



Rebecca Grill
City Administrator/Clerk
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December 14, 2020

Administration and Finance Committee Members
City of West Allis
7525 W. Greenfield Avenue
West Allis, WI

I am pleased to recommend the appointment of Ms. Gina Gresch for the position of Deputy City Clerk. Ms. Gresch has extensive City Clerk experience in the State of Wisconsin.

Her work experience includes:

- Administrator, Clerk and Deputy Clerk, Town of Lisbon
- Clerk-Treasurer, City of Delafield
- Town Clerk, Town of Vernon
- Deputy Clerk-Finance, Town of Vernon
- Accountant, Village of Mukwonago
- Deputy Clerk-Plan Commission, Town of Vernon
- Intern/Co-Op Student, Town of Vernon

Additionally, she has served as President, 1st Vice President, Secretary, and District Director for the Wisconsin Municipal Clerk Association (WMCA). She is certified as Master Municipal Clerk (MMC) and is a Wisconsin Certified Professional Clerk (WCPC).

Further, she held the temporary position of Election Services Specialist for the City of West Allis and administered the 2020 August and November Elections and recount responsibilities.

I respectfully request the Administration and Finance Committee's approval of Ms. Gina Gresch for this deputy position in the City of West Allis pursuant to Policy #404 Recruitment And Hiring Process For Executive/Managerial/Deputy-Assistant Service Positions. Please let me know if you have any questions or need further information or clarification. Thank you for your consideration.

Respectfully,

Rebecca N. Grill
Rebecca Grill
City Administrator