



City of West Allis

Meeting Agenda

Common Council

7525 W. Greenfield Ave.
West Allis, WI 53214

Mayor Dan Devine, Chair

Aldersperson Thomas G. Lajsic, Council President

Alderspersons: Gary T. Barczak, Michael J. Czaplewski, Kevin Haass,

Michael P. May, Cathleen M. Probst, Rosalie L. Reinke,

Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel

Tuesday, November 1, 2016

7:00 PM

City Hall Common Council Chambers

REGULAR MEETING

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. PUBLIC HEARINGS

1. [R-2016-0264](#) Resolution relative to determination of Special Use Permit for Gill Automotive, a proposed auto repair business, to be located at 9435 W. Lincoln Ave.

Sponsors: Safety & Development Committee

2. [2016-0602](#) 2017 City of West Allis Mayor's Recommended Budget.

Attachments: [2017 Recommended Budget.pdf](#)
[2017 Budget & Action Plan Presentation on 10/24/16](#)

E. CITIZEN PARTICIPATION

F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

New and Previous Matters referred to Committees may be considered and acted upon by Committees during the Common Council recess. Unless otherwise announced during the meeting, the standing Committees of the Common Council will meet during recess in the following rooms and in the following order:

*Room 123 - Mayor's Conference Room
Advisory, Public Works, Safety & Development*

*Room 128
License & Health, Administration & Finance*

G. MAYOR'S REPORT

1. Recent events attended
2. Awards/commendations
3. Upcoming events

H. ALDERPERSON'S REPORT

1. Recent events attended
2. Awards/commendations
3. Upcoming events

I. APPROVAL OF MINUTES

3. [2016-0642](#) Minutes (Draft) of the Common Council regular meeting of October 18, 2016.

Attachments: [10-18-16 CC Minutes.draft](#)

J. ITEMS NOT REFERRED TO COMMITTEE

4. [2016-0646](#) Milwaukee County-DOT-Highway communication regarding damages allegedly sustained around W. Oklahoma Ave. and S. Wollmer Rd. on August 3, 2015.

Attachments: [Milw Cnty-DOT-Highway claim](#)

5. [2016-0647](#) Summons and Complaint in the matter of Federal National Mortgage Association (“Fannie Mae”) vs Deann M. Curtis, et al, regarding foreclosure of mortgage, Case No. 2016CV007679.

Attachments: [Curtis.foreclosure](#)

6. [2016-0648](#) Mirna Lozano communication regarding vehicle damages allegedly sustained at S. 64 St. on October 17, 2016.

Attachments: [Lozano veh dmgs](#)

K. STANDING COMMITTEE REPORTS**ADMINISTRATION & FINANCE COMMITTEE**

Regular meeting held on October 24, 2016.

7. [R-2015-0143](#) Resolution relative to deleting and reissuing City of West Allis Policies & Procedures Manual No. 404, Recruitment, Selection, Appointment and Confirmation for City Officials and Department Heads, under Mayor.

Sponsors: Administration & Finance Committee

Attachments: [Reissued Policy 404.061615](#)

[Policy 404.Copy for 062215 Mtg](#)

Unanimously recommended to be placed on file.

8. [R-2015-0144](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 405, Disciplinary Action for City Officials and Department Heads Appointed by the Mayor and Confirmed by the Common Council, under Mayor.

Sponsors: Administration & Finance Committee

Attachments: [Marked Copy of Amended Policy 405](#)

Unanimously recommended to be placed on file.

9. [2016-0621](#) Communication from City Administrator recommending the appointment of Ms. Peggy Steeno for the position of Finance Director/Comptroller/Treasurer.

Attachments: [Appt. for the position of Finance Dir./Comptroller/Treasurer](#)

Unanimously recommended to be approved and placed on file.

L. COMMON COUNCIL RECESS**M. NEW AND PREVIOUS MATTERS****ADMINISTRATION & FINANCE COMMITTEE****New Matters for Introduction**

10. [R-2016-0262](#) Resolution extending the agreement with Willis of Wisconsin, Inc. for furnishing Employee Health Benefit Consulting Services for the period January 1, 2017 through December 31, 2017.

Sponsors: Administration & Finance Committee

11. [R-2016-0263](#) Resolution to approve the reallocation of retired squad cars to other city departments to use while conducting city business.

Sponsors: Administration & Finance Committee

Attachments: [Addendum 1](#)

[Addendum 2](#)

12. [2016-0637](#) Finance Director/Comptroller submitting report for September 2016 indicating City of West Allis checks issued in the amount of \$3,375,541.52.

Attachments: [September Monthly Claims Report to CC](#)

13. [2016-0645](#) Communication from City Administrator transmitting Traffic Violation and Accident Reports for the period July 1, 2016 through September 30, 2016.

Attachments: [Traffic Violation & Accident Reports for 2016 Quarter 3](#)

Public Hearing Items (Administration & Finance Committee)

14. [2016-0602](#) 2017 City of West Allis Mayor's Recommended Budget.

Attachments: [2017 Recommended Budget.pdf](#)
[2017 Budget & Action Plan Presentation on 10/24/16](#)

15. [O-2016-0050](#) Ordinance appropriating the necessary funds for the operation and administration of the City of West Allis for calendar year 2017.

Sponsors: Administration & Finance Committee

Attachments: [Appropriations Ordinance Attachments](#)

PUBLIC WORKS COMMITTEE

New Matters for Introduction

16. [R-2016-0259](#) Resolution relative to accepting the proposal of Adair Commercial Flooring for installing new carpet on the 1st floor of the Police Department Headquarters in the amount not to exceed \$73,500.

Sponsors: Public Works Committee

17. [R-2016-0261](#) Resolution authorizing the Director of Public Works/City Engineer to enter into a Memorandum of Understanding with the City of Wauwatosa for purchasing brine as needed during the 2016-2017 winter season.

Sponsors: Public Works Committee

Attachments: [Brine Purchase MOU Wauwatosa](#)

18. [R-2016-0265](#) Resolution relative to accepting the single source proposal of JX Peterbilt for furnishing a 2017 Peterbilt Model 320 Tandem Axle Truck Chassis with an extended 5 year/100,000 mile Engine Warranty for a total net sum of \$139,360.00.

Sponsors: Public Works Committee

Attachments: [Communication regarding single source purchase of Peterbilt Model 320](#)
[Proposal for Peterbilt Model 320](#)

19. [2016-0640](#) Downtown West Allis Business Improvement District communication regarding Downtown West Allis Christmas On The Avenue scheduled for Saturday, December 3, 2016 from 1:30 p.m. to 4:00 p.m.

Attachments: [Christmas on the Ave.](#)

20. [2016-0639](#) Communication from the Director of Public Works/City Engineer and Assistant Director of Public Works appointing Sara Diebitz to the position of Sanitation Superintendent in the Sanitation and Street Division of the Department of Public Works.

Attachments: [diebitz promotion](#)

SAFETY & DEVELOPMENT COMMITTEE

New Matters for Introduction

21. [R-2016-0266](#) Resolution amending Resolution No. R-2016-0190, the Project Plan for TID Number Fifteen, pertaining to scrivener's error corrections.

Sponsors: Safety & Development Committee

22. [2016-0644](#) Special Use Permit for Sze Chuan Cuisine, a proposed restaurant, to be located at 11102 W. National Ave.

Public Hearing Items (Safety & Development Committee)

23. [R-2016-0264](#) Resolution relative to determination of Special Use Permit for Gill Automotive, a proposed auto repair business, to be located at 9435 W. Lincoln Ave.

Sponsors: Safety & Development Committee

24. [2016-0622](#) Special Use Permit for Gill Automotive, a proposed auto repair business, to be located at 9435 W. Lincoln Ave.

LICENSE & HEALTH COMMITTEE

New Matters for Introduction

25. [2016-0638](#) Communication from the Director of Building Inspection and Neighborhood Services Department regarding Liquor License inspections.

Attachments: [License Inspection Communication 10-25-16](#)

26. [2016-0643](#) Police Department report regarding tavern violations/calls for service for the month of September 2016.

Attachments: [Sept calls for service letter](#)

27. [2016-0649](#) Police Department Report involving Uncle Festers, 5732 W. Mitchell St., of Uncle Festers LLC, Peggy L. Cetnarowski, Agent, Incident Date: September 2, 2016.

28. [2016-0650](#) Police Department Report involving Remedy Bar, 1309 S. 60 St., of LeLe's Whiskey Corner, LLC, Erwin C. Magritz, Agent, Incident Date: September 3, 2016.
29. [2016-0651](#) Police Department Report involving Heart Breakers, 9440 W. National Ave., of Milwaukee Entertainment, LLC, Steven N. Pohlable, II, Agent, Incident Date: September 24, 2016
30. [2016-0652](#) Police Department Report involving Heart Breakers, 9440 W. National Ave., of Milwaukee Entertainment, LLC, Steven N. Pohlable, II, Agent, Incident Date: September 26, 2016.
31. [2016-0653](#) Police Department Report involving Heart Breakers, 9440 W. National Ave., of Milwaukee Entertainment, LLC, Steven N. Pohlable, II, Agent, Incident Date: September 30, 2016.
32. [2016-0654](#) Police Department Report involving 6500 Restaurant & Bar, 6500 W. Greenfield Ave., of JM 6500 Investments, LLC, Tonja M. Bassett, Agent, Incident Date: September 30, 2016.
33. [2016-0655](#) Police Department Report involving Brass Monkey, 11904 W. Greenfield Ave., of ZJ Squared Ventures LLC, John G. Mackowski, Agent, Incident Date: September 30, 2016.
34. [2016-0657](#) Police Department Report regarding September 18, 2016 Tobacco Compliance Check involving eleven (11) West Allis businesses, resulting with two (2) selling tobacco to an underage person without requesting identification (Jasleen Enterprises, LLC, Reena Bassi, Agent, d/b/a Jasleen Express, premises located at 8323 W. Becher St.).
35. [2016-0659](#) Police Department Report regarding September 18, 2016 Tobacco Compliance Check involving eleven (11) West Allis businesses, resulting with two (2) selling tobacco to an underage person without requesting identification (HND, Inc., Dineshkumar P. Patel, Agent, d/b/a Cigarette Depot, premises located at 1512 S. 84 St.).
36. [2016-0660](#) Police Department Report regarding September 20, 2016 Alcohol Compliance Check involving twelve (12) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification (Pooja, LLC, Kulwinder S. Dhaliwal, Agent, d/b/a Walsh's Beer & Liquor, for premises located at 10910 W. Greenfield Ave.).
37. [2016-0661](#) Police Department Report regarding September 20, 2016 Alcohol Compliance Check involving twelve (12) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification (Swami & Sai, LLC, Rajesh G. Patel, Agent, d/b/a VJ's Food Mart, for premises located at 9210 W. Schlinger Ave.).
38. [2016-0662](#) Police Department Report regarding September 27, 2016 Alcohol Compliance Check involving eleven (11) West Allis businesses, resulting with none selling alcohol to an underage person without requesting identification.

39. [2016-0641](#) License Applications.

*2016-2017 Secondhand Article Dealer License application:
Lic. No. - 1857 – American Council of the Blind Enterprises & Services I,
d/b/a American Council of the Blind Thrift, 6731 W. Greenfield Ave.*

*2016-2017 Special B Beer & Wine License application:
Greenfield Avenue Presbyterian Church, 1455 S. 97 St.
Sunday, November 27, 2016, 2:00 p.m. to 4:00 p.m. (1st application, Beer & Wine).*

Previous Matters for Consideration

- 40. [2016-0463](#)** 2016-2017 Class B Tavern License application no. 709 of Daniel G. Hilety, d/b/a Sale Inn, for the premises located at 5832 W. Lincoln Ave. (new-existing location).
- 41. [2016-0612](#)** 2016-2017 Operator’s License (bartender/sales clerk) application no. 17-509 of Sandra Ann Haeger.
- 42. [2016-0613](#)** 2016-2018 Operator’s License (bartender/sales clerk) application no. 18-212 of Bryant L. Sukkert.
- 43. [2016-0614](#)** 2016-2018 Operator’s License (bartender/sales clerk) application no. 18-215 of Hemlatta Patel.

ADVISORY COMMITTEE**New Matters for Introduction**

- 44. [R-2016-0260](#)** Resolution changing the July 2017 Common Council date to July 11, 2017.
- Sponsors:*** Advisory Committee
- 45. [2016-0656](#)** Appointment by Mayor Devine of Aaron Norris as an Adult Advisor-School Superintendent’s Designee to the West Allis Youth Commission.
- 46. [2016-0658](#)** Notification by Mayor Devine of appointments and reappointments to the Downtown West Allis Business Improvement District of Kurt Potochich, Steve Swetlik, Alex Geiger, Timothy Klare, Jennifer Larson, and Chet Parker, their terms to expire October 10, 2019.
- 47. [2016-0664](#)** Appointment by Mayor Devine of Kari Lerch as a member of the West Allis Library Board, her term to expire July 1, 2017.

N. ADJOURNMENT

All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.