



MEMORANDUM

To: Gene Baietto, Purchasing Manager
From: Pat Walker, GIS Supervisor
Date: December 23, 2008
Re: ESRI ArcGIS Server Software Upgrade purchase

This letter is to recommend the sole source purchase of the GIS software purchase from the Environmental Systems Research Institute, Inc. (ESRI). This is the only vendor that sells the specific products and services we need for our GIS platform, and this is a licensing upgrade of our existing GIS which will provide West Allis with increased functionality. ESRI has also discounted this software by our special request, which is not common in the industry. ESRI has been dealing with GIS software for over 39 years and their products and support has been exemplary. You will also find their pricing to be fair and reasonable. I respectfully request your approval of this vendor for this purchase of software and service for the GIS applications. Thank you.