a City of West Allis Citizen Participation Plan for Community Development Block Grant (CDBG) and HOME Programs, and to rescind Resolution No. 24499 pertaining to the Citizen Participation Plan adopted October 18, 1994.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. Czaplewski, seconded by Ald. May, that the meeting be adjourned at 8:28 pm. The motion carried unanimously.