

78.



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2012-0217 Appointment Introduced

Appointment by Mayor Devine of Eric Torkelson as a member of the West Allis Board of Review, his five-year term to expire August 21, 2017.

Introduced: 5/1/2012 Controlling Body: Advisory Committee

COMMITTEE RECOMMENDATION

APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAY - 1 2012	_____	_____	Barczak				
	_____	_____	Czaplewski				
	_____	_____	Lajsic				
	_____	_____	May	✓			
	_____	_____	Probst	✓			
	_____	_____	Reinke	✓			
	_____	_____	Roadt	✓			
	_____	_____	Sengstock				
	_____	_____	Vitale	✓			
	_____	Weigel					
		TOTAL		5	0		

SIGNATURE OF COMMITTEE MEMBER

Chair

Vice-Chair

Member

COMMON COUNCIL ACTION

APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAY - 1 2012	_____	_____	Barczak	✓			
	_____	_____	Czaplewski	✓			
	_____	_____	Lajsic	✓			
	_____	_____	May	✓			
	_____	_____	Probst	✓			
	_____	_____	Reinke	✓			
	_____	_____	Roadt	✓			
	_____	_____	Sengstock	✓			
	_____	_____	Vitale	✓			
	_____	Weigel	✓				
		TOTAL		10			

**STANDING COMMITTEES OF THE
CITY OF WEST ALLIS COMMON COUNCIL**

ADMINISTRATION & FINANCE

Chair: James W. Sengstock
Vice-Chair: Vincent Vitale
Thomas G. Lajsic
Michael P. May
Cathleen M. Probst

PUBLIC WORKS

Chair: Gary T. Barczak
Vice-Chair: Martin J. Weigel
Michael J. Czaplewski
Rosalie L. Reinke
Daniel J. Roadt

SAFETY & DEVELOPMENT

Chair: Thomas G. Lajsic
Vice-Chair: Cathleen M. Probst
Michael P. May
Rosalie L. Reinke
Vincent Vitale

LICENSE & HEALTH

Chair: Michael J. Czaplewski
Vice-Chair: Daniel J. Roadt
Gary T. Barczak
James W. Sengstock
Martin J. Weigel

ADVISORY

Chair: Rosalie L. Reinke
Vice-Chair: Michael P. May
Cathleen M. Probst
Daniel J. Roadt
Vincent Vitale



MAYOR'S OFFICE

Dan Devine
Mayor

414/302-8290
414/302-8207 (Fax)

City Hall
7525 West Greenfield Avenue
West Allis, Wisconsin 53214
ddevine@ci.west-allis.wi.us
www.ci.west-allis.wi.us

May 1, 2012

Honorable Members of the
West Allis Common Council
City Hall
West Allis, Wisconsin

Dear Council Members:

I am herewith appointing Mr. Eric Torkelson as a member of the West Allis Board of Review. He replaces Mr. Haass, whose term has expired, and his five-year term will expire on August 21, 2017.

Mr. Torkelson has been a resident of West Allis for two years. He resides at 2613 South 98th Street. He received his Bachelor Degree in Business from the University of Wisconsin-Milwaukee and is currently employed as an Operations Analyst.

Mr. Torkelson is a Member of APICS (a professional business organization focusing on improving operational management within manufacturing or service industries). He recently completed the ten week Citizen Police Academy with the West Allis Police Department.

Your confirmation of this appointment will be appreciated by the undersigned.

Sincerely,

A handwritten signature in black ink that reads "Dan Devine".

Dan Devine,
Mayor

DD:JFW
MYRICMTES\TORKELSON.BDRVW



MAYOR'S OFFICE

Dan Devine
Mayor

414/302-8290
414/302-8207 (Fax)

City Hall
7525 West Greenfield Avenue
West Allis, Wisconsin 53214

ddevine@ci.west-allis.wi.us
www.ci.west-allis.wi.us

May 1, 2012

Honorable Members of the
West Allis Common Council
City Hall
West Allis, Wisconsin

Dear Council Members:

I am herewith appointing Mr. Eric Torkelson as a member of the West Allis Board of Review. He replaces Mr. Haass, whose term has expired, and his five-year term will expire on August 21, 2017.

Mr. Torkelson has been a resident of West Allis for two years. He resides at 2613 South 98th Street. He received his Bachelor Degree in Business from the University of Wisconsin-Milwaukee and is currently employed as an Operations Analyst.

Mr. Torkelson is a Member of APICS (a professional business organization focusing on improving operational management within manufacturing or service industries). He recently completed the ten week Citizen Police Academy with the West Allis Police Department.

Your confirmation of this appointment will be appreciated by the undersigned.

Sincerely,

A handwritten signature in cursive script that reads "Dan Devine".

Dan Devine,
Mayor

DD:JFW
MYR\CMTES\TORKELSON.BDRVW



May 11, 2012

Mr. Eric Torkelson
2613 S. 98th St.
West Allis, WI 53227

Dear Mr. Torkelson:

Your appointment as Member of the West Allis Board of Review has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler
City Administrative Officer
Clerk/Treasurer

jls
Enclosure

NOTICE OF APPOINTMENT


Office of the Clerk, City of West Allis

TO: Mr. Eric Torkelson:

**You are hereby notified that at a meeting of the Common Council in
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the
1st day of May, 2012 you were duly appointed to the office of:**

West Allis Board of Review.

Dated this 14th day of May 2012.



**Paul M. Ziehler
City Administrative Officer
Clerk/Treasurer**



June 6, 2012

Mayor Dan Devine
7525 W. Greenfield Ave.
West Allis, WI 53214

Dear Mayor Devine:

On May 1, 2012, Eric Torkelson was appointed as a member of the West Allis Board of Review. His term expires August 21, 2017.

On May 18, 2012, Eric Torkelson filed his Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler
City Administrative Officer
Clerk/Treasurer

ljr

STATE OF WISCONSIN
MILWAUKEE COUNTY

I, the undersigned, who have been appointed
(elected or appointed)
in and for the

to the office of Board of Review

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

18 day of May, 2012

Ann Marie Hoff
Notary Public

My commission expires 10-18-15

[Signature]
(signature)

Eric Torkelson
(print name)

(Section 19.01 Wisconsin Statutes)

OATH OF

Eric Torkelson

as Member of the West Allis
Board of Review

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

Filed this 18th day of May, 2012

PMZ/ljr
CITY CLERK/TREASURER