

37.



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2010-0066 Communication Introduced

Communication from Downtown West Allis Business Improvement District requesting to close Greenfield Avenue, and assistance with parking restrictions and signs for West Allis Ala Carte on Sunday, June 6, 2010.

Introduced: 2/2/2010 Controlling Body: Public Works Committee

COMMITTEE RECOMMENDATION Approve & Place on F.F.R

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>2/2/2010</u>			Barczak	✓			
			Czaplewski	✓			
			Kopplin				
			Lajsic				
			Narlock				
			Reinke				
		✓	Roadt	✓			
			Sengstock	✓			
			Vitale				
		Weigel	✓				
		TOTAL		5	-		

SIGNATURE OF COMMITTEE MEMBER

Thomas Barczak
Chair

Vice-Chair

Member

COMMON COUNCIL ACTION **APPROVAL & PLACE ON FILE**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>FEB 02 2010</u>	✓		Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
		✓	Roadt	✓			
			Sengstock	✓			
			Vitale	✓			
		Weigel	✓				
		TOTAL		10	-		



DOWNTOWN WEST ALLIS, INC.

7231 W. Greenfield Avenue • Suite 201 • West Allis, Wisconsin 53214 • (414) 774-2676 • Fax (414) 774-7728
www.downtownwestallis.com

January 13, 2010

Mayor Dan Devine and Common Council Members
City of West Allis, City Hall
7525 W. Greenfield Ave.
West Allis, WI 53214

RECEIVED

JAN 19 2010

Dear Honorable Mayor Devine and Common Council Members:

The Promotions Committee of the *Downtown West Allis Business Improvement District*, in partnership with the *WA/WM Chamber of Commerce*, *CAAD (Community Alliance Against Drugs)* the *West Allis Senior Community*, *West Allis Arts A'Fair* and *City of West Allis*, has again committed the first Sunday in June for our West Allis Ala Carte. ***This event will be held on Sunday, June 6, 2010 from 12 Noon to 6pm.*** Last year's event had record crowds of over 1,500 visitors to Greenfield Avenue. With the positive feedback from vendors and visitors, we anticipate to increase the number of families to Downtown West Allis.

We are asking for your permission to close down Greenfield Avenue, to traffic, for our event. We ask that Greenfield Avenue from 70th to 76th street and the adjacent side streets, north and south to the alleys, be closed from the hours of 9:00am until 8:00pm. **Alleyways will remain open.** Last year, with Greenfield Avenue closed, visitors were greeted to a festive-type atmosphere with live music, food vendors, children's games, artists, baking contest and City Hall activities which included music from our WA/WM students.

We are also, once again, requesting to declare "West Allis Ala Carte" as a Community Event.

As in previous years, the BID requests the assistance from the City of West Allis for parking restrictions and the use of signs and supplies to ensure event safety. A letter and map, outlining these requests will be submitted to Department of Public Works at a later date. Additional police presence is requested in the area, this day, to monitor safety conditions. We invite the display of a Police vehicle and an Officer in or around Greenfield Avenue.

The BID holds a one-million dollar event insurance policy with the City of West Allis listed as an additional insured. (See enclosed.)

The BID extends its thanks to Mayor Devine and the Common Council for their continued support and consideration in this matter. If you have any questions, please call the BID office at 774-2676.

Sincerely,

Donald Falk
Downtown West Allis Business Improvement District
Promotions Chair

Encl.

cc: Brian Block, Mike Lewis, Tom Harmatys, Terry Brandenburg, Alderperson Marty Weigel & Alderperson Kurt Kopplin

TRANSMITTAL FORM

City of West Allis
Engineering Department

7525 West Greenfield Avenue
West Allis, WI 53214
Phone (414) 302-8360
FAX (414) 302-8366
http://www.ci.west-allis.wi.us



Date: January 19, 2010

To: DOT System Development SE Region
141 NW Barstow Street
Waukesha, WI 53187-0798

Re: Temporary Closure of W. Greenfield Ave. (STH 59)
From: S. 76th St. To: S. 70th St.
for Downtown BusinessCommunity Event

Attn: Michael Gawrysiak

Job #: West Allis Ala Carte

We are sending you: herewith under separate cover

COPIES	NO.	DESCRIPTION
1	Form-DT1479	Application to Detour State Trunk Highway
1	Plan-Ala Carte Event	Barricade plan (per No. 3 in agreement section of above appl.)

<input type="checkbox"/> per your request	<input type="checkbox"/> reviewed w/no comments	<input type="checkbox"/> reviewed w/comments as noted
<input checked="" type="checkbox"/> for your approval	<input type="checkbox"/> amend and resubmit	<input type="checkbox"/> return <input type="checkbox"/> corrected prints
<input type="checkbox"/> for your use	<input type="checkbox"/> rejected	<input type="checkbox"/> submit <input type="checkbox"/> copies for distribution

REMARKS:

The 2010 Ala Carte Event is very similar to the 2008, 2009 Ala Carte Events in which the closure of State Connecting Highway 59 was approved and detour for (1) day last year during the event.

Downtown West Allis BID, Certificate of Liability insurance on file with City of West Allis.

Please call me at 414/302-8367 with any questions regarding this application or if I can be of any assistance.

Sincerely,

By: 

Brian Block

Copy to: Paul Ziehler

**APPLICATION BY MUNICIPALITY FOR PERMISSION
TO DETOUR STATE TRUNK HIGHWAY TRAFFIC**
DT1479 6/2007 (Replaces ET604) s.84.07(4) Wis. Stats.

Wisconsin Department of Transportation

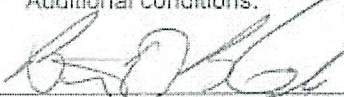
TO: REGIONAL TRAFFIC SECTION

Municipality City of West Allis		County Milwaukee	
Area Code - Telephone Number (414) 302-8367		E-Mail Address bblock@ci.west-allis.wi.us	
Name of Street(s) to be Closed <input checked="" type="checkbox"/> STH 59 <input type="checkbox"/> USH		Streets Closed Between (Street Name) FROM: South 76 th Street TO: South 70 th Street	
PROPOSED TEMPORARY ROUTE W. National Ave. from S. 76 St to S. 70 St.			
<input checked="" type="checkbox"/> MAP ATTACHED	Date and Duration of Detour Date: June 6, 2010		Time: 9 a.m. to 8 p.m.
Reason Downtown Business Community Event " West Allis Ala Carte"			
Name and Address to Whom Permit will be Returned Brian Block 7525 W. Greenfield Ave. West Allis, WI 53214			

The above municipality requests permission to close the marked route as described, during which time the municipality will provide temporary route as designated.

The municipality agrees to accept the following terms and conditions:

1. The municipality shall provide a detour having structural, geometric and traffic control characteristics, which are acceptable to the Region. A detour map which provides street names shall be submitted.
2. The municipality shall furnish, erect and remove signs and markers at the sole expense of the municipality, unless provided for in (3), or unless directed by officers for short routes and short timeframe (less than 3 days).
3. A Detour and Traffic Control Plan shall be submitted to the Region for approval. An example is Standard Detail Drawing 15C2-4C.
4. The municipality shall agree to minimize, as much as practicable, the duration of closure, including providing for assembly and dispersal of parades in areas removed from the state highway route.
5. The municipality shall accept full responsibility for any damage to local roads and streets resulting from closure and detour.
6. The requester shall arrange for adequate traffic control from either WisDOT or the appropriate county, and provide documentation of enforcement coordination.
7. The requester shall notify all media, emergency services and schools, five (5) days prior to the detour.
8. Additional conditions: _____ Attachments: Yes No



(Authorized Official Signature)

TRAFFIC & UTILITY TECH

(Title)

1/19/10

(Date)

Permission is granted to temporarily close the designated segment of state trunk highway and to provide a detour, subject to the stated conditions.

(Permit Number)

(Approved By)

(Date)

2010 WEST ALLIS ALA CARTE EVENT

June 6, 2010 from 9AM to 8PM

A LP 8017

Post in median
C R L C

LP 7601 R

LP 1400 L

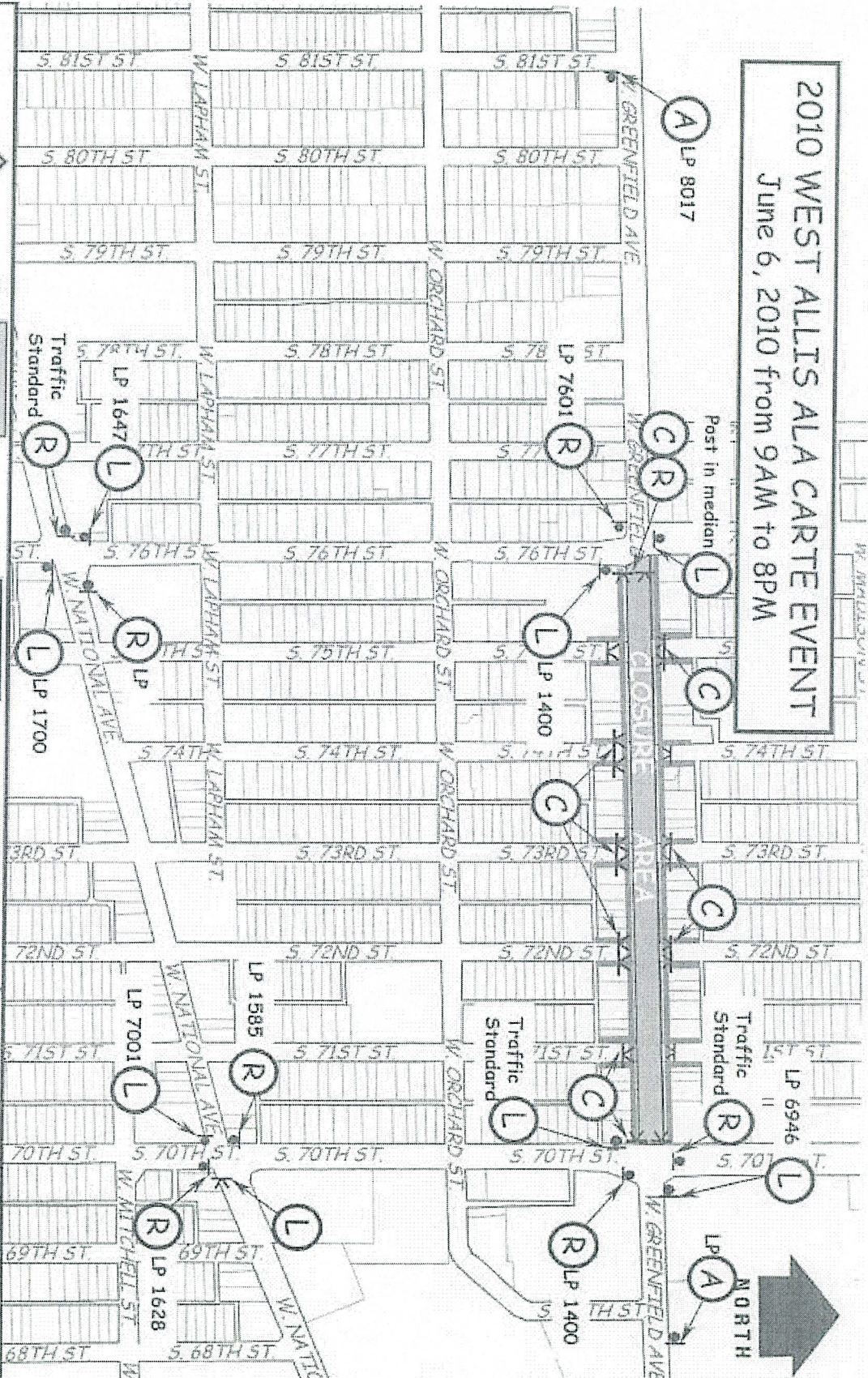
C

LP 6946 R

L

LP A

NORTH



A

DETOUR AHEAD

L

DETOUR

R

DETOUR

C

ROAD CLOSED

N

DETOUR

T Barricades

● Attach sign to fix object: LP, Post, standard

| Post Temporary

| No Parking

DETOUR SIGNING FOR W. GREENFIELD AVE. (HWY 59) CLOSURE



CERTIFICATE OF LIABILITY INSURANCE

OF ID JK
DOWNT-1

DATE (MM/DD/YYYY)

01/05/10

PRODUCER Icon Insurance Service Corp 555 S Industrial Dr #8 Hartland WI 53029 Phone: 262-367-7550 Fax: 262-367-7659		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED Downtown West Allis BID Dianne Eineichner 7231 W. Greenfield Ave. West Allis WI 53214		INSURERS AFFORDING COVERAGE	NAIC #
		INSURER A: Zurich Insurance Co.	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	PPS 42919275	01/17/10	01/17/11	EACH OCCURRENCE \$ \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$1,000,000 MED EXP (Any one person) \$ \$10,000 PERSONAL & ADV INJURY \$ \$1,000,000 GENERAL AGGREGATE \$ \$2,000,000 PRODUCTS - COMP/OP AGG \$ \$2,000,000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below Y/N <input type="checkbox"/>	PPS 42919275	01/17/10	01/17/11	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ \$100,000 E.L. DISEASE - EA EMPLOYEE \$ \$100,000 E.L. DISEASE - POLICY LIMIT \$ \$500,000
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

City of West Allis is listed as Additional Insured for the following event;
 Ala Carte June 6, 2010

CERTIFICATE HOLDER

CITYOFW

City of West Allis
 City Hall
 7525 W Greenfield Avenue
 West Allis WI 53214

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
 Sandra E Spanaus

RECEIVED

APPLICATION BY MUNICIPALITY FOR PERMISSION TO DETOUR STATE TRUNK HIGHWAY TRAFFIC

JAN 25 2010

Wisconsin Department of Transportation

DT1479 6/2007 (Replaces ET604) s.84.07(4) Wis. Stats.

CITY OF WEST ALLIS ENGINEERING DEPT

TO: REGIONAL TRAFFIC SECTION

Municipality City of West Allis		County Milwaukee	
Area Code - Telephone Number (414) 302-8367		E-Mail Address bblock@ci.west-allis.wi.us	
Name of Street(s) to be Closed <input checked="" type="checkbox"/> STH 59 <input type="checkbox"/> USH		Streets Closed Between (Street Name) FROM: South 76 th Street TO: South 70 th Street	
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- The requester shall notify all media, emergency services and schools, five (5) days prior to the detour.
- Additional conditions: Attachments: Yes No



(Authorized Official Signature)

TRAFFIC & UTILITY TECH
(Title)

1/19/10
(Date)

Permission is granted to temporarily close the designated segment of state trunk highway and to provide a detour, subject to the stated conditions.

40-1d-10
(Permit Number)


(Approved By)

1-22-10
(Date)



CITY CLERK/TREASURER'S OFFICE
414/302-8200 or 414/302-8207 (Fax)
www.ci.west-allis.wi.us
Paul M. Ziehler
City Admin. Officer, Clerk/Treasurer
Monica Schultz
Assistant City Clerk
Rosemary West
Treasurer's Office Supervisor

February 8, 2010

Don Falk
West Allis Business Improvement District
7231 W. Greenfield Ave., Suite 201
West Allis, WI 53214

Dear Mr. Falk:

On February 2, 2010 the Common Council approved your request declaring West Allis Ala Carte, scheduled for Sunday, June 6, 2010 between 12:00 p.m. and 6:00 p.m., as a Community Event with the closure to traffic of Greenfield Ave. from 70th to 76th St. and the adjacent side streets, north and south to the alleys, from 9:00 a.m. to 8:00 p.m.

Sincerely,

A handwritten signature in cursive script that reads "Monica Schultz".

Monica Schultz
Assistant City Clerk

/amn

Enclosure

cc: Mike Lewis
Tom Harmatys
Fire Department
Police Department