



Public Health
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West Allis Health Department

Memorandum

TO: Common Council

CC: Dan Devine, Mayor and Rebecca Grill, City Administrator

FROM: Sally Nusslock, Health Commissioner

DATE: February 25, 2016

SUBJECT: Temporary Environmentalist Position

One of our full-time Environmentalists will be out on leave from March 1st to April 29th.

I am asking for approval to bring Jane Adams, a recently retired City employee, in as a temporary Environmentalist to fill in during this time period. She will primarily be assigned to perform inspections on food establishments, occupancies and the animal fancier permit renewals. This will allow remaining staff time to continue sewer baiting and to respond to complaints in a timely manner.

The Health Department budget can accommodate the cost of these hours without requesting additional funding.

If we cannot bring in additional temporary help, the remaining staff will not be able to keep up with the workload and there will be significant delays in providing service to the City and to West Milwaukee.

Please contact me if you have questions or need additional information.

Thank you!